

TORRANCE **C**OUNTY
COMMISSION MEETING
JANUARY 11TH, 2017
9:00 A.M.

Linda Jaramillo
COUNTY CLERK



Torrance County Commission

Regular Meeting to be Held at:
Administrative Offices of Torrance County
Commission Chambers
205 9th Street
Estancia, NM 87016

AGENDA

January 11th, 2017

9:00 A.M.

Please Silence All Electronic Devices

Call Meeting to Order
Pledge of Allegiance
Invocation

Approval of Minutes: December 28th, 2016 Regular Meeting

Approval of Meeting Agenda

Approval of Consent Agenda:

1. Approval of Warrants
2. Approval of Indigent Claims

ACTION ITEMS*:

ITEMS TO BE CONSIDERED AND ACTED UPON

*Commission Matters:

1. Election of Commission Chair
2. Resolution 2017-01 Establishing County Policy Statute Compliance
3. Resolution 2017-02 Open Meetings
4. A Presentation by a NM Foundation for Open Government Member
5. Fair Board Appointments:
 - a. (1) Three Year Term
 - b. (1) One Year Term

* Department Requests/Reports:

6. Updates: a. Various County Departments b. Other Boards or Land Grants (upon request) c. Forest Service (upon request) d. Commission
7. Ratify Out-of-State Travel for Sheriff White to Attend the NM Sheriff's Association Meetings -- Stephanie Dunlap, Administrator
8. Tajique Transfer Station Relocation -- Andrew Gutierrez, La Merced de Pueblo de Tajique
9. Amendment No. 1 of Grant Agreement 17-D-J-G-31 between Torrance County and DFA-LGD-SPB-LDWI -- Tracey Master, DWI Prevention
10. Request Allocation of PILT Funding to Supplement/Sustain the DWI Prevention Program Through June 30, 2017 -- Tracey Master, DWI Prevention
11. Application for CDWI Funding from the Department of Transportation, Traffic Safety Bureau for FY2017 -- Tracey Master, DWI Prevention
12. Request Approval of EMS Fund Act -- Dorothy Rivera, EMS Director

*County Manager Requests/Reports:

13. Update

Public Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

*EXECUTIVE SESSION:

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be Discussed in Closed Session:

- a) Pending Litigation related to Filippi, et al v. Torrance County, Section 10-15-1(H)(3)
- b) Personnel Matters: Pursuant to Section 10-15-1(H)(2), discuss Limited Personnel Matters regarding the Interim County Manager
- c) Personnel Matters: Pursuant to Section 10-15-1(H)(2), discuss Limited Personnel Matters regarding the Fire Chief
- d) Personnel Matters: Pursuant to Section 10-15-1(H)(2), discuss Limited Personnel Matters regarding the Road Superintendent

*Reconvene from Executive Session:

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

- e) Consider and Act upon, if necessary Pending Litigation related to Filippi, et al v. Torrance County
- f) Consider and Act upon, if necessary Limited Personnel Matters regarding the Interim County Manager
- g) Consider and Act upon, if necessary Limited Personnel Matters regarding the Fire Chief
- h) Consider and Act upon, if necessary Limited Personnel Matters regarding the Road Superintendent

*Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Torrance County Manager's Office at 205 9th Street Room 24 Estancia, NM 87016 (505) 246-4752 at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided in various accessible formats. Please contact the Torrance County Clerk's Office at 205 9th Street Room 1 Estancia, NM 87016 (505) 246-4735 if a summary or other type of accessible format is needed.



Minutes

Draft Copy
Torrance County Board of Commissioners
Commission Meeting
December 28, 2016

Commissioners Present: **Julia DuCharme-Member**
 James Frost-Chair
 LeRoy Candelaria- absent

Others Present: **Annette Ortiz- Interim County Manager**
 Dennis Wallin- County Attorney
 Michelle Jones –Admin. Assist. III

Call Meeting to Order:

Chairman Frost calls the meeting to order at 9:00 am; he welcomes all those present to the meeting and leads us in the pledge. Ms. Sonya K. Chavez gives the invocation.

Approval of the Meeting Minutes:

Chairman Frost asks for a motion to approve the December 14, 2016 Commission Meeting minutes. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the December 14, 2016 Commission Meeting Minutes. Chairman Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Agenda:

Chairman Frost asks for a motion to approve today's Meeting Agenda. Ms. Annette Ortiz, Interim County Manager, points out two corrections to the agenda. On agenda items #5 and 6, Ms. Ortiz listed Ms. Amanda Tenorio as the Purchasing Director, Ms. Tenorio is the Finance Director. **ACTION TAKEN:** Chairman Frost makes a motion to approve today's Commission Meeting Agenda. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme states that she made a request to place an item on the agenda and it was not put on. She asks for an explanation. Ms. Ortiz replies that she did not list the item on the

agenda. She states that the requested item involved an accident that occurred with one of our volunteer fire fighter vehicles. She states that she has never listed accidents on the agenda as action items. She states that she was willing to give Madam Commissioner DuCharme and the Commission an update about what happened. She states that she does not list accidents on the agenda for many reasons. She states that she was instructed three times by Legal counsel not to put the item on the public agenda. Madam Commissioner DuCharme states that she requested a report about this accident. Ms. Ortiz replies that Madam Commissioner DuCharme requested an action item in the email that she sent Ms. Ortiz. She further states that persons involved in this item were out for the Holiday and she offered to give an update about it. Madam Commissioner DuCharme asks who made the decision to not place this item on the agenda. Ms. Ortiz replies that it was her decision, while following the advice of Legal counsel. Madam Commissioner DuCharme asks if Ms. Ortiz has the authority to make this decision. Ms. Ortiz replies that she believes that, as the Interim County Manager, she does. Chairman Frost interjects that this could be an insurance matter and discussion of this incident as an action item could affect the legality of the issue. He states that he would hope that a report would be satisfactory and asks for legal comment. Mr. Wallin states that he did advise Ms. Ortiz not to place this on the agenda as it is a matter that is still under investigation. He states that he received a report yesterday and he spoke to a Deputy and there are liability concerns. He states that in general, it just is not a good idea to discuss items that you don't have complete and full information about as the investigation is not finalized. Madam Commissioner DuCharme asks Mr. Wallin if he received general information about what occurred on that day. He replies that he received a report yesterday, and general information about it from Ms. Ortiz during conversation with her after it occurred. He states he believes that the accident occurred on December 20. Madam Commissioner DuCharme states that, unlike Mr. Wallin, the Commission was not made aware of the accident from Ms. Ortiz after it occurred. She states that she requested information and was not provide any information about it. Mr. Wallin replies that the forum in which to provide information to the Commission is at the Commission meeting. He states that this is the first meeting we have had since the accident and Ms. Ortiz is going to report to the Commission about the accident during her Manager's update. Mr. Wallin reminds Madam Commissioner DuCharme that, as an individual, she is just an individual; you act only as a Commission. Madam Commissioner DuCharme states that she considers not placing this item on the agenda as insubordination. She tells Mr. Wallin that he is an advisor here, not a decision maker; the Commission is the decision maker. Mr. Wallin replies that the same is true for Madam Commissioner DuCharme; she is not a decision maker, the Commission as a whole is the decision maker. Madam Commissioner DuCharme

states that she didn't ask that only she be provided with information. She states that she has a right to be aware of what is happening in the County. Mr. Wallin replies that this is what is happening today with Ms. Ortiz's report; the Board of Commissioners is being made aware today. Madam Commissioner DuCharme states that this is not adequate, Ms. Ortiz received information right away, and she thinks the Commission has the right to receive the information at the same time. Ms. Ortiz states that she provided Madam Commissioner DuCharme with the information she knew at the time. Madam Commissioner DuCharme disagrees. Madam Commissioner DuCharme asks if Fire Chief Trumbull is here today to report about this accident. Ms. Ortiz replies that he is not; he is out on vacation for the holiday. He has preapproved vacation. Madam Commissioner DuCharme states that she requested that Fire Chief Trumbull be here today. Ms. Ortiz reiterates that he had already scheduled this vacation time off. Ms. Ortiz states that she will not put an accident, big or small, as an action item on the agenda. Chairman Frost calls for the vote. Madam Commissioner DuCharme repeats that she considers this insubordination and withdrawal of information. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Consent Agenda:

Chairman Frost asks for a motion to approve the Consent Agenda. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the Consent Agenda. Chairman Frost seconds the motion. Madam Commissioner DuCharme asks about invoice #2121316 to Nextiva Inc. in the amount of \$3,794.88. The invoice shows expenditures by each department. The Commission is listed twice. Madam Commissioner DuCharme asks what kind of service the Commission is receiving from this company. Ms. Leslie Olivas, Purchasing Director, explains that this is the bill for phone services for two months. There is a dedicated phone line for conference calls. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

There are no Indigent Claims.

Action Items

Items to Be Considered and Acted Upon

***Department Requests/Reports:**

1. Updates

Linda Jaramillo, Clerk, speaks. She gives an update about the upcoming School Board election. The following candidates filed for the following positions:

Moriarty-Edgewood School District

Position 1:

Rebecca King-Spindle

Position 5:

Selia S. Gomez

Estancia School District

Position 1:

Martin A. Lucero

Randol D. Riley

Position 2:

Melody Faye Everett

Elaine J. Darnell

Position 4:

Lee Ryan Widner

Mountainair School District

Position 3:

Dustin Ray Kayser

Position 5:

Eric R. Anaya

Mary Kathleen Gustin

Write-in candidate filing day is January 3rd, absentee voting begins on January 17th, and February 7th is Election Day. Ms. Jaramillo will have all the information for these elections on her County Clerk website: go to Torrancecountynm.org, then click on the County Clerk link.

Nick Sedillo, TC Risk Management, speaks. We have completed year 9 of our risk awareness program. NMAC will be emailing Mr. Sedillo the goals we set out for the year and if we met those goals. He will be sharing this information with the

trainers of each department that is participating in the RAP program. We will be starting year 10 shortly.

Steve Guetschow, P&Z Director, speaks. He presents the Commission with two hand-outs which are included in the file for this meeting.

The first hand-out contains pictures which are representative of Pattern Energy Group's progress on their wind project down by Corona. On 12/07, they came before the P&Z Board with a partial application for a Special Use District. The Board gave them approval for initial construction of roads and mud mats. As of yesterday, they completed 16 mud mats and the roadways accessible to them. The photos show the roughed-in roadways to the test holes. There is also fencing to keep cattle out. These are located on the Bell ranch, the Porter ranch, and the Perkins ranch.

The other hand-out is a document titled:

Public Notice from Torrance County Planning & Zoning Director, Steve Guetschow, regarding change to PERMITTING REQUIREMENTS FOR ACCESSORY STRUCTURES NMAC TITLE 14 CHAPTER 5 [14.5.2.9 effective 11/15/2016]

The document states that the regulation has decreased the permit exempt size requirement for free standing storage structures in residential use from under 200 square feet of floor area to 120 square feet of floor area.

In other words; a storage building that is larger than 120 square feet, whether it is prefabricated or site built, will require a New Mexico State Building Permit and a Torrance County Development Review Permit [Torrance County Zoning Ordinance Section 19.F.1]. The new requirement does not affect storage structures for Commercial use as those have always had the 120 square feet limitation.

After consultation with the NM Construction Industries Division (NM C.I.D.) building inspector, Torrance County will enforce the new standard beginning January 1, 2017.

As a reminder, using site built or prefabricated storage buildings for human habitation or occupancy is prohibited unless safely converted for use as a residential dwelling after NM CID plan review and permitting. [NMAC Title 14, Chapter 12.3.17]

The NMAC regulations are available online under the Regulation & Licensing Department (RLD/CID) web site at www.state.nm.us.

Ms. Guetschow has sent an ad to our local radio station, KXNM, informing the public about this change. Local portable building dealers will also be receiving information about this change.

Chairman Frost speaks. He takes this opportunity to wish everyone a very Happy New Year!

Madam Commissioner DuCharme speaks. She also wishes everyone a very Happy New Year. She thinks we had a lot of improvements this year and she takes this time to thank the County Departments one by one for all their hard work and efforts this year.

2. Motorola Contract for Torrance County Simulcast Project- Dorothy Rivera, EMS Director 2016 Ms. Dorothy Rivera and Mr. Ben Daugherty from Dispatch speak. Today, they are presenting the Motorola contract for the GO Bond project they have been working on. Mr. Wallin has reviewed the contract and now they are requesting Commission approval. All documentation hereto attached. **ACTION TAKEN:** Chairman Frost makes a motion to approve the Motorola contract for the Torrance County Simulcast project. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme asks Mr. Wallin if he has read the contract. He has. Madam Commissioner DuCharme states that it is her impression that this contract is written very forcefully from the standpoint of Motorola. She asks if the interests of the County are protected here. Mr. Wallin replies yes; like most software contracts, it is relatively set in stone and protective of the rights of the software owners, but the County is also protected. Mr. Daugherty states that the software will be installed at Dispatch only; new equipment and hardware will be installed at the three locations that were discussed at a previous Commission meeting: Dispatch, Capilla ATC tower, and Moriarty. Ms. Olivas states that a purchase order will be generated for this project that will be more specific about the three locations. Madam Commissioner DuCharme asks if we will have to stay with Motorola after the equipment is installed. Mr. Daugherty and Mr. Wallin clarify that we will have a licensing agreement for the software and a purchasing agreement for the hardware. We have had a great relationship with Motorola for many years, but down the road if we wanted to make a change, the equipment and hardware would belong to the County. No

further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

3. Request for Supplemental funding for DWI Prevention Program- Tracey

Master Ms. Master speaks. She states that at the last Commission meeting, we discussed the fact that, due to some funding sweeps at the State level, all of the DWI Prevention programs across the State have experienced a significant decrease in funding. It was also mentioned at the last meeting by Chairman Candelaria that the Commission might entertain a request for supplemental funding. Ms. Master is here this morning to request a maximum of \$35,000.00 in supplemental funding. She states that authorization of this funding would enable the program to remain whole for the remainder of FY2017. She clarifies that this would put the budget back at the funding level it was at the beginning of this fiscal year; it will still be approximately \$17,500.00 less than it was for FY2016. Ms. Master has presented the Commission with a letter that states that restoration of the funding would mean:

Continuation of the Smart Choice Ride designated driving service through June 2017
Restoration of funding for TNT alternate prevention activities within the Estancia School District
Continuation of community outreach events and alternate prevention activities
Continuation of prevention education at the current level of exposure to the students
Restoration of saturation patrols for the sheriff's office and municipal police departments
Restoration of underage drinking enforcement activities at area prom and graduations
Renewal of an I-40 billboard to promote DWI prevention
Underage drinking prevention advertisements for prom and graduation season

Ms. Master reiterates that she is not asking specifically for \$35,000.00, she is asking for a maximum of \$35,000.00. She stands for questions.

Madam Commissioner DuCharme comments that at the last Commission meeting, the Commission approved Ms. Masters' application for a grant. Madam Commissioner DuCharme states that she did not see the dollar amount of the grant on the application. Ms. Master replies that there was no amount listed. The Commission approved the supplemental documents needed to apply for FY2018 funding. Ms. Master has not yet written the grant for FY2018; she doesn't know what distribution money will be available. FY2018 will begin July 1, 2017. Madam Commissioner DuCharme ask Ms. Master if she has already received her funding for FY2017. She has; she received her grant agreements in May of 2016, effective July 1, 2016. The original amount for the distribution was \$92,674.00 and the grant was for \$70,000.00. The grant remained at \$70,000.00, but the distribution decreased; first to approximately \$60,100.00 and then to \$57,000.00.

Ms. Master explains that there are two pools of funding. The \$70,000.00 comes from a competitive grant, (we still have that) and the other funding is awarded based on an estimate that is provided through NM Tax and Rev and is based on liquor excise tax collections. She reiterates that the amount was originally \$92,674.00, but because of State shortfalls it has been decreased twice and is now approximately \$57,000.00.

Ms. Master will apply for the competitive grant for FY18 and explains that the additional distribution for FY18 that we will receive will be based solely on the estimate from NM Tax and Rev as explained earlier. Madam Commissioner DuCharme asks if the letter Ms. Master presented listed all of the services that she provides to the County. It does not; it only lists the programs that could be brought back if the Commission agrees to provide supplemental funding. She explains that we are still doing prevention in the schools, we still have Teen Court, she is still doing court monitoring, compliance monitoring, etc.

Madam Commissioner DuCharme states that most of the programs listed in her letter are educational programs and asks if she thinks that those programs should be funded through the judicial system or by the schools. Ms. Master replies that she is not in a position to comment on what the judiciary will fund or what the school districts will fund. She states that this funding is provided through the NM Dept. of Finance and Administration, Local Government Division, Special Programs Bureau, LDWI, for the purpose of providing prevention education in the schools- among other things. Madam Commissioner DuCharme asks Ms. Master if she can ask the judicial system or the education system for supplemental funding. Ms. Master comments that the judiciary has seen a 5% reduction in funding across the state; our own Magistrate Court has gone from 6 clerks down to 3; there is no funding there. She further states that she cannot speak directly for the school districts, but believes that they also experienced a 5% decrease in funding and may be looking at a 7 or 8% decrease in order to balance the state budget. Madam Commissioner DuCharme states that, at the last Commission meeting, the Estancia School District was allocated \$149,000.00 from the Wind PILT and also recently received significant funding from another wind farm. She asks if the Estancia School District could allocate some funds for Ms. Masters' program. Ms. Master replies that she can ask the school districts, but her concern is not just for in-school programs. She mentions the Smart Choice ride again. Madam Commissioner DuCharme asks how much it costs to run the Smart Choice ride program per year. Ms. Master replies that it costs anywhere from \$15,000.00- \$40,000.00, depending on whether or not there is a designated driver hired specifically for the program.

Madam Commissioner DuCharme asks how much money is in the County's Wind PILT fund that is not already committed. Ms. Ortiz finds out the remaining PILT budget; it is \$500,000.00.

Chairman Frost thanks Ms. Master for returning from her vacation to attend today's meeting. He states that Ms. Master also has a few more items on the agenda today and they are all important and he believes that they should all be considered together. He also comments that the State Legislation will be meeting again in January and may make cuts again. He states that we will have a new Commissioner coming on board in January and suggests that the Commission table this item today. He suggests that more information be gathered on this for the next meeting. Ms. Master states that it is an option for the Commission to table this item, but reminds the Commission that if they do table this item today the Smart Choice Ride will end Saturday night and there will be no enforcement for New Year's Eve because the Sheriff's Department does not have any DWI enforcement, nor do any of the municipal Police Departments.

Ms. Ortiz reminds the Commission that they have already agreed to supplement two other grant funded programs in this same range of dollar amount and did not cherry pick the program or ask for any other source to fund them. She states that, while she is glad we are not cutting services in the other programs, she thinks it is rather unfair that the Commission is going to cherry pick through the DWI program and not allow for this supplemental funding. Ms. Ortiz states, however, that she believes that in 2017 the Commission should not supplement any grant funded programs; grant funding is what it is. People take positions knowing that there is a possibility that funding will be cut and jobs will be lost. She does not believe that we will be able to get any funding from the schools to help with this shortfall. In summary, she states that she does not believe we should be supplementing any grants, however the Commission has supplemented two other grant programs and \$35,000.00 until the next grant cycle is not too much to ask. The Commission agreed to supplement the Home Visiting Program and the Domestic Violence Program. All documentation hereto attached. **ACTION TAKEN:** Chairman Frost makes a motion to table this item. There is no second. **MOTION DIES**

Madam Commissioner DuCharme states that she agrees with Ms. Ortiz that grant programs should stay grant programs; the County has its own obligations for roads, Sheriff's Department, Fire Department, infrastructure, etc. She thinks we need to concentrate on services that we must provide. She states that Ms. Master's programs are important too, but we need to concentrate on the few we must

provide and do them well. She encourages Ms. Master to look for other sources of funding.

Chairman Frost asks Ms. Master how much funds would be needed to fund the Smart Choice ride through the 1st of the year. Ms. Master clarifies that, right now, New Year's Eve will be the last night of the Smart Choice Ride. It will cost approximately \$12,000.00 to fund it through the end of the fiscal year.

There is discussion about the total budget of Ms. Master's program. Ms. Master explains that the LDWI grant is a reimbursable grant. Madam Commissioner DuCharme states that she supports the Smart Choice and the billboard. She encourages Ms. Master to continue to seek funding from other sources. Ms. Master clarifies that it would take only \$500.00 for the billboard.

Madam Commissioner DuCharme requests to hear a comment from resident, Michael Godey. Mr. Godey comments that, under the circumstances, funds should be delegated to the Smart Choice program. He suggests the Commission delegate funds for Smart Choice and table the rest. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve supplemental funding in the amount of \$12,500.00 to fund the Smart Choice Ride and the I-40 billboard to promote DWI prevention through June 2017; to provide both services through June 2017. There is no second. **MOTION DIES**

Chairman Frost comments that he will not second this motion. He states that there will be a Smart Choice ride on New Year's Eve and a full Commission at the next meeting and he wants to revisit this discussion at that time. Ms. Ortiz asks Ms. Master if this decision will affect agenda item #4 today. Ms. Master replies yes, as there will be no funds for the contract to continue. **NO ACTION TAKEN, ITEM DIES.**

4. Amendment #1 to Contract FY2017-DWI-01 between Lucia Lucero and Torrance County- Tracey Master, DWI Prevention Ms. Master speaks. This is a request for approval of Amendment #1 to contract FY2017-DWI-01 between Lucia Lucero and Torrance County. This amendment will reduce the contract by 20%; from \$48,666.00 to \$38,933.00. There is not sufficient funding from NM DOF, Local Government Division, Special Programs, LDWI, to maintain the current rate. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve Amendment #1 to Contract FY2017-DWI-01 between Lucia Lucero and Torrance County. Chairman Frost

seconds the motion. Chairman Frost comments that he wants to wait and revisit this item at the next commission meeting as agenda items #3 and #4 are connected and we will have a full commission at the next meeting. Ms. Master respectfully requests that this item be decided on today as the funds are not there. Chairman Frost clarifies that he does not want to cut the agenda item #3 budget or the agenda item #4 budget; he just wanted to wait until the next meeting and discuss it when there is a full Commission in place. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

5. Resolution 2016-54 Cash Transfers & Line Item Transfers- Amanda Tenorio, Finance Director Ms. Tenorio speaks. She is requesting approval of Resolution 2016-54 Cash Transfers and Line Item Transfers. This is for the transfer of Animal Control to the TC Animal Shelter. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve Resolution 2016-54 Cash Transfers & Line Item Transfers. Chairman Frost seconds the motion. Madam Commissioner DuCharme asks Ms. Tenorio to explain the difference between a cash transfer and a line item transfer. Ms. Tenorio explains that the cash transfer is a fund transfer; transferring dollars between county funds. In this instance, dollars are being transferred from the Wind PILT fund (641) to the General fund (401). A line item transfer transfers dollars between line items within a budgeted fund. In this instance, the line item transfers are the actual budgeted amounts that Ms. Sullivan requested for the Animal Shelter. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

6. Resolution 2016-55 Line Item Transfers- Amanda Tenorio, Finance Director Ms. Tenorio speaks. She is requesting approval of Resolution 2016-55 Line Item Transfers. These transfers are all within the requesting departments budgeted funds. All documentation hereto attached. **ACTION TAKEN:** Chairman Frost makes a motion to approve Resolution 2016-55 Line Item Transfers. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

***Commission Matters:**

7. Award RFP 2017-01 On-Site Fire Apparatus Repair- Leslie Olivas, Purchasing Director

Ms. Olivas speaks. She requests that the Commission table this item today, as they are still exploring some options for this item. Madam Commissioner DuCharme states that this is not what Ms. Olivas told her this morning. Ms. Olivas states that she told Madam Commission DuCharme that she would justify any questions that Madam Commission DuCharme might ask her and that any questions asked would have to be asked before the Commission. Madam Commissioner DuCharme states that Ms. Olivas said that she would present this item. Ms. Olivas states that she is presenting this item and that she is asking that it be tabled. Madam Commissioner DuCharme asks her what happened. Ms. Olivas replies that they need to continue some discussions and explorations. All documentation hereto attached. **ACTION TAKEN:** Chairman Frost makes a motion to table this item. Madam Commissioner DuCharme states that she is not hearing a reasonable explanation for tabling this item. There is no second. **MOTION DIES, ITEM DIES**

Ms. Ortiz clarifies with Ms. Olivas that taking no action on this item means that this item dies and the RFP process with have to start over.

8. Request Payment of Invoice, Purchase Made without Following Procurement- Betty Cabber, Assessor

Ms. Cabber speaks. She states that she believes that the Commission has a copy of the invoice that she is requesting payment for. The Commission does not. Ms. Ortiz states that because it was for such a specific vendor, she did not put the invoice in the packet; this was for a purchase that did not follow the procurement code. Ms. Cabber states that she believes that the invoice amount is for approximately \$170.00. She states that she and her Deputy Assessor were in Santa Fe at the time and they had been trying to get their desktop computers changed to lap top computers for their appraisers, making their field work and office work more streamlined. They set a deadline for this transfer to be done and they ran into some issues and needed additional parts. They asked their Database Administrator to go and get the parts and he paid for the parts on his own without the proper purchase order. Ms. Cabber asks for permission to pay for this from her budget. All documentation hereto attached. **ACTION TAKEN:** Chairman Frost makes a motion to approve the request for payment of this invoice. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme asks Ms. Ortiz why she took the information

that was provided to her for this item out of the packet. Ms. Ortiz answers that it was because it was a very specific vendor and she did not think that his name needed to be made public in that manner. She further explains that the vendors are generally companies; this is a specific employee. Madam Commissioner DuCharme asks for a legal opinion about this. Mr. Wallin states that he is not sure that this is a matter for a legal opinion. Ms. Ortiz states that in the past when she put a specific vendor name on the agenda, she received significant push back from that vendor. She states that on the last few agendas, no vendor name has been listed on agenda items such as this one, where procurement has not been followed and payment is requested. Chairman Frost comments that this needs to be taken care of and it is not his job to manage the manager. Madam Commissioner DuCharme states that Ms. Ortiz should not take it upon herself to withdraw information. After further discussion, Ms. Ortiz states that the vendor is Mr. Ray Cullen and it was her decision as the Interim County Manager, to omit that information from the packet, which is public information. Chairman Frost calls for the vote. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

9. 2017 Commission Schedule- Ms. Ortiz speaks. She has presented the Commission with a proposed 2017 Commission schedule as well as a proposed 2017 Holiday closure schedule for their approval. This 2017 Commission schedule follows the resolution that states that Commission meetings will be held the second and fourth Wednesday of each month. All documentation hereto attached. **ACTION TAKEN:** Chairman Frost makes a motion to approve the 2017 Commission Schedule. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

10. 2017 Holiday Schedule- Ms. Ortiz speaks. Along with the Holiday schedule, Ms. Ortiz has provided the Commission with the 2017 Employee calendar. She states that, per County policy, if a holiday falls on a Sunday, we observe it on the following Monday. If a holiday falls on a Saturday, we generally observe it on the previous Friday. As January 1 falls on a Sunday, Ms. Ortiz is requesting that we observe it on Monday, January 2. Also, as November 11, Veterans Day, falls on a Saturday, she is requesting that it be observed on Friday November 10. Lastly in December, Christmas Eve falls on a Sunday and Christmas Day falls on a Monday and can be observed on that same day. The Commission agrees to the proposed calendar. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the 2017 Holiday Schedule.

Chairman Frost seconds the motion. This also approves the 2017 Employee calendar. No further discussion. The Commission votes; all in favor, none opposed.

MOTION CARRIED

***County Manager Requests/Reports:**

11. Retirement Recognition-

Ms. Ortiz speaks. We are recognizing two County employee retirements that will occur this year.

Mr. Martin Gutierrez retired in February from the Road Department. He retired as a Road Foreman after 25 years of Service. He is sincerely thanked for his years of dedication and hard work.

Today, we also recognize the retirement of Ms. Liz Lujan. Ms. Lujan is retiring this month from the Finance Department after 37 years of dedicated service. Her knowledge, positive attitude, and smiling face will be irreplaceable. Ms. Ortiz reads the plaque which is being presented to Ms. Lujan today. Congratulations Liz!

12. Update

Ms. Ortiz give the following Manager's update.

As was earlier stated, we did have a Fire Department Tender involved in an accident on Hwy 41. They were responding to the recent fire in Mountainair. As they were traveling, a vehicle in front of them neglected to yield and the truck ended up on its side and sustained some damage. The Fire Fighters that were in the truck were not seriously injured. The truck was towed away and an adjuster will look at it to assess the damages. The truck is covered under County insurance. Madam Commissioner DuCharme asks if the driver of the truck was sufficiently trained. Mr. Wallin recommends that Madam Commissioner DuCharme not get into these types of details at this time. One, not until the investigation is complete and two, because we may be infringing on personnel matters and issues that should be handled in closed session. He states that Madam Commissioner DuCharme's questions are premature based on what we know. Madam Commissioner DuCharme asks which Fire District was involved in the crash. Ms. Ortiz replies that she doesn't know. Madam Commissioner DuCharme asks if we know the cost

of the damage. Ms. Ortiz replies that we don't. She states that she has not yet received the paperwork to turn into the insurance yet. She received a report yesterday which she will combine with paperwork from our Fire Chief to submit to the insurance company. Madam Commissioner DuCharme states that those are all the questions she has for now, but she finds it strange that Ms. Ortiz does not know or was not curious about what Fire District was involved. Ms. Ortiz states that she was more concerned with the safety of the Fire Fighters involved. There is discussion about Fire Chief Trumbull being asked to give updates to the Commission. The Commission will discuss this as an agenda item at a later date.

Madam Commissioner DuCharme asks when the Sheriff's Department will be moving into their new location. Ms. Ortiz replies as soon as she get their cubicles ordered and installed.

Ms. Ortiz informs the Commission that she was able to get the Dog Head Fire overtime payments made before Christmas.

Public Requests: At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three (3) minutes per person on any subject.

Linda Jaramillo, County Clerk and resident, takes this opportunity to wish everyone a Happy New Year. She looks forward to working with her excellent staff and with the County in 2017.

Nancy Brackerman, resident and taxpayer, speaks. She states that she is glad that the Commission cooperates with KXNM, the local radio station, so that the entire proceedings of the Commission meetings can be heard. She states that she listens a lot. She states that she observed that there was no microphone for Mr. Wallin and was informed that repairs are being made. She was listening to Ms. Master, DWI Prevention coordinator, during the meeting and wonders how we can get the word out to the State and the Nation that you do not have to have alcohol to have fun. She thanks the Commissioners for their service and hopes that we can go forward with a kinder and gentler County and State.

Michael Godey, resident speaks. He thanks the Commission for not rushing through the meeting; he thinks that the level of thought had depth to it.

Next, he states that Mr. Fred Sanchez came to his home earlier today and there appeared to be a couple of people in hoodies in a flatbed truck that were driving around that looked suspicious. He also observed a grey car that might fit the description of a car that was involved in a burglary that happened three weeks ago.

Hank Van Es, McIntosh resident, speaks. A few Commission meetings ago, he commented about a problem on Martin road; that it had been oiled without repair to the pot holes. The pot holes were repaired, which is appreciated, but the road needs repair again.

Michelle Jones, resident, (myself) speaks. She states that she was disappointed in the fact that because there was not a third Commissioner here today, some very important things did not get done. She does not understand why agenda item #7 could not be tabled when there was a request to table it today. She states that she believes that this will result in a lot of unnecessary additional work. She states that she also does not understand why action could not be taken to supplement the DWI program after Ms. Master had informed the Commission previously that she had exhausted all efforts to find additional funding. Ms. Jones states that she has a daughter who is a high school senior this year and she is disappointed that the Commission could not or would not agree to supplement up to \$35,000.00 to the DWI program out of a PILT fund that has over \$500,000.00 in it. She reminds the Commission of the programs that will not be funded as a result. She states that she looks forward to next year when we will have a full Commission board and can hopefully revisit this again.

Linda Jaramillo, County Clerk, speaks. She states that as Clerk of the Commission, she respects all their decisions.

Danielle Johnston, resident, speaks. She states that, first of all, she would like to thank the Commissioners for their careful examination and their excellent questioning regarding the DWI grant. Their questions were valid ones and it is an awful situation that the State is in. She states that she would remind everyone, including the Commissioners, that DWI prevention does not just fall to the County, it falls to the schools as well. She states that while it is harsh to make the decision the Commission made today, we must remain hopeful and know that within the context of the required state health curriculum and with the guidance offices within the infrastructure of the schools, and with the coordination of Ms. Master, the schools and the County will continue this effort. She states that there is no money in the State right now and she appreciates Ms. Ortiz's comment regarding cherry

picking grants; she knows the hard work involved in writing these grants and changing grants.

Lastly, Ms. Johnston speaks about the outstanding job the Fire Department is doing in her district. She tells a story to illustrate the incredible job that the EMTs and the Fire Fighters are doing. She thinks we have excellent services within the context of our County; we are not a wealthy county but we have a commitment of the people who live here.

Betty Cabber, County Assessor and resident, speaks. She wishes everyone a Happy New Year and thanks the Commission and the County employees for their hard work. She states that we are here for the tax payers and we are tax payers and we have to be careful with how we spend our money and what we do. She cautions the Commission that yes, the State is in dire straits and it is only going to get worse and one of the most important things we must do going forward is to earmark our IRB/PILT money that is in our General fund or the State could take it away from us. She warns that the State will look at our PILT money and ask exactly how we are spending it and if we don't have it earmarked to a more defined degree it is going to cause an issue with us getting funding from the State.

EXECUTIVE SESSION

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute 10-15-1, the Following Matters Will Be Discussed in Closed Session:

- a) Pending Litigation related to Filippi, et al v. Torrance County, Section 10-15-1(h)(3)
- b) Pending Litigation related to Cullin v Torrance County, Section 10-15-1(H)(3)

ACTION TAKEN: Madam Commissioner DuCharme makes a motion to go into Executive Session. Chairman Frost seconds the motion. Roll Call Vote: District 1 Yes, District 2 Yes, District 3 absent. **MOTION CARRIED.**

Executive session starts at 11:26 am.

***Reconvene from Executive Session**

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

c) **Consider and Act upon, if necessary**

ACTION TAKEN: Madam Commissioner DuCharme makes a motion to reconvene from Executive Session. Chairman Frost seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

Regular Session reconvened at 11:45 am.

Chairman Frost reported that the Commission only discussed the items listed on the agenda for Executive Session and no action was taken.

***Adjourn**

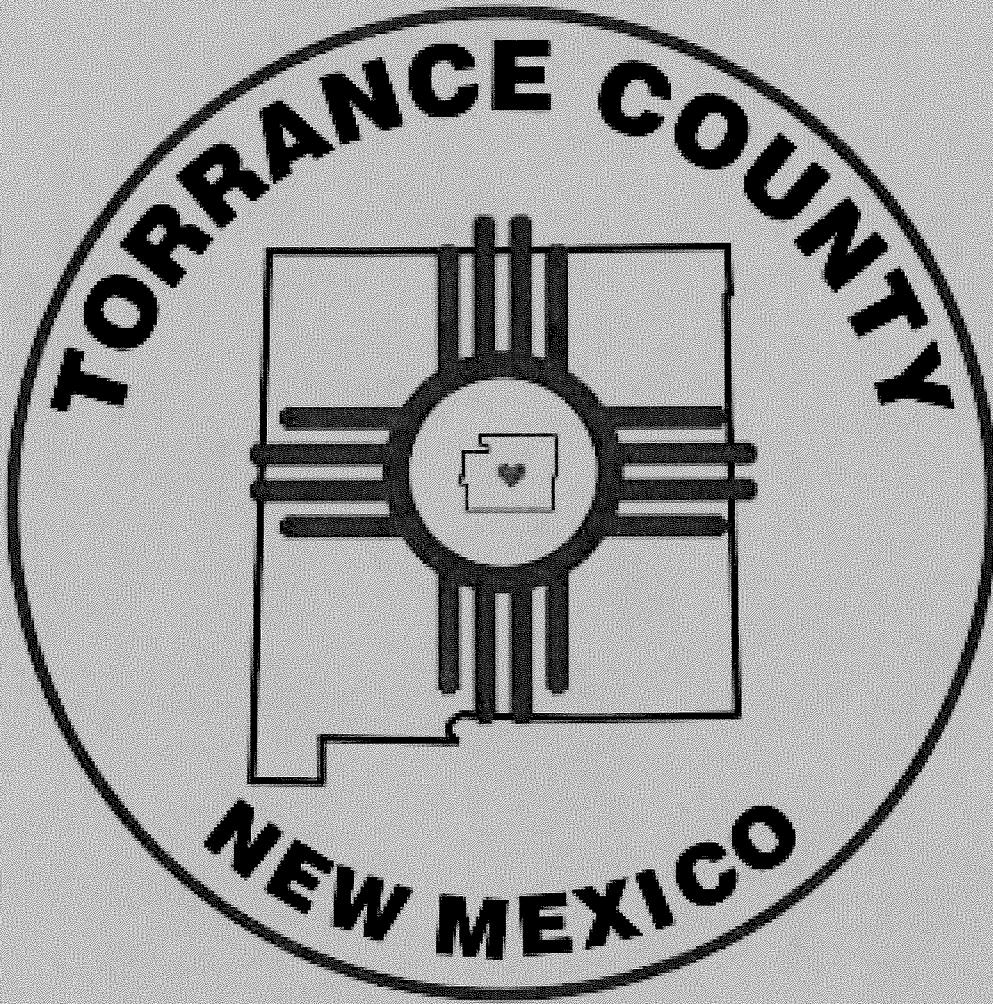
ACTION TAKEN: Madam Commissioner DuCharme makes a motion to adjourn the December 28, 2016 Commission Meeting. Chairman Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.** Meeting adjourned at 11:46 am

Chairman Frost

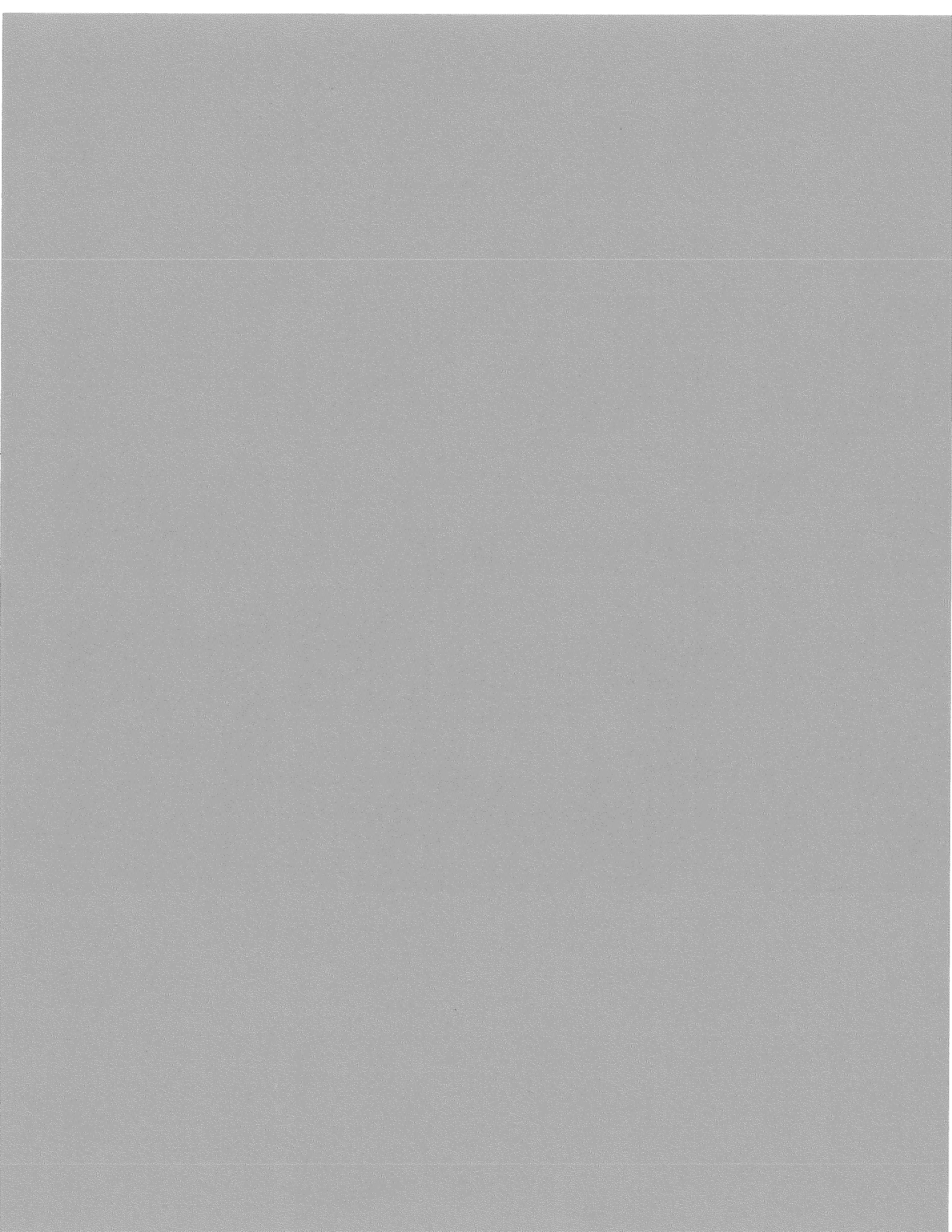
Michelle Jones, Admin. Assist. III

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.



Consent Agenda



C E R T I F I C A T I O N

TOTAL CHECKS PRINTED

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 44,468.40 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 12/27/2016 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Leroy M. Candelaria

Julia DuCharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Janice Y. Barela

INVC#	Name	Description	Line Item	PO#	Amount
20122116	ADVANCED COMMUNICATIONS & ELECTRONICS, INC.	ANNUAL BILLING FOR REPEATER	675072203	30548	427.02
2135.09	PAID	AIRTIME CONTRACT	610402203	30548	1494.56
2135.09	BAL	TERM: 10/1/16 - 9/30/17	401082203	30548	213.51
		ASSESSOR-7; RURAL ADDRESSING-2; PLANNING & ZONING-1; TAX			
		INVOICE # 176320			

21122116	BLAKES LOTABURGER LLC	40 BURGERS AND FRIES	411922248	30562	294.20
294.20	TOT\$	VERBAL APPROVAL BY L. OLIVAS		30562	
	PAID	12/20/2016 TMP-171212		30562	
294.20	BAL	FIRE ADMIN.			

11222116	CENTRAL NM ELECTRIC COOP.	TC ANIMAL SHELTER MONTHLY BILL	401822208		282.26
8038.57	TOT\$	DISPATCH MONTHLY BILL CAPILLA	911802208		87.55
	PAID	DISPATCH POWERPOLE WELL	911802208		44.30
8038.57	BAL	DISPATCH BUILDING MONTHLY BILL	911802208		1041.03
		CLERK-VOTING MACHINE WAREHOUSE	401212308		36.51
		JUDICIAL COMPLEX MONTHLY BILL	401162208		2620.52
		COURTHOUSE	401152208		2585.67
		COURTHOUSE	401152208		6.27
		HEALTH DEPT.	401242208		129.28
		SENIOR CENTERS MONTHLY BILL	401052208		1205.18

17122116	CENTURYLINK	ELECTRONIC MONITORING MONTHLY BI	420732207		49.28
1124.44	TOT\$	DISPATCH MONTHLY BILL	911802207		1075.16
	PAID				
1124.44	BAL				

36122116	COBURN AUTOMOTIVE & DIESEL	4 - TIRE 245-65-17 IRONMAN BRAND	401052201		520.00
520.00	TOT\$	4 - MOUNT AND BALANCE		30572	
	PAID	VERBAL APPROVAL BY L. OLIVAS		30572	
520.00	BAL	1429 ON 9/8/16 TMP-170908		30572	

21222116	COMPUTER CORNER INC	VIDEO CARD EQUUS SN#84735	610402218		59.99
59.99	TOT\$	VERBAL APPROVAL BY L. OLIVAS		30346	
	PAID	800 ON 9/8/2016 TMP-170910		30346	
59.99	BAL	INVOICE # 147680			
		ACCOUNT # 2464732			

31222116	COMPUTER CORNER INC	RIZO FLEXSCAN 23.8" LED LCD	610402218		398.00
398.00	TOT\$	MONITOR		30403	
	PAID	INVOICE # 150267		30403	
398.00	BAL	ACCOUNT # 2464732			

41222116	COMPUTER CORNER INC	5 - STARTECH.COM 6FT HIGH SPEED	610402218		50.95
50.95	TOT\$	HDMI CABLE W/ETHERNET		30404	
	PAID	INVOICE # 150266		30404	
50.95	BAL	ACCOUNT # 2464732			

INVC#	Name	Description	Line Item	PO#	Amount
5122116	COMPUTER CORNER INC	1 - EQUUS PREMIUM PLUS COMPUTER	610402218	30407	734.25
1468.50	TOT\$	TOWER SYSTEM (ESRI SERVER)	675072218	30407	734.25
	PAID	1 - TRIPP LITE SMART PRO SMART		30407	
1468.50	BAL	1000LCD		30407	
		INVOICE # 150270			
		ACCOUNT # 2464732			

6122116	COMPUTER CORNER INC	4 - CRUCIAL BALLISTIX SPORT 4GB	675072218	30405	219.05
219.05	TOT\$	DDR3 SDRAM MEMORY MODULES		30405	
	PAID	1 - CRUCIAL 16GB KIT 8GBX2		30405	
219.05	BAL	204-PIN SODIMM		30405	
		INVOICE # 150265			
		ACCOUNT # 2464732			

18122116	CORRECTIONS CORPORATION OF AMERI	AMERI REIMBURSEMENT ICE TRANSPORT	825702172		935.34
935.34	TOT\$	INVOICE # ICE T 10-2016			
	PAID	PO BOX 936017			
935.34	BAL	ATLANTA GA 31193 6017			

27122116	EAST MOUNTAIN PHYSICAL THERAPY	CHAVEZ INMATE MEDICAL	420702173		201.25
201.25	TOT\$				
	PAID	FOWLER ENTERPRISE INC			
201.25	BAL	PO BOX 1730			
		MORIARTY NM 87035			

7122116	ESRI	1 - ARCGIS FOR DESKTOP	675072203	30408	1325.00
2650.00	TOT\$	ENVIRONMENTAL SYSTEMS RESEARCH	610402203	30408	1325.00
	PAID	FILE #54630		30408	
2650.00	BAL	LOS ANGELES CA 90074 4630		30408	
		ESRI INC FILE #54630		30408	
		LOS ANGELES, CA 90074-4630		30408	
		QUOTATION #25713651		30408	
		INVOICE # 93214104			
		ACCOUNT# 235459			

8122116	HONSTEIN OIL CO.	VEHICLE FUEL	401822202		102.53
102.53	TOT\$	INVOICE # ZZ23 & ZZ25			
	PAID	ACCOUNT # 2445/TCANISHEL			
102.53	BAL	SANTA FE NM 87507			

9122116	HONSTEIN OIL CO.	ASSESSOR- MONTHLY FUEL CHARGE	610402202		158.23
158.23	TOT\$	INVOICE # ZZ23			
	PAID	ACCOUNT # TCASS			
158.23	BAL	SANTA FE NM 87507			

28122116	HONSTEIN OIL CO.	ASSESSOR FUEL CHARGE	610402202		68.07
566.23	TOT\$	INVOICE # ZZ25			
	PAID	P&Z MONTHLY FUEL BILL	685082202		129.19
566.23	BAL	ELECTRONIC MONITORING MONTHLY FU	420732202		26.15
		SHERIFF MONTHLY FUEL	401502202		342.82

INVC#	Name	Description	Line Item	PO#	Amount
10122116	HORIZONS OF NEW MEXICO	8 - PICK UPS OF MATERIALS FOR	612202203	30080	13.13
13.13	TIBB INDUSTRIES INC	MONTHLY PICKUP SHREDDING			
	1128 PENNSYLVANIA ST. NE SUITE220	INVOICE # S0001010			
13.13	ALBUQUERQUE NM 87110	ACCOUNT # 50001010			
37122116	JUNIOR'S TIRE & AUTO PARTS INC.	1 - TIRE 235/R26	401052201	30569	141.20
141.20	TOT\$	5 - LUG NUTS		30569	
	PAID	MEAL DELIVERY VEHICLE		30569	
141.20	BAL	VERBAL APPROVAL BY L. OLIVAS		30569	
	MORIARTY NM 87035	1035 ON 7/7/2016 TMP-170726		30569	
		INVOICE # 164838			
38122116	JUNIOR'S TIRE & AUTO PARTS INC.	FLAT TIRE REPAIR	401052201	30571	12.00
12.00	TOT\$	MEAL DELIVERY VEHICLE		30571	
	PAID	VERBAL APPROVAL BY L. OLIVAS		30571	
12.00	BAL	1422 ON 8/10/2016 TMP-170812		30571	
	MORIARTY NM 87035	INVOICE # 165567			
22122116	LISA S TRUCK CENTER	74 - BREAKFAST BURRITOS FOR	411922248	30563	517.97
517.97	TOT\$	MOUNTAINAIR FIRE		30563	
	PAID	VERBAL APPROVAL BY A. ORTIZ		30563	
517.97	BAL	0347 ON 12/20/2016 A0161220		30563	
	MORIARTY NM 87035	INVOICE # 0100-1925			
29122116	LOBO INTERNET SERVICES LTD	TCPO - FOR DOAMIN CHANGES	629522207	52.89	22.89
45.78	TOT\$	INVOICE # 88227	690092272		
	PAID				
45.78	BAL				
	2419 SAN PEDRO DR NE				
	ALBUQUERQUE NM 87110 4101				
30122116	LUCERO, LUCIA	DWI - LUCIA LUCERO	605222272		2027.72
2027.72	TOT\$	TEEN COURT/PREVENTION			
	PAID				
2027.72	BAL				
	PO BOX 123				
	TORREON NM 87061				
11122116	MARLIN BUSINESS BANK	CLERK-LEASE PAYMENT SCAN PRO1100	612202203	266.36	266.36
266.36	TOT\$	INVOICE # 14600061			
	PAID	ACCOUNT # 1489142			
266.36	BAL				
	P O BOX 13604				
	PHILADELPHIA PA 19101 3604				
31122116	NEXTIVA INC	NEXTIVA INC. ALL DEPARTMENTS	610402207	342.55	342.55
1897.44	TOT\$	MONTHLY BILL	612202207	184.45	184.45
	PAID	INVOICE # ARR0003581	401102207	131.75	131.75
1897.44	BAL	ACCOUNT # 2029540	401552207	79.05	79.05
	8800 CHARARRAL RD STE #300		401152207	52.70	52.70
	SCOTTSDALE AZ 85250		401272207	26.35	26.35
			401052207	52.70	52.70
			401082207	52.70	52.70
			685082207	26.35	26.35

INVC#	Name	Description	Line Item	PO#	Amount
12122116	PRUDENTIAL OVERALL SUPPLY	PAPER PRODUCTS	401162229	30488	228.67
228.67	TOT\$	INVOICE # 450387517			
228.67	PAID				
228.67	BAL	8344 CRONA LOOP NE ALBUQUERQUE NM 87113			
13122116	RICOH USA, INC	RENT & IMAGES MPC2504	612202203		273.87
273.87	TOT\$	INVOICE # 97900002			
	PAID	ACCOUNT # 80569-1027265			
273.87	BAL				
32122116	SAM'S CLUB DIRECT	SAM'S CLUB DIRECT	401822272		91.02
182.04	TOT\$	MEMBERSHIP FEE/SERVICE	911802272		45.51
	PAID	D HUCKINS	604832272		45.51
182.04	BAL	C SULLIVAN BEN DAUGHERTY J SANCHEZ INVOICE # 999999/CF160828			
33122116	SIDWELL COMPANY	ASSESSOR & RURAL ADDRESSING	610402203		2250.00
4500.00	TOT\$	INVOICE # 105739	675072203		2250.00
	PAID	ACCOUNT # 4989001			
4500.00	BAL				
14122116	STAPLES BUSINESS ADVANTAGE	PINK COPY PAPER, WHITEBOARD,	401102219		53.11
123.61	TOT\$	3 DESK CALENDARS;	30326		30326
	PAID	RECEIPT BOOK, DRY ERASE MARKERS, 401272219	30326		32.22
123.61	BAL	DESK CALENDAR; 1-12 DIVIDERS, 2 DESK CALENDARS 401552219	30326		38.28
		INVOICE # 3320236912, 3320810544	30326		
		3323519353			
		ACCOUNT # DAL 70109685			
23122116	STAPLES BUSINESS ADVANTAGE	BROWNLINE DESK CALENDAR, PILOT V 401202219			776.35
776.35	TOT\$	RAZOR PENS, STAPLES OPTI FLOW	30450		30450
	PAID	PEN, STAPLES OPTI FLOW CONICAL	30450		30450
776.35	BAL	PENS, TEMPUR-PEDIC OFFICE CHAIRS POP-UP NOTES, CORRECTION TAPE,	30450		30450

INVC#	Name	Description	Line Item	PO#	Amount
24122116	STARCAP MARKETING LLC	6X9 ENVELOPES	610402228	30450	1410.00
1410.00	TOT\$ DBA APEX SOFTWARE	INVOICE # 3323519354/3323563556			
PAID	5039 VECKWITH BLVD	CLERK OFFICE			
1410.00	BAL SAN ANTONIO TX 78249				

39122116	T.A. TIRES & SERVICE	6 - APEX SKETCHING SOFTWARE	401052201	30575	363.08
363.08	TOT\$ TOBIAS A ARCHULETA	ANNUAL MAINTENANCE RENEWAL		30575	
PAID	701 US HWY 60/P O BOX 173	ASSESSOR OFFICE		30575	
363.08	BAL MOUNTAINAUR NM 87036	INVOICE # 295194		30575	
		ACCOUNT # 131166			
		INVOICE # 360521			

34122116	T-MOBILE USA, INC	T-MOBILE BILL- COMMISSION	401052207		34.23
3503.67	TOT\$	CIVIL DEFENSE	604832207		34.67
PAID	PO BOX 742596	MAINTENANCE	401152207		51.93
3503.67	BAL CINCINNATI OH 45274 2596	MANAGER	401102207		59.62
		CLERK	401202207		51.93
		P&Z STEVE	401082207		34.01
		P&Z DAN	685082207		43.62
		SHERIFF DEPT.	401502207		2137.94
		ANIMAL SHELTER	401822207		76.93
		FIRE ADMIN.	413912207		162.19
		TCFD 3	408912207		34.02
		TCFD 2	406912207		58.37
		ROAD DEPT.	402602207		127.77
			629492207		169.43
		DISPATCH	629522207		84.47
		DWI	911802207		238.14
		ELECT. MONITOR	605022207		34.02
		TREASURER	420732207		42.27
			401302207		28.11

40122116	TAVENNER'S TOWING & RECOVERY	1 - CLASS A HOOK-UP	401052201	30570	93.50
93.50	TOT\$	11 - 1ST TO 25TH MILE		30570	
PAID	P.O. BOX 1789	MEAL DELIVERY VEHICLE		30570	
93.50	BAL MORIARTY NM 87035	VERBAL APPROVAL BY L. OLIVAS		30570	
		1035 ON 7/7/2016 TMP-170727		30570	
		INVOICE # 1944			

41122116	TILLERY CHEVROLET GMC INC	OIL CHANGE; HEAD LAMP BULB;	401052201	30577	380.56
380.56	TOT\$	REAR BRAKE REPAIR; HAZMAT, TAX,		30577	
PAID	P.O. BOX 609	SHOP SUPPLIES		30577	
380.56	BAL MORIARTY NM 87035	VERBAL APPROVAL BY L. OLIVAS		30577	
		1401 ON 12/12/2016 TMP-171207		30577	
		INVOICE # 6045740/1			

INVC#	Name	Description	Line Item	PO#	Amount
42122116	TILLERY CHEVROLET GMC INC	OIL CHANGE	401052201	30576	45.63
45.63	TOT\$	2000 FORD HANDICAP VAN		30576	
	PAID	VERBAL APPROVAL BY L. OLIVAS		30576	
45.63	BAL	1124 ON 11/30/2016 TMP-171127		30576	
		INVOICE # 6045582/1			

43122116	TILLERY CHEVROLET GMC INC	1 - FLAT TIRE REPAIR	401052201	30574	60.61
60.61	TOT\$	5 - LUG NUTS		30574	
	PAID	1 - ELECTRONIC DATA STORAGE		30574	
60.61	BAL	TAX		30574	
		VERBAL APPROVAL BY L. OLIVAS		30574	
		816 ON 11/10/2016 TMP-171108		30574	
		INVOICE # 6045296/1			

44122116	TILLERY CHEVROLET GMC INC	OIL CHANGE	401052201	30573	46.27
46.27	TOT\$	2008 CHEVY EQUINOX		30573	
	PAID	VERBAL APPROVAL BY L. OLIVAS		30573	
46.27	BAL	730 ON 10/11/2016 TMP-171005		30573	
		INVOICE # 6044976/1			

25122116	TJ ENTERPRISES AUTO SUPPLY	WINDSHIELD WIPERS AND FLUID	610402201	30545	18.03
18.03	TOT\$	INVOICE # 24139			
	PAID	ACCOUNT # 1246			
18.03	BAL				

26122116	TWO GUNZ CUSTOMZ & HYDROGRAPHICS	NEAB STEPS - RAM 1500 09-15.5	401502201	30435	550.00
550.00	TOT\$	LABOR		30435	
	PAID	R. FULFER - DODGE		30435	
550.00	BAL	INVOICE # 1161			

19122116	US BANCORP EQUIPMENT FINANCE	MONTHLY COPIER MAINT. SUPPLY	911802203		48.28
187.69	TOT\$	INVOICE # IN51032 DISPATH			
	PAID	ACCOUNT # AL5568			
187.69	BAL	MONTHLY CHARGES - SHERIFF	401502203		139.41
		INVOICE # IN1405			
		ACCOUNT # AL5615			

35122116	VERIZON WIRELESS	SHERIFF - MONTHLY BILL	401502207		120.87
120.87	TOT\$	INVOICE # 9771535269			
	PAID	ACCOUNT # 742016472 1			
120.87	BAL				

15122116	WESTERN TRAILS VETERINARY INC.	(7) LARGE STERILIZATIONS	401822272		620.00
620.00	TOT\$	(4) SMALL STERILIZATION			
	PAID	INVOICE # 104218, 104225, 104239			
620.00	BAL	104270, 104966, 104221, 104231			
		104232, 104270			

INVC#	Name	Description	Line Item	PO#	Amount
16122116	WEX FLEET UNIVERSAL	ASSESSOR, FUEL CHARGE	610402202		47.46
7139.98	TOT\$ WEX BANK	ACCOUNT # 0459-00-219597-2			56.13
	PAID PO BOX 6293	DWI - MONTHLY FUEL CHARGE	605222202		33.60
7139.98	BAL CAROL STREAM IL 60197 6293	DISPATCH - MONTHLY FUEL CHARGE	911802202		7002.79
		SHERIFF - MONTHLY FUEL CHARGE	401502202		

TOTAL INVOICING 44468.40

DEBITS

CREDITS

** GRAND TOTAL **	44,468.40	.00
**TOTAL	22,342.71	.00
GENERAL FUND		
COUNTY COMMISSION	3,060.60	.00
VEHICLE MAINTENANCE/REPAIR	1,662.85	.00
TELECOMMUNICATIONS	192.57	.00
ELECTRICITY	1,205.18	.00
PLANNING & ZONING	300.22	.00
401-08-2203	213.51	.00
401-08-2207	86.71	.00
TELECOMMUNICATIONS		
COUNTY MANAGER	244.48	.00
401-10-2207	191.37	.00
401-10-2219	53.11	.00
OFFICE SUPPLIES		
ADMINISTRATIVE OFFICES MAINTENAN	2,696.57	.00
401-15-2207	104.63	.00
401-15-2208	2,591.94	.00
ELECTRICITY		
JUDICIAL COMPLEX MAINTENANCE	2,849.19	.00
401-16-2208	2,620.52	.00
401-16-2229	228.67	.00
PAPER SUPPLIES		
COUNTY CLERK	828.28	.00
401-20-2207	51.93	.00
401-20-2219	776.35	.00
OFFICE SUPPLIES		
ELECTIONS	36.51	.00
401-21-2308	36.51	.00
VOTING MACHINE STORAGE		
HEALTH DEPT BLDG MAINTENANCE	129.28	.00
401-24-2208	129.28	.00
ELECTRICITY		
PURCHASING DEPARTMENT	58.57	.00
401-27-2207	26.35	.00
401-27-2219	32.22	.00
OFFICE SUPPLIES		
COUNTY TREASURER	238.91	.00
401-30-2207	238.91	.00
TELECOMMUNICATIONS		
COUNTY SHERIFF	10,557.33	.00
401-50-2201	550.00	.00
401-50-2202	7,345.61	.00
401-50-2203	139.41	.00
401-50-2207	2,522.31	.00
TELECOMMUNICATIONS		
FINANCE DEPARTMENT	117.33	.00
401-55-2207	79.05	.00
401-55-2219	38.28	.00
OFFICE SUPPLIES		
INFORMATION TECHNOLOGY DEPARTMEN	26.35	.00
401-65-2207	26.35	.00
TELECOMMUNICATIONS		

DEPT	DESCRIPTION	DEBITS	CREDITS
**DEPT	ANIMAL SHELTER	1,172.74	.00
401-82-2202	VEHICLE FUEL	102.53	.00
401-82-2207	TELECOMMUNICATIONS	76.93	.00
401-82-2208	ELECTRICITY	282.26	.00
401-82-2272	PROFESSIONAL SERVICES	711.02	.00
**DEPT	PROBATE JUDGE	26.35	.00
401-90-2207	TELECOMMUNICATIONS	26.35	.00
**TOTAL	ROAD FUND	180.47	.00
**DEPT	COUNTY ROAD DEPARTMENT	180.47	.00
402-60-2207	TELECOMMUNICATIONS	180.47	.00
**TOTAL	DISTRICT 2 VFD	58.37	.00
**DEPT	STATE FIRE ALLOTMENT	58.37	.00
406-91-2207	TELECOMMUNICATIONS	58.37	.00
**TOTAL	DISTRICT 3 VFD	34.02	.00
**DEPT	STATE FIRE ALLOTMENT	34.02	.00
408-91-2207	TELECOMMUNICATIONS	34.02	.00
**TOTAL	COUNTY FIRE PROTECTION FUND	812.17	.00
**DEPT	1/4% FIRE EXCISE TAX	812.17	.00
411-92-2248	SAFETY EQUIPMENT	812.17	.00
**TOTAL	FIRE DEPARTMENT ADMIN	162.19	.00
**DEPT	STATE FIRE ALLOTMENT	162.19	.00
413-91-2207	TELECOMMUNICATIONS	162.19	.00
**TOTAL	JAIL FUND	345.30	.00
**DEPT	ADULT INMATE CARE	201.25	.00
420-70-2173	INMATE MEDICAL	201.25	.00
**DEPT	COMMUNITY MONITORING	144.05	.00
420-73-2202	VEHICLE FUEL	26.15	.00
420-73-2207	TELECOMMUNICATIONS	117.90	.00
**TOTAL	CIVIL DEFENSE FUND	106.53	.00
**DEPT	COMMUNICATIONS/EMS TAX	106.53	.00
604-83-2207	TELECOMMUNICATIONS	61.02	.00
604-83-2272	PROFESSIONAL SERVICES	45.51	.00
**TOTAL	DWI PROGRAM FUND	2,170.57	.00
**DEPT	DWI LOCAL GRANT FY16	34.02	.00
605-02-2207	TELECOMMUNICATIONS	34.02	.00
**DEPT	DWI LOCAL GRANT FY17	2,136.55	.00

DEBITS

CREDITS

605-22-2202	VEHICLE FUEL	56.13	.00
605-22-2207	TELECOMMUNICATIONS	52.70	.00
605-22-2272	PROFESSIONAL SERVICES	2,027.72	.00
**TOTAL	PROPERTY VALUATION FUND	8,357.09	.00
**DEPT	COUNTY ASSESSOR	8,357.09	.00
610-40-2201	VEHICLE MAINTENANCE/REPAIR	18.03	.00
610-40-2202	VEHICLE FUEL	273.76	.00
610-40-2203	MAINTENANCE CONTRACTS	5,069.56	.00
610-40-2207	TELECOMMUNICATIONS	342.55	.00
610-40-2218	EQUIPMENT MAINTENANCE/REPAIR	1,243.19	.00
610-40-2228	SOFTWARE	1,410.00	.00
**TOTAL	CLERK'S EQUIPMENT FUND	737.81	.00
**DEPT	COUNTY CLERK	737.81	.00
612-20-2203	MAINTENANCE CONTRACTS	553.36	.00
612-20-2207	TELECOMMUNICATIONS	184.45	.00
**TOTAL	HOME VISITING GRANT	329.49	.00
**DEPT	HOME VISITING GRANT FY16	169.43	.00
629-49-2207	TELECOMMUNICATIONS	169.43	.00
**DEPT	HOME VISITING GRANT FY17	160.06	.00
629-52-2207	TELECOMMUNICATIONS	160.06	.00
**TOTAL	RURAL ADDRESSING	4,981.67	.00
**DEPT	RURAL ADDRESSING	4,981.67	.00
675-07-2203	MAINTENANCE CONTRACTS	4,002.02	.00
675-07-2207	TELECOMMUNICATIONS	26.35	.00
675-07-2218	EQUIPMENT MAINTENANCE/REPAIR	953.30	.00
**TOTAL	P&Z COURT FEES	199.16	.00
**DEPT	PLANNING & ZONING	199.16	.00
685-08-2202	VEHICLE FUEL	129.19	.00
685-08-2207	TELECOMMUNICATIONS	69.97	.00
**TOTAL	DOMESTIC VIOLENCE GRANT	75.59	.00
**DEPT	HIGH LONESOME WIND FILT	22.89	.00
690-09-2272	PROFESSIONAL SERVICES	22.89	.00
**DEPT	DV GRANT FY16	52.70	.00
690-86-2207	TELECOMMUNICATIONS	52.70	.00
**TOTAL	NM PRIMARY CARE ASSOCIATION	26.35	.00
**DEPT	NMPCA GRANT FY17	26.35	.00
819-47-2207	TELECOMMUNICATIONS	26.35	.00
**TOTAL	IMMIGRATION & CUSTOMS ENFORCEMENT	935.34	.00

CREDITS

DEBITS

**DEPT	ADULT INMATE CARE	935.34	.00
825-70-2172	CARE OF INMATES	935.34	.00
**TOTAL	EMERGENCY-911 FUND	2,613.57	.00
**DEPT	911-DISPATCH CENTER	2,613.57	.00
911-80-2202	VEHICLE FUEL	33.60	.00
911-80-2203	MAINTENANCE CONTRACTS	48.28	.00
911-80-2207	TELECOMMUNICATIONS	1,313.30	.00
911-80-2208	ELECTRICITY	1,172.88	.00
911-80-2272	PROFESSIONAL SERVICES	45.51	.00
BANK01	WELLS FARGO	44,468.40	.00
** BANK TOTALS **		44,468.40	.00

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 26

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 128,208.21 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 01/05/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

----- James W. Frost ----- Javier Sanchez ----- Julia Ducharme ----- Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS .

----- Tracy L. Sedillo -----

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	98772	ADVANCED COMMUNICATIONS &	RADIO REPAIRS	401-50-2218	1010317	01/03/2017	29827	157.60
	157.60		HOOVER CROWN VIC				29827	
	01/03/2017		COMMODITY CODES: 83881				29827	
			INVOICE # 174996					
COUNTY SHERIFF		157.60						
01 0	98773	AWARDS ETC.	2 - RETIREMENT PLAQUES	401-05-2272	2010317	01/03/2017	30467	90.00
	90.00		LIZ LUJAN, MARTIN GUTIERREZ				30467	
	01/03/2017		INVOICE # 247869					
COUNTY COMMISSION		90.00						
01 0	98774	BRAD FRANCIS CAR CO LOS LUNAS	2 - 2016 CHEVY SILVERADO 1500	420-74-2618	3010317	01/03/2017	30248	30355.00
	60710.00		PICK-UP	803-59-2631			30248	30355.00
	01/03/2017		UNASSIGNED TO DEPUTIES AT THIS TIME				30248	
			PER LEG. APPROPRIATION 15-0878				30248	
			INVOICE # FC17016/TC17019				30248	
TRANSPORTATION OF PRIS 30355.00		LEGISLATIVE PROJECTS 30355.00						
01 0	98775	CENTRAL NM ELECTRIC COOP.	MAILING ADVERTISEMENTS FOR	609-30-2221	4010317	01/03/2017	30365	524.65
	1720.67		SATELLITE OFFICES				30365	
	01/03/2017		VERBAL APPROVAL BY L. OLIVAS				30365	
			839 ON 11/4/2016 TMP-171102				30365	
			INVOICE # 3124					
			DISTRICT 5 VFD MONTHLY CHARGE	405-91-2208	5010317	01/03/2017		108.86
			DISTRICT 3 VFD MONTHLY CHARGE	408-91-2208				77.52
			DISTRICT 1 VFD MONTHLY CHARGE	407-91-2208				78.12
			DISTRICT 4 VFD MONTHLY CHARGE	409-91-2208				178.27
			DISTRICT 2 VFD MONTHLY CHARGE	406-91-2208				159.94
			DISTRICT 5 VFD MONTHLY CHARGE	405-91-2208				205.25
			DISTRICT 3 VFD MONTHLY CHARGE	408-91-2208				254.82
			DISTRICT 6 VFD MONTHLY CHARGE	418-91-2208				133.24
COUNTY TREASURER		524.65	STATE FIRE ALLOTMENT 1196.02					
01 0	98776	CODE 3 SERVICE LLC	INSTALL EMERGENCY LIGHTS AND	413-91-2248	6010317	01/03/2017	30345	3345.65
	3345.65		RADIO ON 2016 DODGE RAM CREW				30345	
	01/03/2017		CAB - FD7				30345	
			INVOICE # 170018					
STATE FIRE ALLOTMENT		3345.65						
01 R	98777	CULLIN, GEORGE R	(5) PURCHASE OF FIVE HDMI MALE	610-40-2218	7010317	01/03/2017		169.75
	169.75		TO VGA FEMALE ADAPTERS					
	01/03/2017							
COUNTY ASSESSOR		169.75						
01 0	98778	DT AUTOMOTIVEBRANDON DAVIS	5 TIRES	401-50-2201	8010317	01/03/2017	30489	860.00
	1080.00		GUTIERREZ - DODGE				30489	
	01/03/2017		FORMENTO - TAHOE				30489	
			VERBAL APPROVAL BY L. OLIVAS				30489	
			1254 ON 12/13/2016 TMP-171208				30489	
			ADD: OIL CHANGE, AIR FILTER				30489	
			INVOICE # 30489					
			FRONT BRAKES				30494	220.00
			TORRES - DODGE				30494	

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amou
COUNTY SHERIFF	1080.00						
01 O	98779	EAST MOUNTAIN PHYSICAL THERAPY	INMATE MEDICAL	420-70-2173	10010317 01/03/2017		388.28
	388.28		CHAVEZ				
01/03/2017							
ADULT INMATE CARE	388.28						
01 O	98780	MORIARTY CONCRETE PRODUCTS	3300 - TONS BASE COURSE FOR SP	402-64-2256	11010317 01/03/2017	30369	36301.41
	36301.41		PROJECT; TAX			30369	
01/03/2017						30369	
			IPB 2017-03 APPROVED 11/9/2016			30369	
			COMMISSION MEETING			30369	
			SP-5-16(186) CT#D14931			30369	
			CL#L500183			30369	
			INVOICE #'S 21073, 21037, 20917,			30369	
			20869, 20897, 20552, 20517,				
			20441				
SP PROJECT	36301.41						
01 O	98781	NEVE'S UNIFORMS INC.	PAIR SAFETY BOOTS	685-08-2248	12010317 01/03/2017	30484	99.99
	99.99		D. DECOSTA			30484	
01/03/2017			INVOICE # AB-120610				
PLANNING & ZONING	99.99						
01 O	98782	NEW MEXICO PROPANE	DISTRICT 2 VFD	406-91-2209	13010317 01/03/2017		566.50
	566.50		INVOICE # 3059173669				
01/03/2017			ACCOUNT # 202681828				
STATE FIRE ALLOTMENT	566.50						
01 R	98783	ORTIZ, JENEA R	CONTINUUM COORDINATOR	635-67-2272	14010317 01/03/2017		2600.00
	2600.00		GRT DECEMBER 2016				
01/03/2017			INVOICE # 62017				
CYFD JUVENILE JUSTICE	2600.00						
01 O	98784	RICOH USA, INC	***REPLACES PO 29791, WHICH WAS	401-05-2203	15010317 01/03/2017	30551	117.58
	117.58		INVOICE # 5046219272				
01/03/2017			ACCOUNT # 3940880				
COUNTY COMMISSION	117.58						
01 O	98785	RICOH USA, INC	***REPLACES PO 29791, WHICH WAS	401-05-2203	16010317 01/03/2017	30551	413.16
	413.16		INVOICE # 22274547				
01/03/2017			ACCOUNT # 3940880				
COUNTY COMMISSION	413.16						
01 O	98786	ROMERO AUTO	TIRE REPAIR	604-83-2201	17010317 01/03/2017		10.00
	10.00						
01/03/2017							
COMMUNICATIONS/EMS TAX	10.00						

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
CYFD JUVENILE JUSTICE 5845.00								
01 0	98795	WARREN REMMY	PURCHASE TWO GAS VALVES TO	405-91-2215	26010317	01/03/2017	30290	900.00
	1320.00		CONVERT PROPANE HEATERS TO				30290	
	01/03/2017		NATURAL GAS AT THE SUBSTATION				30290	
			DRILL OUT EXISTING PROPANE				30290	
			ORIFICES AND CONVERT TO NATURAL				30290	
			GAS - 84 GALLOWAY AVENUE				30290	
			COST FOR REPLACING 2 THERMOSTATS	408-91-2215	27010317	01/03/2017	30540	420.00
			WITH 2 DIGITAL THERMOSTATS				30540	
			REPAIR OF 2 BLOWER FURNANCES				30540	
			MAIN STATION				30540	
STATE FIRE ALLOTMENT 1320.00								
01 0	98796	WHITE, HEATH	MILEAGE/PER DIEM	401-50-2205	28010317	01/03/2017		460.00
	460.00							
	01/03/2017							
COUNTY SHERIFF 460.00								
01 0	98797	WITMER PUBLIC SAFETY GROUP	1 - PGI FIRELINE WILDLAND	406-91-2248	29010317	01/03/2017	30235	158.59
	158.59		INVOICE # 1731382.001					
	01/03/2017							
STATE FIRE ALLOTMENT 158.59								
26	128208.21 / /		TOTAL					

DEBITS CREDITS

** GRAND TOTAL **		128,208.21	.00
**TOTAL	GENERAL FUND	14,338.06	.00
**DEPT	COUNTY COMMISSION	11,903.24	.00
401-05-2203	MAINTENANCE CONTRACTS	530.74	.00
401-05-2272	PROFESSIONAL SERVICES	11,372.50	.00
**DEPT	ADMINISTRATIVE OFFICES MAINTENAN	215.63	.00
401-15-2215	BUILDING MAINTENANCE/REPAIR	215.63	.00
**DEPT	COUNTY CLERK	15.28	.00
401-20-2219	OFFICE SUPPLIES	15.28	.00
**DEPT	COUNTY SHERIFF	1,697.60	.00
401-50-2201	VEHICLE MAINTENANCE/REPAIR	1,080.00	.00
401-50-2205	MILEAGE/PER DIEM	460.00	.00
401-50-2218	EQUIPMENT MAINTENANCE/REPAIR	157.60	.00
**DEPT	ANIMAL SHELTER	506.31	.00
401-82-2216	ANIMAL FOOD	417.60	.00
401-82-2220	CLEANING SUPPLIES	54.03	.00
401-82-2223	KENNEL SUPPLIES	34.68	.00
**TOTAL	ROAD FUND	36,301.41	.00
**DEPT	SP PROJECT	36,301.41	.00
402-64-2256	ROAD MATERIALS	36,301.41	.00
**TOTAL	DISTRICT 5 VFD	1,214.11	.00
**DEPT	STATE FIRE ALLOTMENT	1,214.11	.00
405-91-2208	ELECTRICITY	314.11	.00
405-91-2215	BUILDING MAINTENANCE/REPAIR	900.00	.00
**TOTAL	DISTRICT 2 VFD	1,234.34	.00
**DEPT	STATE FIRE ALLOTMENT	1,234.34	.00
406-91-2208	ELECTRICITY	159.94	.00
406-91-2209	HEATING/GAS/PROPANE	566.50	.00
406-91-2219	OFFICE SUPPLIES	349.31	.00
406-91-2248	SAFETY EQUIPMENT	158.59	.00
**TOTAL	DISTRICT 1 VFD	78.12	.00
**DEPT	STATE FIRE ALLOTMENT	78.12	.00
407-91-2208	ELECTRICITY	78.12	.00
**TOTAL	DISTRICT 3 VFD	752.34	.00
**DEPT	STATE FIRE ALLOTMENT	752.34	.00
408-91-2208	ELECTRICITY	332.34	.00
408-91-2215	BUILDING MAINTENANCE/REPAIR	420.00	.00
**TOTAL	DISTRICT 4 VFD	178.27	.00
**DEPT	STATE FIRE ALLOTMENT	178.27	.00
409-91-2208	ELECTRICITY	178.27	.00
**TOTAL	FIRE DEPARTMENT ADMIN	3,345.65	.00

		DEBITS	CREDITS
**DEPT	STATE FIRE ALLOTMENT	3,345.65	.00
413-91-2248	SAFETY EQUIPMENT	3,345.65	.00
**TOTAL	DISTRICT 6 VFD	133.24	.00
**DEPT	STATE FIRE ALLOTMENT	133.24	.00
418-91-2208	ELECTRICITY	133.24	.00
**TOTAL	JAIL FUND	31,028.28	.00
**DEPT	ADULT INMATE CARE	673.28	.00
420-70-2172	CARE OF INMATES	285.00	.00
420-70-2173	INMATE MEDICAL	388.28	.00
**DEPT	TRANSPORTATION OF PRISONERS	30,355.00	.00
420-74-2618	CO/VEHICLES	30,355.00	.00
**TOTAL	CIVIL DEFENSE FUND	10.00	.00
**DEPT	COMMUNICATIONS/EMS TAX	10.00	.00
604-83-2201	VEHICLE MAINTENANCE/REPAIR	10.00	.00
**TOTAL	TREASURER'S FEE	524.65	.00
**DEPT	COUNTY TREASURER	524.65	.00
609-30-2221	PRINTING/PUBLISHING/ADVERTISING	524.65	.00
**TOTAL	PROPERTY VALUATION FUND	169.75	.00
**DEPT	COUNTY ASSESSOR	169.75	.00
610-40-2218	EQUIPMENT MAINTENANCE/REPAIR	169.75	.00
**TOTAL	JUVENILE JUSTICE GRANT	8,445.00	.00
**DEPT	CYFD JUVENILE JUSTICE GRANT FY17	8,445.00	.00
635-67-2272	PROFESSIONAL SERVICES	8,445.00	.00
**TOTAL	P&Z COURT FEES	99.99	.00
**DEPT	PLANNING & ZONING	99.99	.00
685-08-2248	SAFETY EQUIPMENT	99.99	.00
**TOTAL	LEGISLATIVE APPROPRIATIONS	30,355.00	.00
**DEPT	LEGISLATIVE PROJECTS	30,355.00	.00
803-59-2631	15-L-0878 TC SHERIFF'S VEHICLES	30,355.00	.00
BANK01	WELLS FARGO	128,208.21	.00
	** BANK TOTALS **	128,208.21	.00

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 56

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 828,932.90 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 01/05/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

----- James W. Frost ----- Javier Sanchez ----- Julia Ducharme ----- Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

----- Tracy L. Sedillo -----

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	AMOW
01 0	98798	ARAGON, CAROL	NMAC LEGISLATIVE CONFERENCE	401-30-2205	11417 01/04/2017		324.00
	324.00		ADVANCED - SANTA FE				
	01/05/2017						
COUNTY TREASURER							
01 0	98799	ARAGON, JULIANITA	HOME VISITING IN TORRANCE COUNTY	629-52-2205	391417 01/05/2017		58.50
	58.50		AND MEETINGS IN ALBUQUERQUE				
	01/05/2017						
HOME VISITING GRANT FY							
01 0	98800	ARCHULETA LORI	2017 NMAC LEGISLATIVE CONFERENCE	401-10-2205	401417 01/05/2017		491.03
	491.03		ADVANCED - SANTA FE				
	01/05/2017						
COUNTY MANAGER							
01 0	98801	B I INC	GPS/ADD UNITS	420-73-2218	41417 01/04/2017		2147.25
	2147.25		13 DEFENDANTS NOV. BILLING				
	01/05/2017		INVOICE # 993645				
			ACCOUNT # 3533				
COMMUNITY MONITORING							
01 0	98802	BARELA, JANICE	NMAC LEGISLATIVE CONFERENCE	401-30-2205	21417 01/04/2017		333.60
	333.60		ADVANCED - SANTA FE				
	01/05/2017						
COUNTY TREASURER							
01 0	98803	CABBER, BETTY	NMAC LEGISLATIVE CONFERENCE	610-40-2205	31417 01/04/2017		232.00
	232.00		ADVANCED - SANTA FE				
	01/05/2017						
COUNTY ASSESSOR							
01 0	98804	CHAVEZ, SYLVIA	NMAC LEGISLATIVE CONFERENCE	612-20-2205	61417 01/04/2017		225.60
	225.60		ADVANCED - SANTA FE				
	01/05/2017						
COUNTY CLERK							
01 0	98805	CODE 3 SERVICE LLC	5 - ICOM F3161 VHF 136-174 MHZ	406-91-2248	71417 01/04/2017	30341	262.50
	4658.15		INVOICE # 170021				
	01/05/2017		10 - ICOM F3161 VHF 136-174 MHZ	405-91-2248	81417 01/04/2017	30339	525.00
			ICOM BATTERY				
			INVOICE # 170019				
			10 - ICOM F3161 VHF 136-174 MHZ	408-91-2248	91417 01/04/2017	30342	525.00
			ICOM BATTERY				
			INVOICE # 170020				
			INSTALL EMERGENCY LIGHTS AND	411-95-2349	101417 01/04/2017	30343	3345.65
			RADIO ON 2016 DODGE RAM CREW			30343	
			CAB - FD8			30343	
			INVOICE # 1710019				
STATE FIRE ALLOTMENT			INTEREST/MISCELLANEOUS				
01 0	98806	COMPUTER CORNER INC	EIZO FLEXSCAN 23.8 LED LCD	610-40-2218	111417 01/04/2017	30565	398.00
	398.00		MONITOR			30565	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01	01/05/2017	COUNTY ASSESSOR	INVOICE # 151098 ACCOUNT # 2464732					
01	01/05/2017	CORRECTIONS CORPORATION OF AMERHEIMBURSEMENT FOR 11-2016	ICE HOUSING	825-70-2172	121417	01/04/2017		783476.14
01	01/05/2017	ADULT INMATE CARE	INVOICE # ICE 11-2016					
01	01/05/2017	DESERT MOON CRAFTS LLC	5 - AHA CPR COURSES	408-91-2266	131417	01/04/2017	30580	200.00
01	01/05/2017		A. LOVATO, D. CASASUS, W. TORREZ, M. COBB, J. THORNE				30580	
01	01/05/2017		1 - AHA CPR COURSE - R. STURCHIO 413-91-2266			/ /	30580	40.00
01	01/05/2017	STATE FIRE ALLOTMENT	INVOICE # 2017-AHA-1					
01	01/05/2017	DT AUTOMOTIVEBRANDON DAVIS	VEHICLE MAINTENANCE	401-50-2201	141417	01/04/2017	30493	140.00
01	01/05/2017		TIRES, TIRE FIXES, BRAKES, ROTOR				30493	
01	01/05/2017		DECEMBER 2016				30493	
01	01/05/2017		GARCIA - DODGE 304931					
01	01/05/2017		TORRES - DODGE 304933					
01	01/05/2017		STOCUM - TAHOE 304932					
01	01/05/2017	COUNTY SHERIFF	NMAC LEGISLATIVE CONFERENCE	401-50-2205	151417	01/04/2017		556.00
01	01/05/2017	DUNLAP, KRISTIN	ADVANCED - SANTA FE					
01	01/05/2017	EMW GAS ASSOCIATION	TC ANIMAL SHELTER MONTHLY BILL	401-82-2209	161417	01/04/2017		355.96
01	01/05/2017		DISPATCH MONTHLY BILL	911-80-2209		/ /		163.69
01	01/05/2017		TCFD 2 MONTHLY BILL	406-91-2209		/ /		272.14
01	01/05/2017		DISTRICT 3 VFD MONTHLY BILL	408-91-2209		/ /		258.36
01	01/05/2017		DISTRICT 5 VFD MONTHLY BILL	405-91-2209		/ /		148.42
01	01/05/2017		SENIOR CENTERS MONTHLY BILL	401-05-2209		/ /		446.39
01	01/05/2017		COURTHOUSE MONTHLY BILL	401-15-2209		/ /		1096.78
01	01/05/2017		JUDICIAL MONTHLY BILL	401-16-2209		/ /		1094.92
01	01/05/2017		MEDICAL CENTER MONTHLY BILL	401-24-2209		/ /		136.89
01	01/05/2017		CLERK STORAGE MONTHLY BILL	612-20-2308		/ /		54.96
01	01/05/2017		TCFD F MONTHLY BILL	405-91-2209		/ /		223.58
01	01/05/2017		TCFD 6 MONTHLY BILL	418-91-2209		/ /		257.88
01	01/05/2017		TCFD 3 MONTHLY BILL	408-91-2209		/ /		256.93
01	01/05/2017	ANIMAL SHELTER	STATE FIRE ALLOTMENT	1417.31				45.45
01	01/05/2017	COUNTY COMMISSION	JUDICIAL COMPLEX MAINT	1094.92				
01	01/05/2017	HEALTH DEPT BLDG MAINT	COUNTY CLERK	54.96				
01	01/05/2017	ESPINOSA-MOORE, BERTHA	HOME VISITING, OUTREACH & PICKUP	629-52-2205	411417	01/05/2017		45.45
01	01/05/2017		DIAPERS					
01	01/05/2017	HOME VISITING GRANT FY	COURTHOUSE MONTHLY BILL	401-15-2210				229.55
01	01/05/2017	ESTANCIA, TOWN OF						

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
754.31	01/05/2017	JUDICIAL COMPLEX MAINT	JUDICIAL COMPLEX MAINT	401-16-2210	181417	01/04/2017		232.41
				401-24-2210				183.22
				401-05-2210				109.13
ADMINISTRATIVE OFFICES 229.55 HEALTH DEPT BLDG MAINT 183.22								
COUNTY COMMISSION 109.13								
01 O	98814	GASTELUM, RUBEN	NMAC LEGISLATIVE CONFERENCE	675-07-2205				333.60
	333.60		ADVANCED - SANTA FE					
	01/05/2017							
RURAL ADDRESSING 333.60								
01 O	98815	HERNANDEZ, KATHRYN	NMAC LEGISLATIVE CONFERENCE	401-55-2205	191417	01/04/2017		491.03
	491.03		ADVANCED - SANTA FE					
	01/05/2017							
FINANCE DEPARTMENT 491.03								
01 O	98816	INDEPENDENT DRUG TESTING	DRUG TESTING CONFIRMATIONS	420-73-2272	201417	01/04/2017		51.51
	51.51		NOV. & DEC. BILLING					
	01/05/2017		INVOICE # 4005/4031					
COMMUNITY MONITORING 51.51								
01 O	98817	JARAMILLO, LINDA	NMAC LEGISLATIVE CONFERENCE	612-20-2205	211417	01/04/2017		225.60
	225.60		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY CLERK 225.60								
01 O	98818	KAYSER, LINDA	NMAC LEGISLATIVE CONFERENCE	612-20-2205	221417	01/04/2017		225.60
	225.60		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY CLERK 225.60								
01 O	98819	LOBO INTERNET SERVICES LTD	WIRELESS INTERNET MONTHLY BILL	401-82-2272	231417	01/04/2017		48.46
	403.83		INVOICE # 88583					
	01/05/2017		DISTRICTS 3, 4, 5 & FIRE ADMIN.	408-91-2272	241417	01/04/2017		156.35
			MONTHLY BILL	409-91-2272				81.34
			INVOICE # 88489	405-91-2272				81.34
				413-91-2272				36.34
ANIMAL SHELTER 48.46 STATE FIRE ALLOTMENT 355.37								
01 O	98820	LUCERO, JESUS	NMAC LEGISLATIVE CONFERENCE	610-40-2205	251417	01/04/2017		232.00
	232.00		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY ASSESSOR 232.00								
01 O	98821	LUCERO, LUCIA	DWI - LUCIA LUCERO	605-22-2272	261417	01/04/2017		2027.72
	2027.72		TEEN COURT PREVENTION DEC. 2016					
	01/05/2017							
DWI LOCAL GRANT FY17 2027.72								
01 O	98822	LUJAN, LEONARD	NMAC LEGISLATIVE CONFERENCE	402-60-2205	271417	01/04/2017		225.60
	225.60		ADVANCED - SANTA FE					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01/05/2017		COUNTY ROAD DEPARTMENT 225.60						
01 0	98823	MARLIN BUSINESS BANK	CONTRACT PAYMENT - BIZHUB COPIER 911-80-2203		281417	01/05/2017		256.51
			INVOICE # 14562147					
			ACCOUNT # 1441060					
911-DISPATCH CENTER		256.51						
01 0	98824	MORIARTY PIPE & IRON	TOW TRAILER REPAIRS	401-50-2218	291417	01/05/2017	30451	114.37
			VERBAL APPROVAL BY L. OLIVAS				30451	
			1010 ON 12/5/2016 TMP-171202				30451	
			INVOICE # 5766					
COUNTY SHERIFF		114.37						
01 0	98825	MOUNTAINAIR, TOWN OF	MOUNTAINAIR SENIOR CENTER/WATER	401-05-2210	301417	01/05/2017		80.88
			SENIOR CENTER GAS MONTHLY BILL	401-05-2209				318.80
01/05/2017								
COUNTY COMMISSION		399.68						
01 0	98826	NEW MEXICO APPARATUS LLC	RESCUE 2	405-91-2207	311417	01/05/2017		555.06
			PM, REPAIR LIGHT BAR LENS,					
			REPAIR THRESHOLD IN CAB					
			INVOICE # 91930					
			RESCUE 3	408-91-2201	321417	01/05/2017		188.78
			ADD 12V DC CHARGER					
			LIGHTER SOCKET					
			INVOICE # 91931					
			RESCUE 2	405-91-2201	331417	01/05/2017		317.72
			TS NO START, GLOW PLUG RELAY					
			INVOICE # 91934					
			TENDER 5	405-91-2201	341417	01/05/2017		1115.56
			REPLACE REAR SIGNAL LIGHTS					
			REVERSE LIGHTS, TURN SIGNAL LIGH					
			INVOICE # 91935					
			TCFD 5 - ALIGNMENT	413-91-2201	351417	01/05/2017		307.13
			SWAP TIRES FROM FD8 TO FD5					
			INVOICE # 91933					
			ENGINE 33	408-91-2201	361417	01/05/2017		526.49
			RADIO INSTALL, ANTENNA					
			INVOICE # 91932					
STATE FIRE ALLOTMENT		3010.74						
01 0	98827	NM EMS BUREAU	EMD INITIAL LICENSE - A. RAY	911-85-2266	371417	01/05/2017	30411	25.00
			INVOICE # EMS12281637					
01/05/2017								
DFA TRAINING GRANT		25.00						
01 0	98828	NTS COMMUNICATIONS	DISPATCH - MONTHLY BILL	911-80-2207	381417	01/05/2017		69.83
			MANAGER/CLERK/TREASURER/	401-10-2207				1.50
			ASSESSOR/SHERIFF MONTHLY BILL	612-20-2207				.42
			INVOICE # 6273646	401-40-2207				.45
				401-50-2207				13.28
911-DISPATCH CENTER		69.83	COUNTY MANAGER	1.50				
			COUNTY CLERK	0.42				

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 O	98838	SEDILLO, NICK E.	2017 NMAC LEGISLATIVE CONFERENCE	610-40-2205	501417	01/05/2017		333.60
	333.60		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY ASSESSOR 333.60								
01 O	98839	SEDILLO, TRACY	2017 NMAC LEGISLATIVE CONFERENCE	401-30-2205	511417	01/05/2017		333.60
	333.60		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY TREASURER 333.60								
01 O	98840	SEDILLO, VICTORIA	2017 NMAC LEGISLATIVE CONFERENCE	610-40-2205	521417	01/05/2017		333.60
	333.60		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY ASSESSOR 333.60								
01 O	98841	SIRCHE FINGERPRINT LABORATORIES	10 - MARK II MEHT TEST KITS	401-50-2222	541417	01/05/2017	30513	440.73
	440.73		10 - MARK II HEROIN TEST KITS				30513	
	01/05/2017		SHIPPING				30513	
			INVOICE # 0282322-IN					
COUNTY SHERIFF 440.73								
01 O	98842	STAPLES BUSINESS ADVANTAGE	1 - KLEENEZ 36 CT. CASE	911-80-2219	531417	01/05/2017	30462	606.03
	606.03		2 - UPUNCH TIME CARDS				30462	
	01/05/2017		2 - BLACK RETRACTABLE BALL POINT PENS				30462	
			1 - WRITING PADS 12 PACK				30462	
			6 - BROTHER TN660 TONER				30462	
			6 - STAPLES COPY PAPER (CASE)				30462	
			INVOICE #'S 3323563568/332414852					
911-DISPATCH CENTER 606.03								
01 O	98843	STAPLES BUSINESS ADVANTAGE	PAPER CLIPS, WYPALL WIPES,	610-40-2219	551417	01/05/2017	30546	275.55
	391.03		FURNITURE POLISH, CLOROX WIPES,	600-06-2219			30546	115.48
	01/05/2017		NOTE PADS, LABEL TAPE, DUCT TAPE				30546	
			EXPANDING FILE FOLDER, ERASER				30546	
			REFILLS, STAPLES CORDLESS				30546	
			OPTICAL MOUSE, MULTI SIZE				30546	
			POST IT NOTES				30546	
			INVOICE #'S 3324353468, 33248327					
COUNTY ASSESSOR 275.55 RISK MANAGEMENT 115.48								
01 O	98844	STAPLES BUSINESS ADVANTAGE	WALL CALENDARS, DESK CALENDARS,	401-82-2219	561417	01/05/2017	30454	159.32
	159.32		YEARLY PLANNERS, DESK CUBICLES,				30454	
	01/05/2017		STORAGE CART				30454	
			INVOICE#'S 3323718329, 3323718330					
ANIMAL SHELTER 159.32								
01 O	98845	TENORIO, AMANDA	2017 NMAC LEGISLATIVE CONFERENCE	401-55-2205	571417	01/05/2017		491.03
	491.03		ADVANCED - SANTA FE					
	01/05/2017							
FINANCE DEPARTMENT 491.03								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	98846	TJ ENTERPRISES AUTO SUPPLY	PARTS/HARDWARE FOR BLDG MAINT	401-15-2215	581417	01/05/2017	30391	41.28
	75.70		PARTS/HARDWARE FOR VEHICLE MAINT	401-15-2201		/ /	30391	34.42
	01/05/2017		DECEMBER 2016				30391	
ADMINISTRATIVE OFFICES 75.70								
01 0	98847	TRIADIC INC.	CONTRACT CHARGES	401-65-2203	591417	01/05/2017		4201.22
	4201.22		INVOICE # 18:50.9					
	01/05/2017							
INFORMATION TECHNOLOGY 4201.22								
01 0	98848	U.S. POSTMASTER	12 MONTH BOX 226	412-53-2272	601417	01/05/2017		48.00
	48.00		12 MONTH POSTAL SERVICE					
	01/05/2017							
COUNTY FAIR 48.00								
01 0	98849	WALLIN HUSS & MENDEZ LLC	PROFESSIONAL SERVICES	401-05-2275	611417	01/05/2017		9365.04
	9365.04		MONTH OF DECEMBER					
	01/05/2017		INVOICE # 7693					
COUNTY COMMISSION 9365.04								
01 0	98850	WASTE MANAGEMENT OF NM INC.	MONTHLY CHARGES - FIRE ADMIN.	413-91-2210	621417	01/05/2017		170.86
	269.93		1-8 YARD DUMPSTER					
	01/05/2017		MONTHLY TRASH PICK-UP	401-82-2210	631417	01/05/2017		99.07
			INVOICE # 8611367-0573-3					
STATE FIRE ALLOTMENT 170.86 ANIMAL SHELTER 99.07								
01 0	98851	WHITE, HEATH	2017 NMAC LEGISLATIVE CONFERENCE	401-50-2205	641417	01/05/2017		556.00
	556.00		ADVANCED - SANTA FE					
	01/05/2017							
COUNTY SHERIFF 556.00								
01 0	98852	WILLARD, VILLAGE OF	MONTHLY CHARGE DISTRICT 6 VFD	418-91-2210	651417	01/05/2017		53.42
	53.42							
	01/05/2017							
STATE FIRE ALLOTMENT 53.42								
01 0	98853	WITMER PUBLIC SAFETY GROUP	1 - PGI FIRELINE WILDLAND	405-91-2248	661417	01/05/2017	30232	378.58
	378.58		INVOICE # 1731369.001					
	01/05/2017							
STATE FIRE ALLOTMENT 378.58								
	56	828932.90	/ /	TOTAL				

		DEBITS	CREDITS
** GRAND TOTAL **		828,932.90	.00
**TOTAL	GENERAL FUND	24,883.60	.00
**DEPT	COUNTY COMMISSION	10,796.76	.00
401-05-2205	MILEAGE/PER DIEM	124.00	.00
401-05-2207	TELECOMMUNICATIONS	352.52	.00
401-05-2209	HEATING/GAS/PROPANE	765.19	.00
401-05-2210	WATER/SEWER/TRASH	190.01	.00
401-05-2275	LEGAL SERVICES	9,365.04	.00
**DEPT	COUNTY MANAGER	1,173.31	.00
401-10-2205	MILEAGE/PER DIEM	982.06	.00
401-10-2207	TELECOMMUNICATIONS	191.25	.00
**DEPT	ADMINISTRATIVE OFFICES MAINTENAN	1,949.62	.00
401-15-2201	VEHICLE MAINTENANCE/REPAIR	34.42	.00
401-15-2209	HEATING/GAS/PROPANE	1,096.78	.00
401-15-2210	WATER/SEWER/TRASH	229.55	.00
401-15-2215	BUILDING MAINTENANCE/REPAIR	588.87	.00
**DEPT	JUDICIAL COMPLEX MAINTENANCE	1,327.33	.00
401-16-2209	HEATING/GAS/PROPANE	1,094.92	.00
401-16-2210	WATER/SEWER/TRASH	232.41	.00
**DEPT	COUNTY CLERK	54.80	.00
401-20-2207	TELECOMMUNICATIONS	54.80	.00
**DEPT	HEALTH DEPT BLDG MAINTENANCE	320.11	.00
401-24-2209	HEATING/GAS/PROPANE	136.89	.00
401-24-2210	WATER/SEWER/TRASH	183.22	.00
**DEPT	PURCHASING DEPARTMENT	491.03	.00
401-27-2205	MILEAGE/PER DIEM	491.03	.00
**DEPT	COUNTY TREASURER	1,047.46	.00
401-30-2205	MILEAGE/PER DIEM	991.20	.00
401-30-2207	TELECOMMUNICATIONS	56.26	.00
**DEPT	COUNTY ASSESSOR	56.71	.00
401-40-2207	TELECOMMUNICATIONS	56.71	.00
**DEPT	COUNTY SHERIFF	1,820.38	.00
401-50-2201	VEHICLE MAINTENANCE/REPAIR	140.00	.00
401-50-2205	MILEAGE/PER DIEM	1,112.00	.00
401-50-2207	TELECOMMUNICATIONS	13.28	.00
401-50-2218	EQUIPMENT MAINTENANCE/REPAIR	114.37	.00
401-50-2222	FIELD SUPPLIES	440.73	.00
**DEPT	FINANCE DEPARTMENT	982.06	.00
401-55-2205	MILEAGE/PER DIEM	982.06	.00
**DEPT	INFORMATION TECHNOLOGY DEPARTMEN	4,201.22	.00
401-65-2203	MAINTENANCE CONTRACTS	4,201.22	.00
**DEPT	ANIMAL SHELTER	662.81	.00
401-82-2209	HEATING/GAS/PROPANE	355.96	.00
401-82-2210	WATER/SEWER/TRASH	99.07	.00
401-82-2219	OFFICE SUPPLIES	159.32	.00
401-82-2272	PROFESSIONAL SERVICES	48.46	.00

**TOTAL	ROAD FUND	225.60	.00
**DEPT	COUNTY ROAD DEPARTMENT	225.60	.00
402-60-2205	MILEAGE/PER DIEM	225.60	.00
**TOTAL	DISTRICT 5 VFD	3,704.84	.00
**DEPT	STATE FIRE ALLOTMENT	3,704.84	.00
405-91-2201	VEHICLE MAINTENANCE/REPAIR	1,433.28	.00
405-91-2207	TELECOMMUNICATIONS	914.64	.00
405-91-2208	HEATING/GAS/PROPANE	372.00	.00
405-91-2248	SAFETY EQUIPMENT	903.58	.00
405-91-2272	PROFESSIONAL SERVICES	81.34	.00
**TOTAL	DISTRICT 2 VFD	593.57	.00
**DEPT	STATE FIRE ALLOTMENT	593.57	.00
406-91-2207	TELECOMMUNICATIONS	58.93	.00
406-91-2209	HEATING/GAS/PROPANE	272.14	.00
406-91-2248	SAFETY EQUIPMENT	262.50	.00
**TOTAL	DISTRICT 1 VFD	177.07	.00
**DEPT	STATE FIRE ALLOTMENT	177.07	.00
407-91-2207	TELECOMMUNICATIONS	177.07	.00
**TOTAL	DISTRICT 3 VFD	2,111.91	.00
**DEPT	STATE FIRE ALLOTMENT	2,111.91	.00
408-91-2201	VEHICLE MAINTENANCE/REPAIR	715.27	.00
408-91-2209	HEATING/GAS/PROPANE	515.29	.00
408-91-2248	SAFETY EQUIPMENT	525.00	.00
408-91-2266	TRAINING	200.00	.00
408-91-2272	PROFESSIONAL SERVICES	156.35	.00
**TOTAL	DISTRICT 4 VFD	81.34	.00
**DEPT	STATE FIRE ALLOTMENT	81.34	.00
409-91-2272	PROFESSIONAL SERVICES	81.34	.00
**TOTAL	COUNTY FIRE PROTECTION FUND	3,345.65	.00
**DEPT	INTEREST/MISCELLANEOUS	3,345.65	.00
411-95-2349	TCFD 5	3,345.65	.00
**TOTAL	COUNTY FAIR	398.00	.00
**DEPT	COUNTY FAIR	398.00	.00
412-53-2272	PROFESSIONAL SERVICES	398.00	.00
**TOTAL	FIRE DEPARTMENT ADMIN	554.33	.00
**DEPT	STATE FIRE ALLOTMENT	554.33	.00
413-91-2201	VEHICLE MAINTENANCE/REPAIR	307.13	.00
413-91-2210	WATER/SEWER/TRASH	170.86	.00
413-91-2266	TRAINING	40.00	.00
413-91-2272	PROFESSIONAL SERVICES	36.34	.00
**TOTAL	DISTRICT 6 VFD	535.08	.00
**DEPT	STATE FIRE ALLOTMENT	535.08	.00

	DEBITS	CREDITS
418-91-2207		223.78
418-91-2209		257.88
418-91-2210		53.42
**TOTAL	2,198.76	
=====		
JAIL FUND		
COMMUNITY MONITORING		
EQUIPMENT MAINTENANCE/REPAIR		
PROFESSIONAL SERVICES		
**TOTAL	115.48	
=====		
SAFETY PROGRAM		
RISK MANAGEMENT		
OFFICE SUPPLIES		
**TOTAL	115.48	
=====		
DWI PROGRAM FUND		
DWI LOCAL GRANT FY17		
PROFESSIONAL SERVICES		
**TOTAL	2,027.72	
=====		
DWI LOCAL GRANT FY17		
PROFESSIONAL SERVICES		
**TOTAL	2,027.72	
=====		
PROPERTY VALUATION FUND		
COUNTY ASSESSOR		
MILEAGE/PER DIEM		
EQUIPMENT MAINTENANCE/REPAIR		
OFFICE SUPPLIES		
**TOTAL	1,804.75	
=====		
COUNTY ASSESSOR		
MILEAGE/PER DIEM		
EQUIPMENT MAINTENANCE/REPAIR		
OFFICE SUPPLIES		
**TOTAL	1,804.75	
=====		
COUNTY CLERK		
MAINTENANCE CONTRACTS		
MILEAGE/PER DIEM		
TELECOMMUNICATIONS		
VOTING MACHINE STORAGE		
**TOTAL	1,024.55	
=====		
COUNTY CLERK		
MAINTENANCE CONTRACTS		
MILEAGE/PER DIEM		
TELECOMMUNICATIONS		
VOTING MACHINE STORAGE		
**TOTAL	1,024.55	
=====		
HOME VISITING GRANT		
HOME VISITING GRANT FY17		
MILEAGE/PER DIEM		
**TOTAL	103.95	
=====		
HOME VISITING GRANT		
HOME VISITING GRANT FY17		
MILEAGE/PER DIEM		
**TOTAL	103.95	
=====		
RURAL ADDRESSING		
RURAL ADDRESSING		
MILEAGE/PER DIEM		
**TOTAL	333.60	
=====		
RURAL ADDRESSING		
MILEAGE/PER DIEM		
**TOTAL	333.60	
=====		
IMMIGRATION & CUSTOMS ENFORCEMENT		
ADULT INMATE CARE		
CARE OF INMATES		
**TOTAL	783,476.14	
=====		
ADULT INMATE CARE		
CARE OF INMATES		
**TOTAL	783,476.14	
=====		
EMERGENCY-911 FUND		
911-DISPATCH CENTER		
MAINTENANCE CONTRACTS		
TELECOMMUNICATIONS		
HEATING/GAS/PROPANE		
BUILDING MAINTENANCE/REPAIR		
OFFICE SUPPLIES		
**TOTAL	1,236.96	
=====		
911-DISPATCH CENTER		
MAINTENANCE CONTRACTS		
TELECOMMUNICATIONS		
HEATING/GAS/PROPANE		
BUILDING MAINTENANCE/REPAIR		
OFFICE SUPPLIES		
**TOTAL	1,236.96	
=====		
DFA TRAINING GRANT		
TRAINING		
**TOTAL	25.00	
=====		
DFA TRAINING GRANT		
TRAINING		
**TOTAL	25.00	

Date: 1/05/17 10:33:04 D I S T R I B U T I O N C H E C K S P R I N T E D D E C . 2 9 , 2 0 1 6 T O J A N . 4 , 2 0 1 7

C R E D I T S

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828,932.90
828,932.90

WELLS FARGO
** BANK TOTALS **

BANK01

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 7,299.11 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 12/28/2016 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Leroy M. Candelaria

Julia DuCharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Janice Y. Barela

INVC#	Name	Description	Line Item	PO#	Amount
1PYRL122316	BACA, CHARLES	REFUND OF PRESBYTERIAN	401502102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

2PYRL122316	BALLARD, KENT	REFUND OF PRESBYTERIAN	401502102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

3PYRL122316	BAREILA, JANICE	REFUND OF PRESBYTERIAN	401302101		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

4PYRL122316	CANDELA, LEROY M.	REFUND OF PRESBYTERIAN	401052101		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

6PYRL122316	CHAVEZ, SYLVIA	REFUND OF PRESBYTERIAN	401202102		130.23
130.23	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
130.23	BAL	PAYROLL ERROR			

7PYRL122316	CHAVEZ, TRISH	REFUND OF PRESBYTERIAN	402602102		130.23
141.13	TOT\$	REFUND OF UNITED CONCORDIA	402602102		10.90
	PAID	12/10/2016 - 12/23/2016			
141.13	BAL	PAYROLL ERROR			

5PYRL122316	COBB VERNON	REFUND OF PRESBYTERIAN	401502102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

8PYRL122316	CONKLIN, DIANNA	REFUND OF PRESBYTERIAN	401502102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

9PYRL122316	CUEVAS, ARELY	REFUND OF PRESBYTERIAN	401152102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

INVC#	Name	Description	Line Item	PO#	Amount
10PYRL122316	CULLIN, GEORGE R	REFUND OF PRESBYTERIAN	401402102		213.43
213.43	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

11PYRL122316	DAUGHERTY, BEN	REFUND OF PRESBYTERIAN	911802102		72.35
75.99	TOT\$	REFUND OF UNITED CONCORDIA	911802102		3.64
	PAID	12/10/2016 - 12/23/2016			
75.99	BAL	PAYROLL ERROR			

12PYRL122316	DECOSTA, DANIEL	REFUND OF PRESBYTERIAN	401082102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

13PYRL122316	DIAL-HERNANDEZ, LILLIAN	REFUND OF PRESBYTERIAN	629522103		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

14PYRL122316	DUNLAP, KRISTIN	REFUND OF PRESBYTERIAN	401502102		130.23
130.23	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
130.23	BAL	PAYROLL ERROR			

15PYRL122316	DURAN, YVONNE	REFUND OF PRESBYTERIAN	911802102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

16PYRL122316	ESPINOSA-MOORE, BERTHA	REFUND OF PRESBYTERIAN	629522102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

17PYRL122316	FROST, JIM	REFUND OF PRESBYTERIAN	401052101		3.64
3.64	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
3.64	BAL	PAYROLL ERROR			

18PYRL122316	FULFER, RONALD C.	REFUND OF PRESBYTERIAN	401502102		213.43
213.43	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

INVC#	Name	Description	Line Item	PO#	Amount
19PYRL122316	GARCIA, DIEGO	REFUND OF PRESBYTERIAN	402602102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

20PYRL122316	GARCIA, TIMOTHY	REFUND OF PRESBYTERIAN	401502102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

21PYRL122316	GASTELUM, RUBEN	REFUND OF PRESBYTERIAN	675072102		213.43
224.33	TOT\$	REFUND OF UNITED CONCORDIA	675072102		10.90
	PAID	12/10/2016 - 12/23/2016			
224.33	BAL	PAYROLL ERROR			

22PYRL122316	GUETSCHOW, STEVEN	REFUND OF PRESBYTERIAN	401082102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

23PYRL122316	HOWELL, BRANDI	REFUND OF PRESBYTERIAN	911802102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

24PYRL122316	JANTZ, JOSHUA	REFUND OF PRESBYTERIAN	402602102		130.23
130.23	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
130.23	BAL	PAYROLL ERROR			

25PYRL122316	JARAMILLO, LINDA	REFUND OF PRESBYTERIAN	401202101		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

26PYRL122316	JONES, HUGH G JR	REFUND OF PRESBYTERIAN	401402102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

27PYRL122316	LANGE, CARL E.	REFUND OF PRESBYTERIAN	401152102		7.27
7.27	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
7.27	BAL	PAYROLL ERROR			

INVC#	Name	Description	Line Item	PO#	Amount
28PYRL122316	LUCERO, JESUS	REFUND OF PRESBYTERIAN	401402102		213.43
213.43	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

29PYRL122316	LUJAN, JOHN J	REFUND OF PRESBYTERIAN	402602102		72.35
83.25	TOT\$	REFUND OF UNITED CONCORDIA	402602102		10.90
	PAID	12/10/2016 - 12/23/2016			
83.25	BAL	PAYROLL ERROR			

30PYRL122316	LUJAN, LEONARD	REFUND OF PRESBYTERIAN	402602102		213.43
220.70	TOT\$	REFUND OF UNITED CONCORDIA	402602102		7.27
	PAID	12/10/2016 - 12/23/2016			
220.70	BAL	PAYROLL ERROR			

31PYRL122316	LUJAN, LIZ	REFUND OF PRESBYTERIAN	401552102		5.67
5.67	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	REFUND OF DEASIC FM			
5.67	BAL	12/10/2016 - 12/23/2016			
		PAYROLL ERROR			

32PYRL122316	MARTINEZ JOYCE	REFUND OF PRESBYTERIAN	401302102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

33PYRL122316	MASTER, TRACEY	REFUND OF PRESBYTERIAN	505132102		7.27
7.27	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
7.27	BAL	PAYROLL ERROR			

34PYRL122316	MEAD, DANETTE	REFUND OF PRESBYTERIAN	401822102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

35PYRL122316	MONTANO, PETE J	REFUND OF PRESBYTERIAN	402602102		213.43
217.07	TOT\$	REFUND OF UNITED CONCORDIA	402602102		3.64
	PAID	12/10/2016 - 12/23/2016			
217.07	BAL	PAYROLL ERROR			

36PYRL122316	NESS-REYES, KATHY	REFUND OF PRESBYTERIAN	420732102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

INVC#	Name	Description	Line Item	PO#	Amount
37PYRL122316	NIETO, SELENA	REFUND OF PRESBYTERIAN	911802102		130.23
130.23	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
130.23	BAL	PAYROLL ERROR			

38PYRL122316	OLIVAS, LESLIE	REFUND OF PRESBYTERIAN	401272102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

39PYRL122316	ORTIZ, ANTONIO	REFUND OF PRESBYTERIAN	402602102		213.43
224.33	TOT\$	REFUND OF UNITED CONCORDIA	402602102		10.90
	PAID	12/10/2016 - 12/26/2016			
224.33	BAL	PAYROLL ERROR			

40PYRL122316	OTERO, MARY YVONNE	REFUND OF PRESBYTERIAN	401202102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

41PYRL122316	RICHARD, GREG	REFUND OF PRESBYTERIAN	401402102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

42PYRL122316	RIVERA, J MARTIN	REFUND OF PRESBYTERIAN	401502102		213.43
213.43	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

43PYRL122316	ROMERO CLARENCE	REFUND OF PRESBYTERIAN	402602102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

44PYRL122316	ROMERO, DELFIN	REFUND OF PRESBYTERIAN	402602102		213.43
213.43	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

45PYRL122316	SEDILLO, D'AUN	REFUND OF PRESBYTERIAN	401402102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

INVC#	Name	Description	Line Item	PO#	Amount
46PYRL122316	SEDILLO, NICK E.	REFUND OF PRESBYTERIAN	600062103		213.43
224.33	TOT\$	REFUND OF UNITED CONCORDIA	600062103		10.90
	PAID	12/10/2016 - 12/23/2016			
224.33	BAL	PAYROLL ERROR			

47PYRL122316	SEDILLO, VICTORIA	REFUND OF PRESBYTERIAN	401402102		10.90
10.90	TOT\$	REFUND OF UNITED CONCORDIA	401402102		
	PAID	12/10/2016 - 12/23/2016			
10.90	BAL	PAYROLL ERROR			

48PYRL122316	SNOW, CHRISTINE	REFUND OF PRESBYTERIAN	911802102		3.64
3.64	TOT\$	REFUND OF UNITED CONCORDIA	911802102		
	PAID	12/10/2016 - 12/23/2016			
3.64	BAL	PAYROLL ERROR			

49PYRL122316	STOCUM, JOHN	REFUND OF PRESBYTERIAN	401502102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA	401502102		
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

50PYRL122316	SULLIVAN, ANNA L	REFUND OF PRESBYTERIAN	401822102		72.35
75.99	TOT\$	REFUND OF UNITED CONCORDIA	401822102		3.64
	PAID	12/10/2016 - 12/23/2016			
75.99	BAL	PAYROLL ERROR			

51PYRL122316	TENORIO JAKE	REFUND OF PRESBYTERIAN	402602102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA	402602102		
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

52PYRL122316	TRUMBULL, JASON	REFUND OF PRESBYTERIAN	401052102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA	401052102		
	PAID	12/10/2016 0 12/23/2016			
162.79	BAL	PAYROLL ERROR			

53PYRL122316	TUCKER, JULISSA	REFUND OF PRESBYTERIAN	911802102		130.23
141.13	TOT\$	REFUND OF UNITED CONCORDIA	911802102		10.90
	PAID	12/10/2016 - 12/23/2016			
141.13	BAL	PAYROLL ERROR			

54PYRL122316	VALDEZ, MAGGIE	REFUND OF PRESBYTERIAN	911802102		72.35
72.35	TOT\$	REFUND OF UNITED CONCORDIA	911802102		
	PAID	12/10/2016 - 12/23/2016			
72.35	BAL	PAYROLL ERROR			

INVC#	Name	Description	Line Item	PO#	Amount
55PYRL122316	WATTS, BRANDON	REFUND OF PRESBYTERIAN	401502102		162.79
162.79	TOT\$	REFUND OF UNITED CONCORDIA			
	PAID	12/10/2016 - 12/23/2016			
162.79	BAL	PAYROLL ERROR			

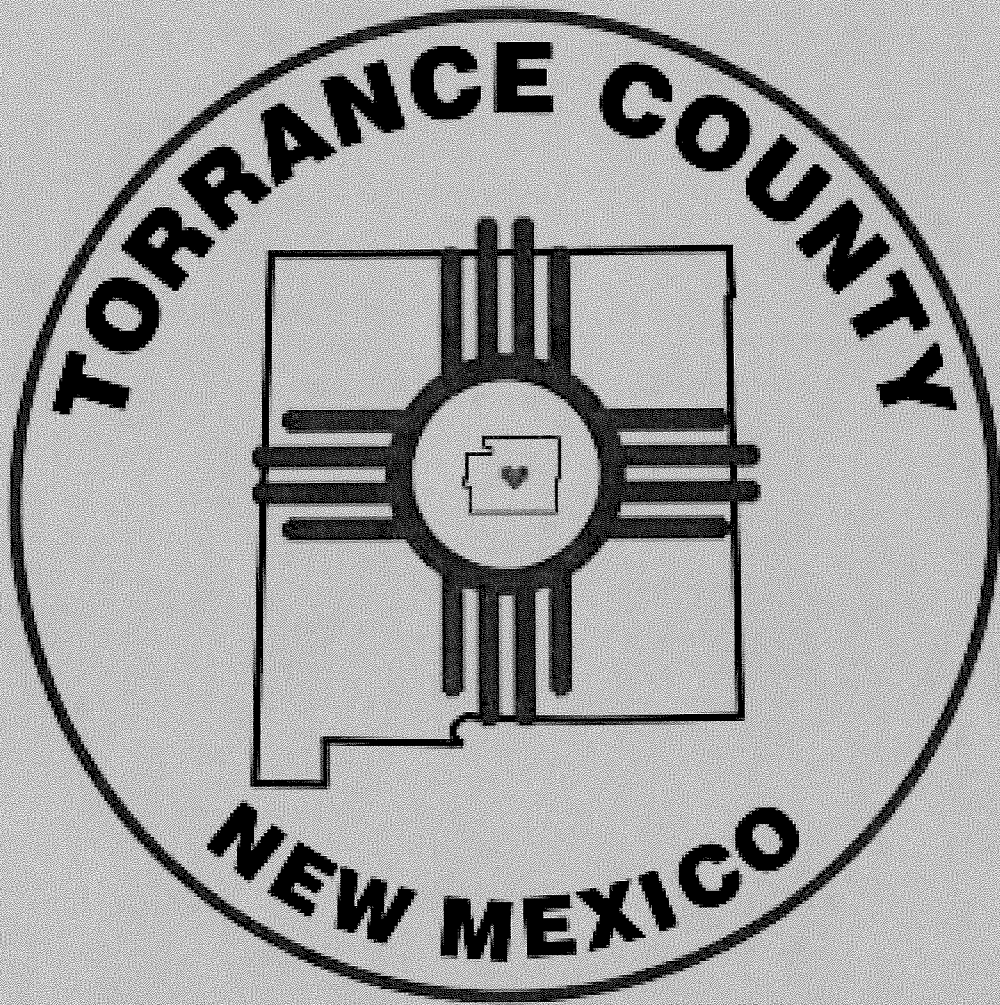
56PYRL122316	WHITE, HEATH	REFUND OF PRESBYTERIAN	401502102		213.43
213.43	TOT\$	REFUND BCBS HMO FAMILY			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

57PYRL122316	ZAMORA, DONNA	REFUND OF PRESBYTERIAN	401502102		213.43
213.43	TOT\$	REFUND BCBS HMO FAMILY			
	PAID	12/10/2016 - 12/23/2016			
213.43	BAL	PAYROLL ERROR			

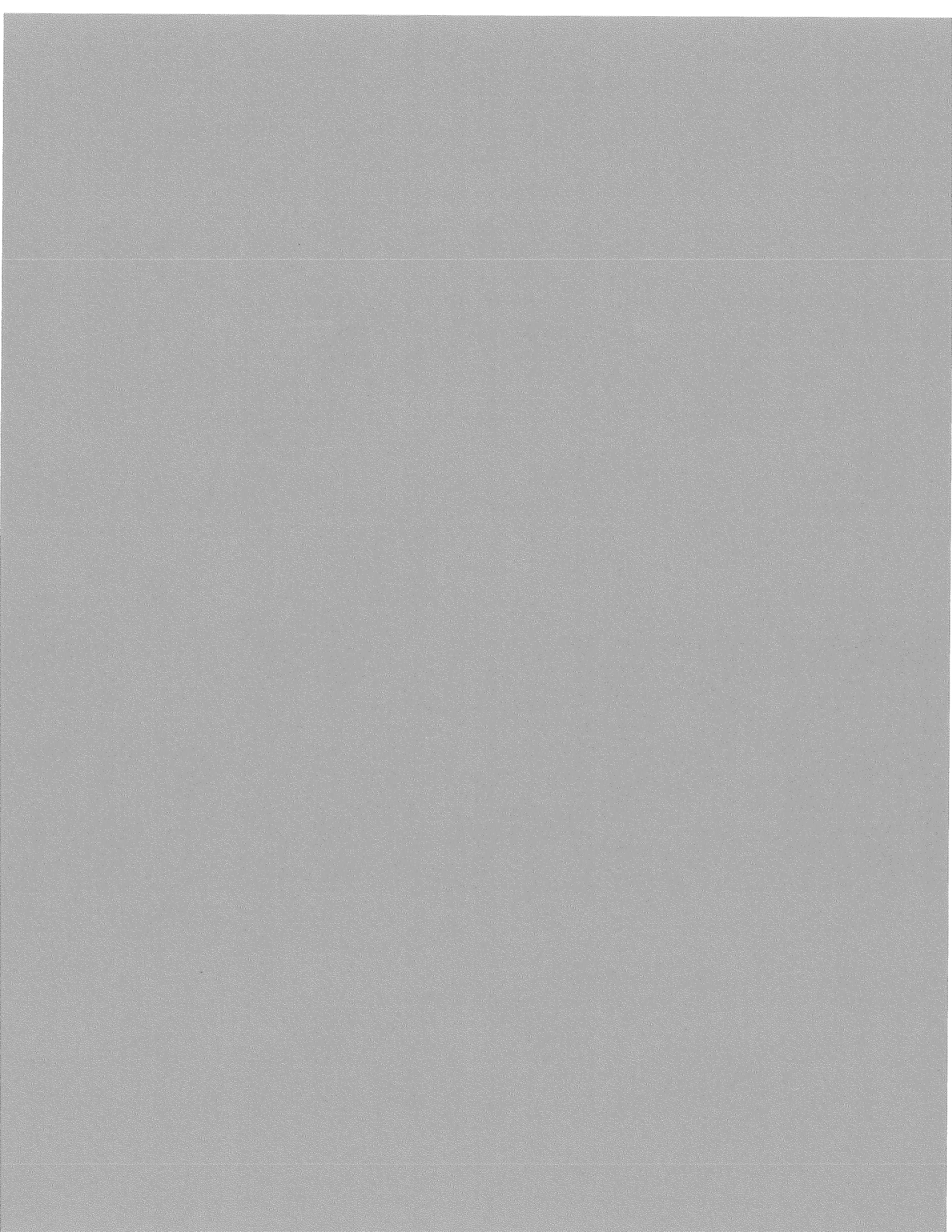
TOTAL INVOICING 7299.11



*Agenda Item
No. 1*



*Agenda Item
No. 2*





RESOLUTION 2017-01

WHEREAS, this resolution being duly written and executed this 11th day of January, 2017, and does hereby, in accordance with prevailing State Statute 10-15-1 NMSA, 1978 compilation, declare all commission meetings to be open to the public and shall be properly advertised and posted as prescribed by State Statutes.

WHEREAS, in accordance with Section 6-10-36, NMSA 1978 Compilation, moneys so deposited with banks which have qualified as depositories shall be equitably distributed between all the banks within the county so qualifying, upon the basis of the relative capital stock and surplus of such banks.

WHEREAS, a county policy is hereby established whereby the County Commission may establish and prescribe its county rules, regulations and policy making decisions, and an affirmative action program.

NOW THEREFORE, be it resolved that a copy of the foregoing Resolution be included in the minutes of the Board of County Commissioners of Torrance County as a permanent record.

ADOPTED, and approved this 11th day of January, 2017.

Torrance County Commission

James "Jim" Frost, District 1

Julia DuCharme, District 2

Javier E. Sanchez, District 3

Attest:

Clerk of the Board



*Agenda Item
No. 3*



Resolution 2017-02

WHEREAS, the Board of County Commissioners met in regular session at the Torrance County Administrative Offices on January 11th, 2017 at 9:00 A.M. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all time; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Board of County Commissioners to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. All meetings shall be held at the Torrance County Administrative Offices, Commission Chambers at 9:00 A.M. or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held twice a month on the second and fourth Wednesday. The agenda will be available at least seventy-two (72) hours prior to the meeting from the County Manager, whose office is located in Estancia, New Mexico. Notice of any other regular meetings will be given ten days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Chairperson or a majority of the members upon three days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two (72) hours before any special meeting.

Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Board of County Commissioners will avoid emergency meetings whenever possible.

Emergency Meetings may be called by the Chairperson or a majority of the members upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten (10) days of taking action on an emergency matter, the Board of County Commissioners will notify the Attorney General's Office.

4. For the purposes of regular meetings described in paragraph two (2) of this resolution, notice requirements are met if notice of the date, time, place and agenda is placed in newspapers of general circulation in the state and posted in the following locations: Administrative Offices of Torrance County. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. Agendas shall be posted on the Torrance County Website.

5. For the purposes of special meetings and emergency meetings described in paragraph three (3) and four (4) of this resolution, notice requirements are met if notice of the date, time place and agenda is provided by telephone to newspapers of general circulation in the state and posted in the Administrative Offices of Torrance County. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

6. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Torrance County Manager's Office at 205 9th Street Room 12 Estancia, NM 87016 (505) 544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided in various accessible formats. Please contact the Torrance County Clerk's Office at 205 9th Street Room 1 Estancia, NM 87016 (505) 544-4350 if a summary or other type of accessible format is needed.

7. The Board of County Commissioners may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

- (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Board of County Commissioners taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
- (b) If a closed meeting is conducted when the Board of County Commissioners is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
- (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
- (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the Board of County Commissioners in an open public meeting.

PASSED by the Torrance County Board of Commissioners on January 11th, 2017.

TORRANCE COUNTY COMMISSION

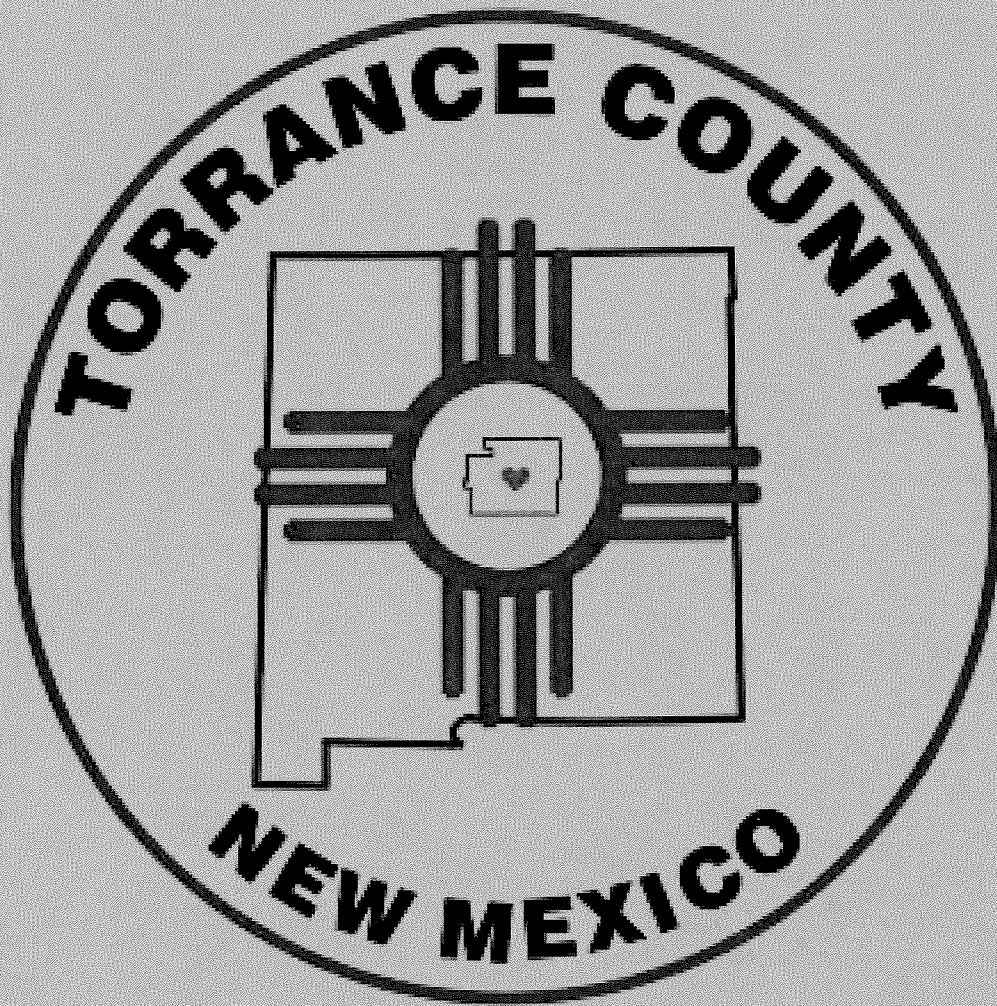
James "Jim" Frost, District 1

Julia DuCharme, District 2

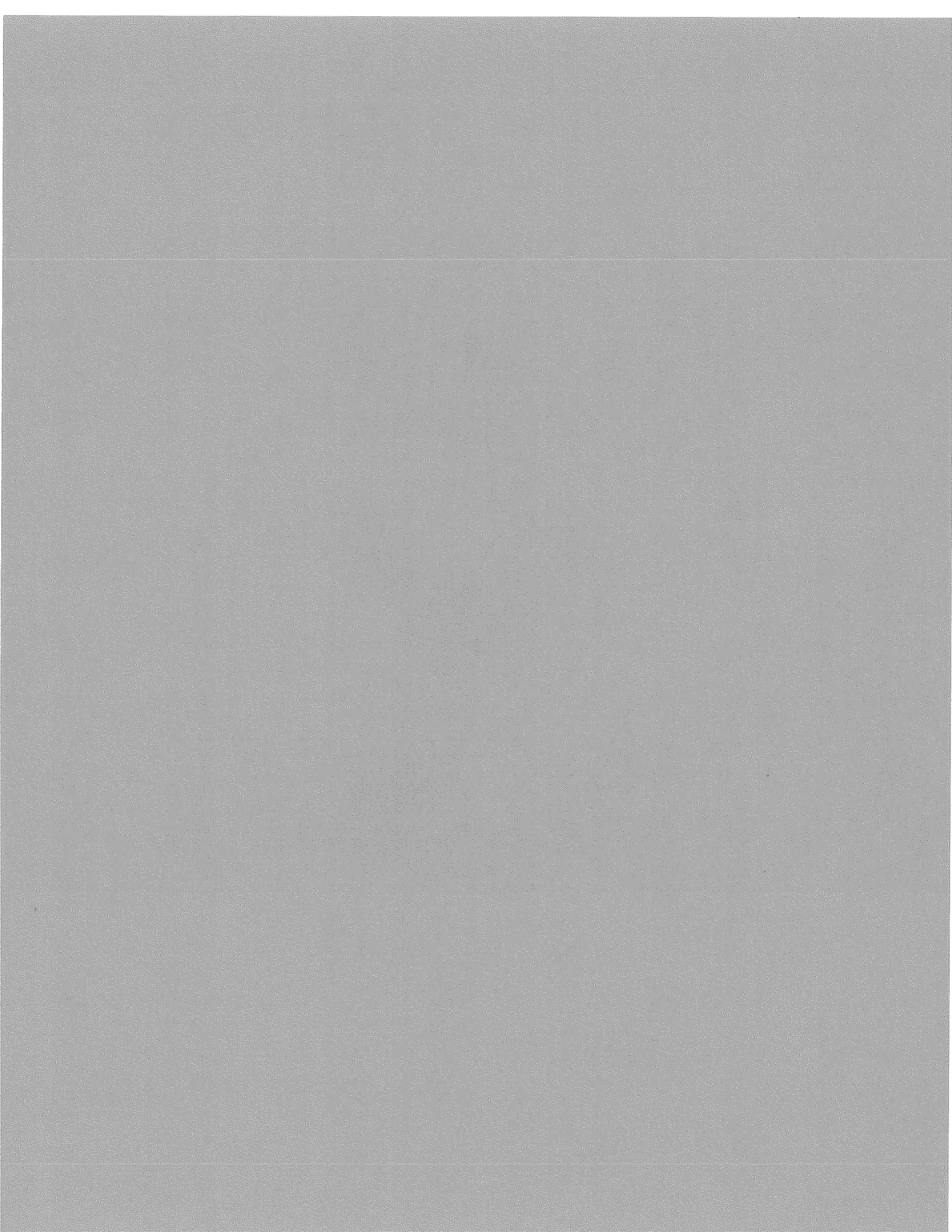
Javier E. Sanchez, District 3

Attest:

County Clerk

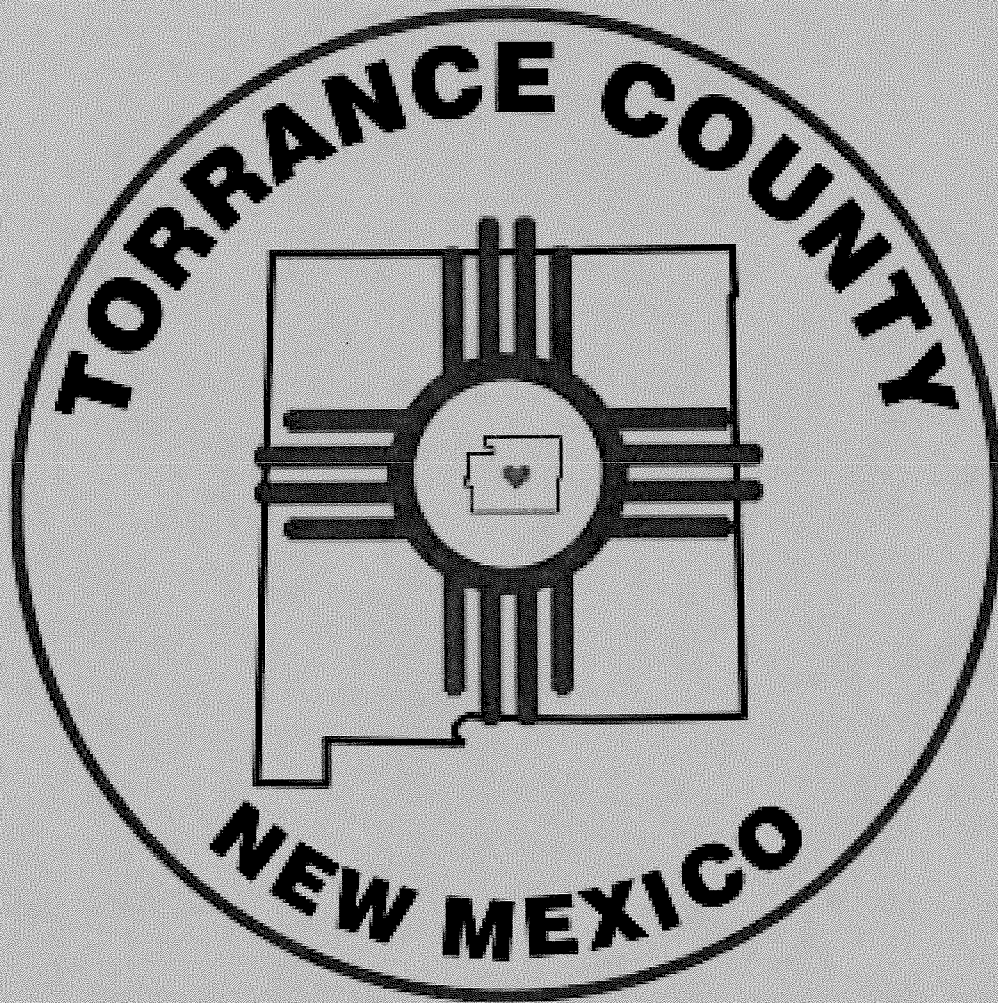


*Agenda Item
No. 4*

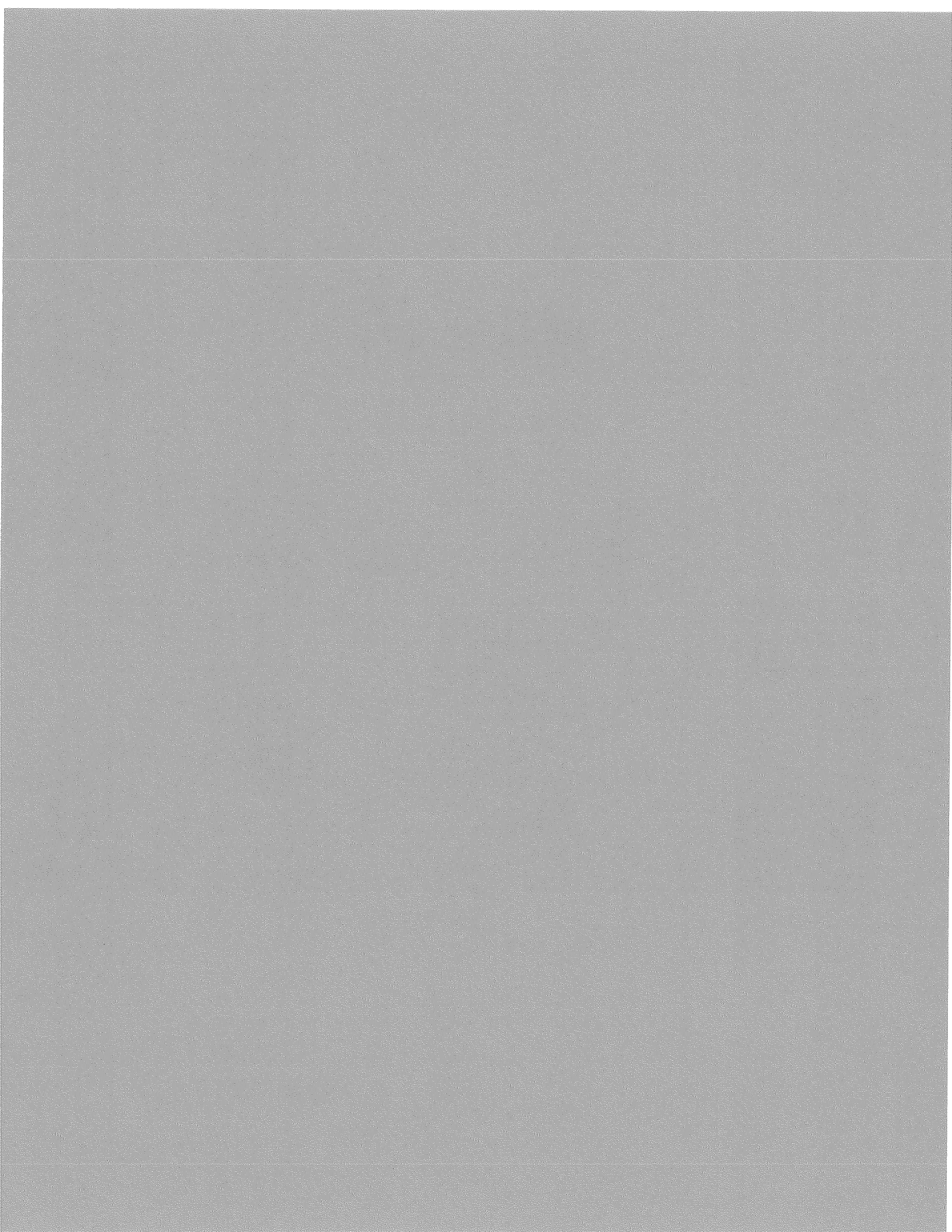




Agenda Item
No. 5



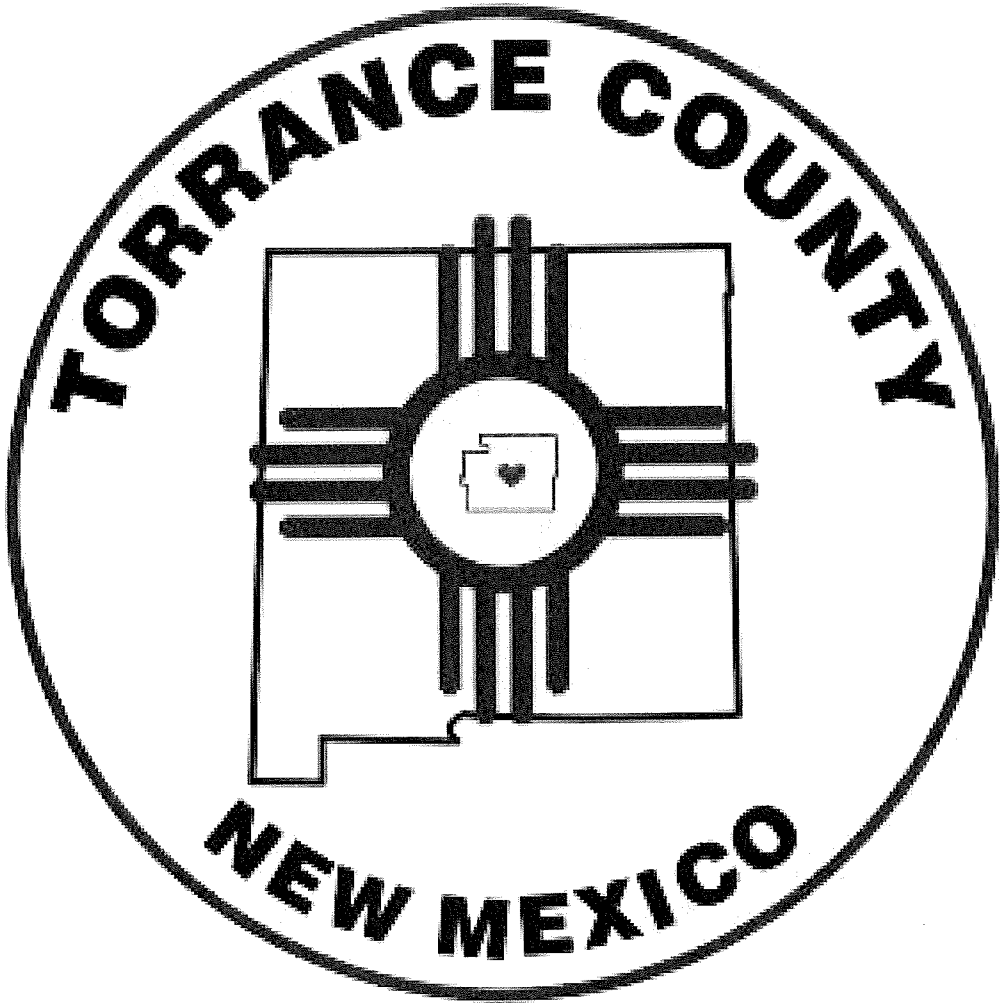
*Agenda Item
No. 6*





UPDATES

- ✓ Various County Departments
- ✓ Other Boards
- ✓ Forest Service
- ✓ Commission



Agenda Item
No. 7

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 246-4725 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner Lonnie Freyburger, District 1
Commissioner Leanne Tapia, District 2
Commissioner LeRoy M. Candelaria, District 3
County Manager
Joy Ansley
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

**Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.**

Name: STEPHANIE DUNLAP SHERIFF
First Last Department / Company / Organization Name

Today's Date: 1/3/2017 **Mailing Address:** _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: _____ **Fax Number:** _____
Would you like this Agenda Faxed to you? Yes No

Email Address: _____

Is this request for the next Commission meeting? YES NO **If no, date of Commission Meeting:** _____

Brief explanation of business to be discussed:

RATIFICATION ON OUT OF STATE TRAVEL FOR SHERIFF WHITE TO COLORADO FOR NMSA MEETINGS

Is this a Resolution , Contract, Agreement, Grant Application, Other? _____

Has this been reviewed by Grant Committee? YES NO **If yes, corresponding paperwork must be attached.**

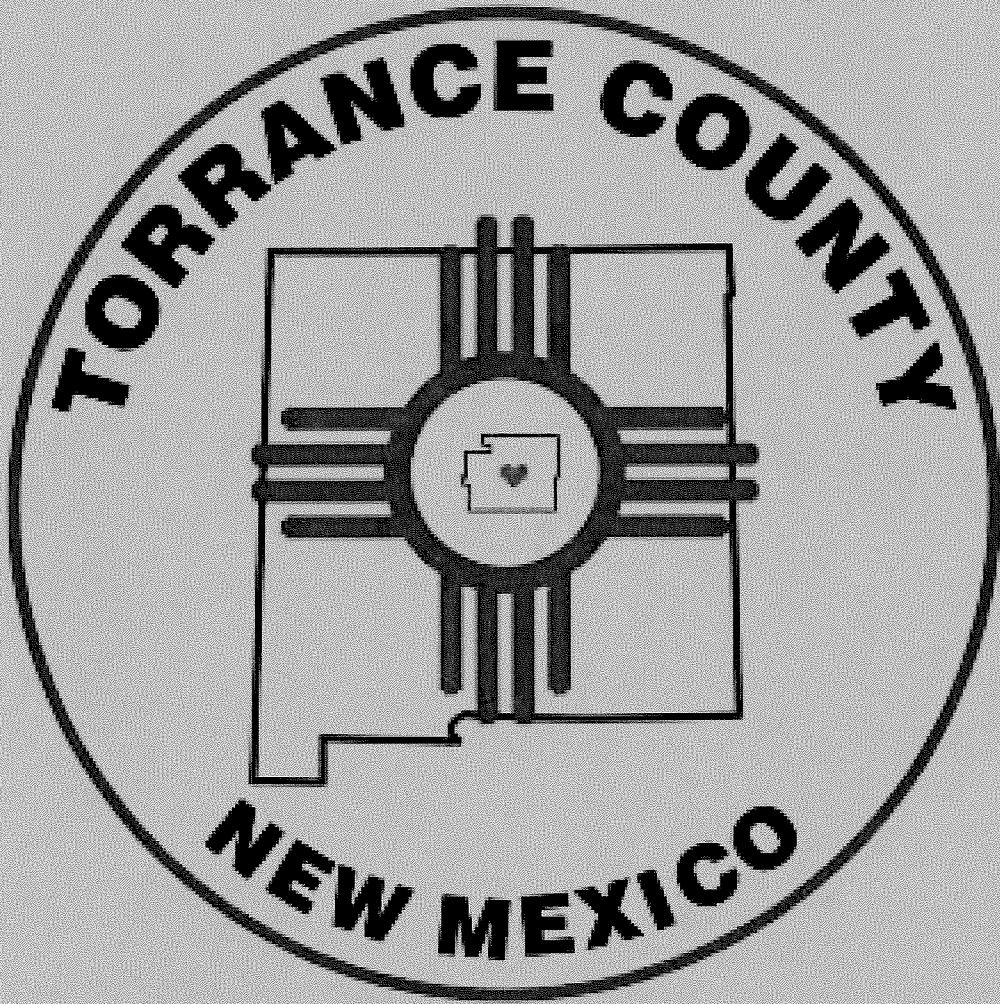
Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO **Comptroller Initials:** _____

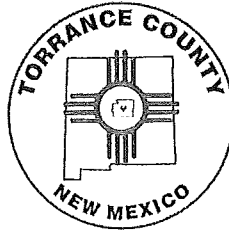
- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



Agenda Item
No. 8

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner LeRoy M. Candelaria, District 3
County Manager
Joy Ansley
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Andrew F. Lutierraz La Merced del pueblo de Tajique
First Last Department / Company / Organization Name

Today's Date: 1-3-17 Mailing Address: 8636 Hwy 55 Tajique nm
(Departments/employees of Torrance County need not include their address)
87016

Telephone number/Extension: 505 705 3132 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: dnewnessababydom@aol.com

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

Tajique Transfer Station relocation / meeting on
Moving Transfer Station

Is this a Resolution, Contract, Agreement, Grant Application, Other? Agreement

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO past meeting yes

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____

.....
ALL ORIGINALS REQUIRING SIGNATURES AND/OR PRESENTATION MATERIALS MUST BE ATTACHED TO THIS REQUEST! YOU WILL BE TAKEN OFF THE AGENDA IF THE COUNTY MANAGER'S OFFICE DOES NOT HAVE THE ORIGINALS BY THE ABOVE MENTIONED DEADLINE.
.....

FAXED ORIGINALS WILL NOT BE ACCEPTED.

PROVIDE THE ORIGINAL/PRESENTATION MATERIALS +7 COPIES OF EACH.
NO STAPLES!!!!
.....

Deadline for inclusion of an item is
WEDNESDAY, NOON
prior to the subsequent meeting.

- Regular meetings are the second and fourth Wednesday of each month. November and December may vary due to holiday schedule changes.
- The Manager's Office prepares a packet, which includes copies of the agenda, contracts, action items and other requests. Packets are mailed to the Commissioners as soon as they are ready. Changes will not be made to the Agenda if packets have already been mailed out.
- Agendas are faxed to all news media in the area, as well as posted to the website.
- If you have submitted a request, please note that you will be placed on the Agenda unless otherwise notified. If you have not been notified, please make arrangements for either yourself or a representative to be present at the above-mentioned meeting.
- To ensure the County Clerk's Office has a copy of ALL executed documents, ALL signed originals will be returned by the County Manager's Office following the Commission Meeting. You will no longer be allowed to leave the Commission Meeting with the signed originals.
- Please tab Signature pages.

IF YOU HAVE TIME CONSTRAINTS, MAKE SURE YOU PLAN AHEAD.

If you have any questions, please feel free to contact Annette at (505) 544-4757.

A CHECKLIST FOR YOU!

Review by Finance Review by County Attorney Filled out request completely Made 7 copies
Turned in request, original(s) with tabbed signature page(s), and copies to Manager's office

5. **Lease Contract between Torrance County and Ricoh- Linda Jaramillo, Clerk** Ms. Jaramillo speaks. She states that this is a lease contract with Ricoh to replace the copier in the Clerk's office. The Ricoh representative sent Ms. Jaramillo another contract late yesterday afternoon. She asks the Commission to table this item to allow for time to review the new contract. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to table this item. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **ITEM TABLED**

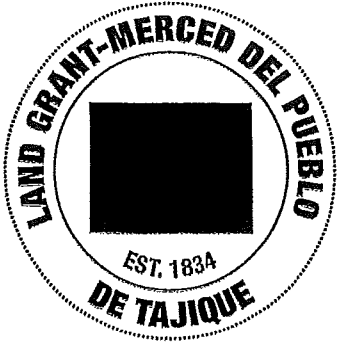
Sept 14 2016 meeting

6. **Tajique Transfer Station Discussion & Action If Necessary**

Mr. Andrew Gutierrez, representing La Merced del Pueblo de Tajique, speaks. (Some of the audio for this item was not captured.) In summary, the County donated the Tajique Community Center to the Tajique Land Grant. The solid waste transfer station is on the land adjacent to the Community Center, which was also donated from the County to the Land Grant. The Tajique Land Grant has officially requested that the County relocate the transfer station to a proposed property on Hwy 55 and Camino Del Norte. It is in the County contract with the EVSWA that the County provide land for a transfer station in Tajique. The Land Grant wants the transfer station moved and they want compensation from the County for the property that the new station will be moved to in the amount of \$3,000.00 per year. The Land Grant wants the transfer station moved because they want to build a playground on the land. They have presented the Commission with a letter explaining their request, the proposed terms for the new transfer station in the new location, a map of the area, and a copy of the Agreement for Solid Waste Collection Services between the County of Torrance and the Estancia Valley Solid Waste Authority. Moving the station, if the Commission agrees to do this, will be a long, complicated and somewhat costly process. After some discussion, the Commission directs Ms. Ansley to work on setting up a special meeting in Tajique between the Land Grant, the DOT, the Commission, and the EVSWA to further discuss this item. All documentation hereto attached. **NO ACTION, DISCUSSION ONLY.**

7. **Resolution 2016-38 Supporting PILT & SRS Funding-**

Ms. Ansley speaks. This item was on the last agenda, but was tabled because the resolution did not include the SRS funding language. Today Ms. Ansley is presenting the Commission with a corrected resolution for approval. The Resolution is written in support of PILT and SRS funding. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a



La Merced del Pueblo de Tajique

8636 Hwy 55, Tajique, NM 87016

505-400-0940

Board of Trustee

Venessa Chavez

President

Felix Barela

Vice President

Adam Baca

Secretary

Andrew Gutierrez

Treasurer

Jerry Montoya

Mayordomo

Torrance County Government
Joy Ansley, County Manager
P.O. Box 48
Estancia, NM 87016

Re: Tajique Transfer Station

Dear Ms. Ansley,

The members of La Merced Del Pueblo De Tajique would like to thank you and the Commissioners for all you have done to help us come up with a mutually beneficial solution, to our need to relocate the Tajique Transfer Station.

We understand that this discussion is best to be had directly with the County rather than with the Solid Waste Authority, as the County is the entity under contract with the Authority. We certainly respect the Authority and want to keep them in the loop however we understand our place in the hierarchy of contract communication and leave that discussion to the County and will assist with that communication as directed by the County.

The Land grant proposes that the solid waste transfer station be relocated to a different piece of property within the Tajique Land Grant. The proposed property is a 1.29 acre piece of property off of highway 55 and Camino Del Norte. Attached are the proposed terms of this relocation.

We look forward to entering into this agreement so that we may move forward with our plan to build our playground. If you have any questions please contact me at 505-850-6524.

Thank You,

Felix Barela
Vice President
La Merced Del Pueblo De Tajique

La Merced del Pueblo de Tajiique

8636 Hwy 55, Tajiique, NM 87016

505-400-0940

Proposed Terms

Current Location: 8636 Hwy 55, Tajiique, NM 87016

Proposed Location: 1.29 Acres off of Hwy 55 and Camino Del Norte

The entirety of the site (1.29 Acres) should be fenced with a five strand bob wire fence.

All equipment, bins, structures etc within the 1.29 acres must be kept within a secured chain link fence.

All improvements needed by the Authority to relocate the transfer station will be the responsibility of Torrance County with in kind assistance from La Merced Del Pueblo De Tajiique.

The financial cost is \$3000.00 a year for a total of five years.

If the County is no longer under contract with the Trash Authority then these terms can be renegotiated prior to five years.



R002491701
BARELA FELIX & TERESA
1035035278153

R003313401
ZAMORA RAYMOND J
1035035247149

R002491601
HILL SUSAN N & FELIX BARELA
1035035280121

R002014601
HERRERA ANTHONY
1035035254066

R003916201
LUJAN EDMUND R & LORELA
1035034245470

R005016001
GUTIERREZ MARY R
1035035242016

R002274301
SANCHEZ FRED J & LEONOR
1035035162167

R001731501
GALLEGOS MARTIN BARELA
1035035203113

R001884501
LA MERCED DEL PUEBLO, DE TAJIQUE
1035035169093

R002276301
LA MERCED DEL PUEBLO, DE TAJIQUE
1035035199066

R003436301
FORD CARMEN LUJAN EDMUND
1035035204017

R003435401
FORD CARMEN LUJAN
1035034199514

R004028501
SANCHEZ MARIA
1035035140064

R003028101
SANCHEZ FRED AND LEONOR
1035035076141

R001884501
LA MERCED DEL PUEBLO, DE TAJIQUE
1035035169093

R003538801
CONANT JAMES E & POLYA
1035035141028

R002202201
PADILLA CHARLES P & LEO
1035034159521

STATE HIGHWAY 55

R001741201
DAMAGUS ANGEITA
1035035084025

R002702301
BARELA JEANEITE
1035035138007

USDA/USGS, Aerial Photography, and the GIS User Community

All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2016-45 Mexican Grey Wolves. Chairman Candelaria seconds the motion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

*County Manager Requests/Report:

OCT. 12 2016 meeting

11. Update

Ms. Ansley informs the Commission that she received a call from Mr. Andrew Gutierrez from the Tajique Land Grant; he was asking about the status of the setting up of a special meeting to discuss the Tajique Transfer Station issue. Ms. Ansley ask the Commission how they wish to proceed. Chairman Candelaria states that he thinks this is an item for the new Commission to address. His fellow Commissioners agree. Ms. Ansley will send Mr. Gutierrez a letter stating the Commissions opinion.

Public Requests: At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three (3) minutes per person on any subject.

Danielle Johnston, resident, speaks. She addresses the topic of the purchase of vehicles for the Road Department. She is familiar with CES and is very pleased that the County is going to be able to utilize this contract. Not only will it provide the best prices, but it will save payroll dollars because it avoids the time consuming procurement process. She now takes this opportunity to compliment the Torrance County Fire Department and Dispatch for their quick response and excellent work. She conveys a story of her own personal experience with them recently and states that she cannot commend them enough. She thanks the Manager's Office and the Commission for their efforts as well.



Agenda Item
No. 9

Grant Summary

Name of Grant: Local DWI Grant Amendment 1

Type of Grant: Reimbursable

Grantor: NM DFA - LGD

Grant Term: June 30, 2017

Grant Funding: \$ 70,000.00

Administration Fee: no

Report Requirements: local, NM, Federal law compliance ²⁰
quarterly

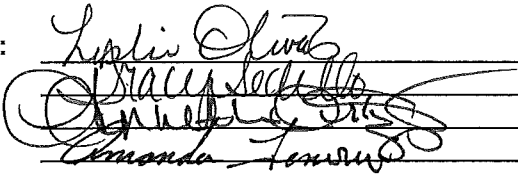
Matching: 10% in kind

Project Manager: Tracey Master

Project Description: amend budget structure

Legal Requirements: local, nm, Federal law compliance

Committee Concerns: none

Grant Review Committee: 

Date Reviewed: January 5, 2017

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
DWI GRANT PROGRAM
GRANT AGREEMENT AMENDMENT NO. 1

Grant No. 17-D-J-G-31

THIS AMENDMENT, hereinafter referred to as the "Amendment", is made and entered into by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Bataan Memorial Building, Suite 203, Santa Fe, New Mexico, 87501, referred to as the "Division", and **Torrance County**, referred to as the "Grantee", as of the date this Amendment is executed by the Division.

WHEREAS, on April 26, 2016, the DWI Grant Council awarded the Grantee **\$70,000.00** to support programs to reduce the incidence of driving while intoxicated, alcoholism, and alcohol abuse in New Mexico ("Project"); and

WHEREAS, the Grantee and the Division entered into a grant agreement ("Grant Agreement"), effective July 1, 2016, in the amount of **\$70,000.00** to administer the Project.; and

WHEREAS, the Grantee has requested an adjustment to the budget for the Project, to account for the increasing need of Personnel Services, Travel (in-state), Supplies and Operating Cost and the decreasing need for Employee Benefits, and Contractual Services , as follows: increasing Personnel Services category by **\$8,714.00** (revising from **\$8,000.00** to **\$16,714.00**), decreasing Employee Benefits category by **\$800.00** (revising from **\$800.00** to **\$000.00**), increasing Travel (In-State) category by **\$1,286.00** (revising from **\$0.00** to **\$1,286.00**), increasing Supplies category by **\$665.00** (revising from **\$524.00.00** to **\$1,189.00**), increasing Operating Costs category by **\$6,868.00** (revising from **\$1,010.00** to **\$7,878.00**), decreasing Contractual Services category by **\$16,733** (revising from **\$59,666.00** to **\$27493.00**);

And decreasing the Prevention component \$12,021.00 (revising from **\$39,514.00** to **\$27,493.00**), decreasing the Treatment component by **\$3,899.00** (revising from **\$11,000.00** to **\$7,101.00**), increasing the Evaluation component **\$3,532.00** (revising from **\$20.00** to **\$3,552.00**), increasing the Enforcement component by **\$1,101.00** (revising from **\$ 00.00** to **\$1,101.00**), increasing the Screening component by **\$1,101.00** (revising from **\$00.00** to **\$1,101.00**), and increasing the Alternative Sentencing by **\$9,085.00** (revising from **\$19,466.00** to **\$28,551.00**), increasing Compliance/ Monitoring/ Tracking by **\$1,101.00** (revising from **\$00.00** to **\$1,101.00**).

WHEREAS, the Grantee and the Division desire to memorialize through this Amendment the terms and conditions upon which the additional funds will be made available to the Grantee.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained in this Amendment, and other good and valuable consideration, the receipt of which is acknowledged, the parties mutually agree to amend the Grant Agreement as follows:

1. Exhibit "C" of the Grant Agreement is replaced in its entirety with the Exhibit "C" attached to this Amendment.

2. Exhibit "C-1" of the Grant Agreement is replaced in its entirety with the Exhibit "C-1" attached to this Amendment.
3. Exhibit "D" of the Grant Agreement is replaced in its entirety with the Exhibit "D" attached to this Amendment.
4. Exhibit "D-1" of the Grant Agreement is replaced in its entirety with the Exhibit "D-1" attached to this Amendment.
5. Article VII – Retention of Records is amended to read in its entirety as follows:

“The Grantee shall keep records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the Grant Agreement period, the purpose for which the funds were used, the amount and nature of all contributions from other sources, and other records as the Division shall prescribe. The records shall be preserved for a period of not less than seven years following completion of all the conditions of this Grant Agreement.”

6. All other provisions of the Grant Agreement not amended in this document remain in full force and effect.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the Grantee and the Division execute this Amendment No. 1 to the Grant Agreement.

THIS AMENDMENT TO THE GRANT AGREEMENT has been approved by:

TORRANCE COUNTY

By: _____ Date _____
Chief Elected Official/Authorized Signatory

(Type or Print Name)

STATE OF NEW MEXICO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____.

Notary Public

My Commission Expires: _____

**DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION**

By: _____ Date _____
Rick Lopez, Director

STATE OF NEW MEXICO)
) ss.
COUNTY OF SANTA FE)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____.

Notary Public

My Commission Expires: _____

**Local DWI Grant Fund
Revenue/Expenditure Summary**

**Applicant/Grantee
Torrance County**

**Total Grant Funds
\$70,000.00**

Project No.: 17-D-J-G-31 Amendment #1

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	Grant Expenditures	In-Kind/Match Local Funds	TOTAL Budget
	ADMINISTRATIVE*			
Local DWI Program Grant	Personnel Services		0.00	0.00
Program Generated Fees	Employee Benefits			0.00
	Travel			0.00
Local Match (Cash or In-Kind)	Contractual Services			0.00
County	Operating Expenses		0.00	0.00
City				
Judicial/Courts				
Other (list):	PROGRAM			
	Personnel Services	16,714.00	0.00	16,714.00
	Employee Benefits	0.00		0.00
	Travel (In-State)	1,286.00	0.00	1,286.00
	Travel (Out-of-State)			0.00
	Supplies	1,189.00	0.00	1,189.00
	Operating Costs	7,878.00	10,800.00	18,678.00
	Contractual Services	42,933.00	0.00	42,933.00
	Minor Equipment			0.00
	Capital Outlay*			0.00
TOTAL REVENUES	TOTAL EXPENDITURES	70,000.00	10,800.00	80,800.00

(*) Capital Outlay cannot exceed 10%
10% = 7,000.00

LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report

Grant Expenditures:

	<u>Budget</u>
Prevention	27,493.00
Enforcement	1,101.00
Screening	1,101.00
Domestic Violence	
Treatment: Outpatient/Jailbased	7,101.00
Compliance Monitoring/Tracking	1,101.00
Coordination, Planning & Evaluation	3,552.00
Alternative Sentencing	28,551.00
Totals:	<u>70,000.00</u>
	70,000.00

ck

Torrance County
P. O. Box 48
Estancia, New Mexico 87016
(575) 472-4628
17-D-J-G-31

In-Kind/Match Expenditures:

	<u>Budget</u>
Prevention	0.00
Enforcement	0.00
Screening	0.00
Domestic Violence	
Treatment: Outpatient/Jailbased	0.00
Compliance Monitoring/Tracking	0.00
Coordination, Planning & Evaluation	10,800.00
Alternative Sentencing	
Totals:	<u>10,800.00</u>

ck

10,800.00

EXHIBIT C(1)

Tot. Bud. Expd: 80,800.00 ck

80,800.00

LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report

Exhibit D

Payment Request No.: 3

I. Grantee: Torrance County
 B. Address: P.O. Box 48
 Estancia, New Mexico 87016
 C. Telephone No.: (505) 472-4628
 D. Grant No.: 17-D-J-G-31

II. Payment Commitment:
 A. Grant Award: \$70,000.00
 B. Funds Received To Date: \$9,051.91
 C. Amount Requested This Payment: \$6,289.89
 D. Grant Balance: \$54,658.20

54,658.20

III. Report Period Ending: 30-Sep-16

Budget Categories	Approved Budget			Expenditures Year to Date			Expenditures This Request		
	Grant Funds	In/Kind Match	Total Budget	Grant Funds	In/Kind Match	Total Budget	Grant Funds	In/Kind Match	Total Expenditures
ADMINISTRATIVE*									
Personnel Services	16,714.00	0.00	16,714.00	4,063.20	169.82	4,233.02	1,094.45	0.00	1,094.45
Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel (In-State)	1,286.00	0.00	1,286.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	1,189.00	0.00	1,189.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Costs	7,878.00	10,800.00	18,678.00	0.00	3,900.00	3,900.00	0.00	1,300.00	1,300.00
Contractual Services	42,933.00	0.00	42,933.00	11,278.60	0.00	11,278.60	5,195.44	0.00	5,195.44
Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	70,000.00	10,800.00	80,800.00	15,341.80	4,069.82	19,411.62	6,289.89	1,300.00	7,589.89

19,411.62

7,589.89

IV. CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Tax ID No.: 0

Grantee Fiscal Officer _____ Date _____
 Grantee Representative _____ Date _____

(DFA) Local Government Division Use Only

Division Fiscal Officer _____ Date _____
 Division Project Representative _____ Date _____

LOCAL DWI GRANT PROGRAM
 Request for Payment/Financial Status Report
 Breakdown By Program Component Expenditures D(1)

Exhibit D (1)

Grantee: Torrance County
 Project No 17-D-J-G-31
 Request No. 3

Total Grant Funds Requested This Request: 6,289.89
 Total Matching Funds Reported This Request: 1,300.00
 Total Expenditures Reported This Request: 7,589.89

Grant Expenditures:

	Budget	This Request	YTD
Prevention	27,493.00	3,527.71	10,146.36
Enforcement	1,101.00	0.00	0.00
Screening	1,101.00	0.00	0.00
Domestic Violence	0.00	0.00	0.00
Treatment: Outpatient/Jailbased	7,101.00	1,140.00	1,140.00
Compliance Monitoring/Tracking	1,101.00	0.00	0.00
Coordination, Planning & Evaluation	3,552.00	1,622.18	4,055.44
Alternative Sentencing	28,551.00	6,289.89	15,341.80
Totals:	70,000.00		

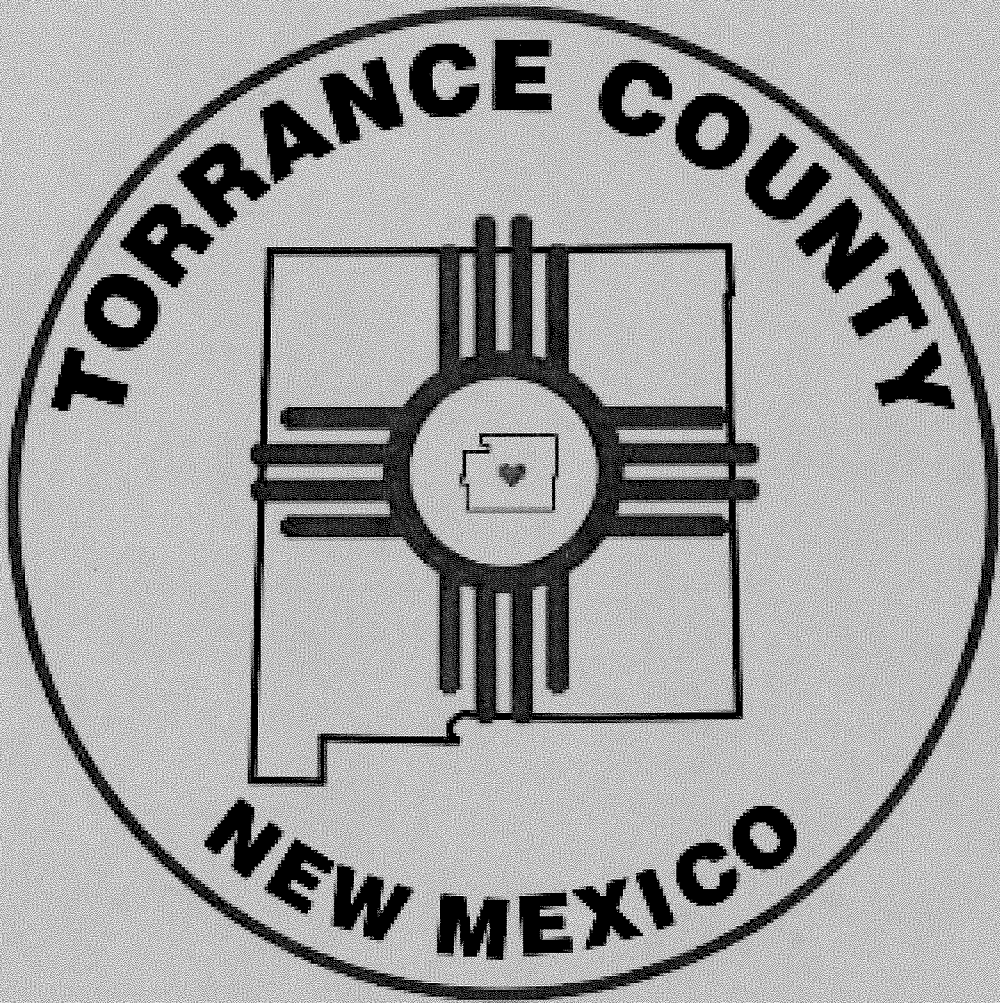
In-Kind/Match Expenditures:

	Budget	This Request	YTD
Prevention	0.00	0.00	169.82
Enforcement	0.00	0.00	0.00
Screening	0.00	0.00	0.00
Domestic Violence	0.00	0.00	0.00
Treatment: Outpatient/Jailbased	0.00	0.00	0.00
Compliance Monitoring/Tracking	10,800.00	650.00	1,950.00
Coordination, Planning & Evaluation	0.00	650.00	1,950.00
Alternative Sentencing	0.00	1,300.00	4,069.82
Totals:	10,800.00		

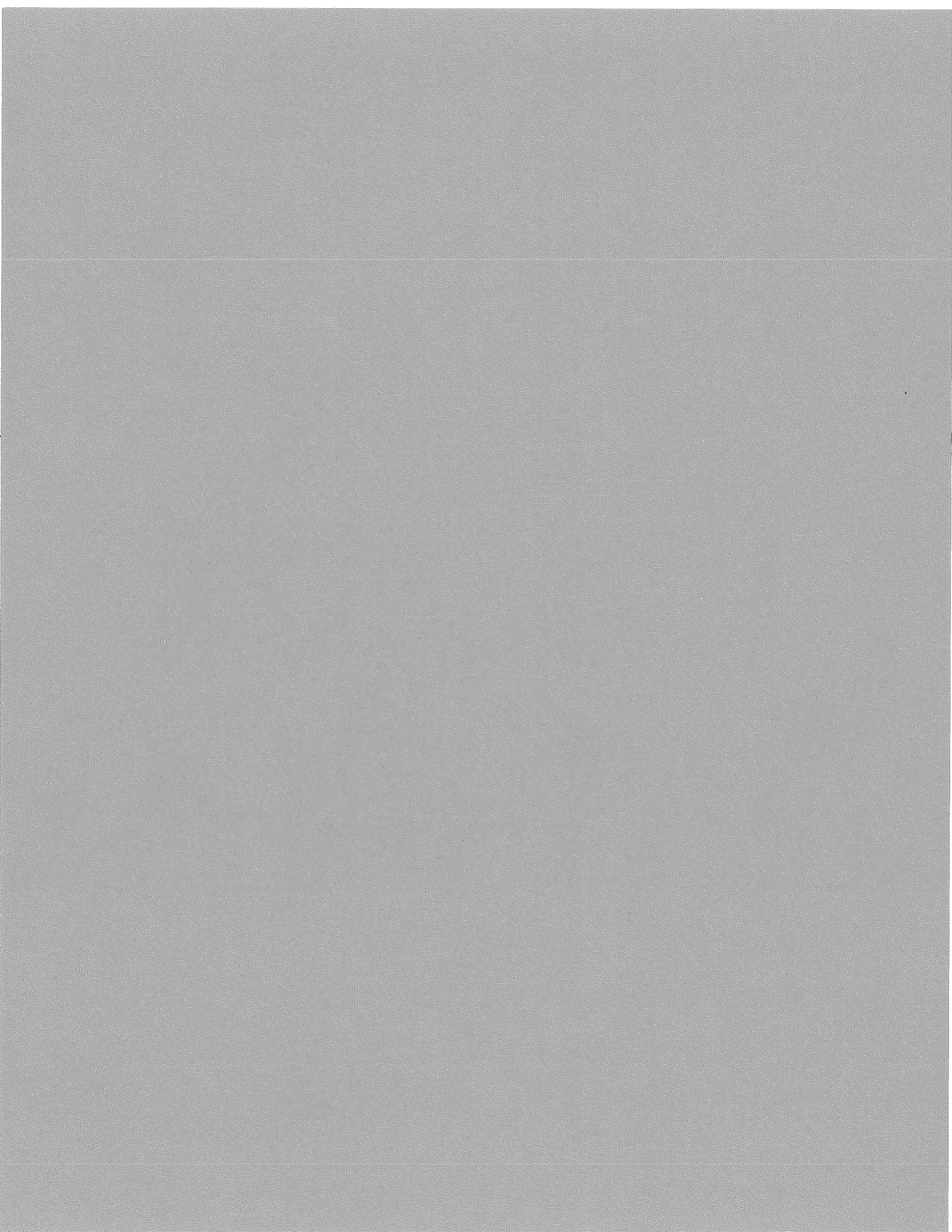
Total Expenditures This Reimbursement: 7,589.89 7589.89
 Total Expenditures Year to Date: 19,411.62 19411.62

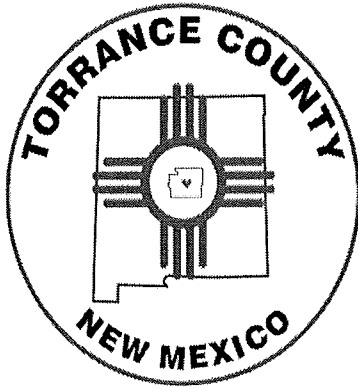
I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantees and another funding source for the same client at the same time.

Name _____ Title _____ Date _____



*Agenda Item
No. 10*





TORRANCE COUNTY DWI PROGRAM

P. O. BOX 48
ESTANCIA, NM 87016
TRACEY MASTER - COORDINATOR
PHONE (505) 705-0332
FAX (505) 384-5294
tmaster@tcnm.us

Date: January 3, 2017

To: Torrance County Board of County Commissioners

Re: Request allocation of PILT money to provide supplemental funding for Torrance County
DWI Prevention Program

Commissioners:

On behalf of the Torrance County DWI Prevention Program, I am requesting supplemental funding in the amount of \$35,000. Authorization of this funding will enable this program to remain whole for the remainder of Fiscal Year 2017. For clarification, approval of supplemental funding will put the budget back at the funding level it was at in the beginning of the fiscal year, but will still be approximately \$17,500 less than Fiscal Year 2016.

Additional funding will mean:

- Restoration of the Smart Choice Ride designated driving service through June 2017
- Restoration of funding for TNT alternate prevention activities
- Continuation of community outreach events and alternate prevention activities
- Continuation of prevention education at the current level of exposure to the students
- Restoration of saturation patrols for the sheriff's office and municipal police departments
- Restoration of underage drinking enforcement activities at area prom and graduations

Thank you for your consideration.

Tracey Master, MA-Chap
Program Coordinator



Torrance County is a member of good standing in the New Mexico DWI Coordinators Affiliate



*Agenda Item
No. 11*

(Application packet must include Application, Scope of Work and Memo of Agreement).

APPLICATION FOR CDWI FUNDS

Program Year applying for: October 1, 2016 through September 30, 2017

Project Number: _____ <small>(to be provided by TSD)</small>

Applicant Agency:	TORRANCE COUNTY
Address:	PO BOX 48
City, State, Zip:	ESTANCIA, NM 87016
Phone Number:	505-705-0332
Fax Number:	505-384-5294
email address:	tmaster@tcnm.us
Project Director and Title:	Tracey Master, DWI Prevention Program Coordinator

Government Unit:	Torrance County
Address:	P Box 48
City, State, Zip:	Estancia, NM 87016
Phone Number:	505-544-4700
Fax Number:	505-384-5294
Authorizing Official and Title:	Commission Chair

Check to be sent to (address):	PO BOX48
	ESTANCIA NM 87016

Program Manager: _____	email: _____
Phone: _____	

BUDGET:

Self-calculating chart, simply enter data

Budget Category	Program Category				Category Total
	Enforcement	Prevention	Off. Programs	PI & E	
Personal Services	1,500.00				\$1,500.00
Contractual Services	1,000.00				\$1,000.00
Commodities Budget	104.00				\$104.00
Other					\$0.00
NM State Police (NMSP)	Amount not included in Total \$ Requested				
Special Investigations Division (SID)	Amount not included in Total \$ Requested				
Total \$ Received	\$2,604.00	\$0.00	\$0.00	\$0.00	\$2,604.00
TOTAL \$ REQUESTED FOR AGENCY (w/o NMSP & SID)					\$2,604.00

Approved Start Date: upon execution of the Project Agreement
End Date: 30-Sep-17

CERTIFICATION:

The application, reviewed and approved by the governing body of TORRANCE COUNT
(Applicant)

_____ 14-Dec-16, authorizes the applicant to file this application for assistance from the State of New Mexico.
(Date Reviewed)

To the best of my knowledge, the information presented in this application is true and correct.

Project Director Signature: _____ Date: 12/14/2016

Authorizing Official Signature: _____ Date: 12/14/2016

SCOPE OF WORK

Agency Name: TORRANCE COUNTY

Project Number _____

A. LOCAL PERFORMANCE GOAL:

To date, in Torrance County, the community has seen a total of five alcohol-related traffic fatalities. This is unacceptable.

Unfortunately, decreased funding from other sources have put a strangle-hold on both prevention and enforcement areas in the county. The goal, in spite of the lack of funding, is to prevent future alcohol-related traffic fatalities through both prevention and enforcement activities.

B. OBJECTIVES: *Please be specific and descriptive*

The main objective will be to promote that DWI is not acceptable in this community. The first objective (which will not be funded with CDWI dollars) will be to publicize - through letters to the editor or guest editorials in the two local newspapers - that Torrance County Sheriff's deputies and Moriarty Police Officers will conduct DWI saturation patrols during the prom and holiday season. Additional advertising will occur on social media, such as Facebook. Flyers will also be placed on vehicles at the Moriarty, Estancia, and Mountainair graduation sites on graduation night. Other than the actual overtime hours, these objectives will be met utilizing funding other than CDWI dollars.

C. ACTIVITIES: *Please enter detailed information regarding your objectives. This information will be used to develop the agreement.*

The Torrance County Sheriff's Office will conduct a minimum of three saturation patrols during prom season (usually April)

The Torrance County Sheriff's Office will have a deputy available at the Mountainair High School graduation to conduct breathalyzer testing before the seniors are allowed to participate in the graduation ceremony.

The Moriarty Police Department will have an officer available at the Moriarty High School prom (usually April) to administer breathalyzer testing, for the purpose of preventing and discouraging underage drinking at the event

The Moriarty Police Department will conduct a minimum of two enforcement activities on the evening before graduation and on graduation night.

The Torrance County Sheriff's Office will conduct a minimum of two saturation patrols during graduation season (usually May.)

D. BUDGET BY CATEGORY:

Personal:	\$1,500.00
Contractual:	\$1,000.00
Commodities:	\$104.00
Other:	\$0.00

Total Agreement Amount: \$2,604.00
 End Date: 30-Sep-17

MEMORANDUM OF AGREEMENT

This Comprehensive Community DWI Prevention Program is between the following Agencies:

Torrance County

City of Moriarty Municipal Police Department

Town of Estancia Municipal Police Department

This agreement is effective on the _____ (day) of _____ (mo.) _____ (yr), but is not a valid and binding agreement until executed by all parties thereto. The parties agree as follow:

To file a joint application to the New Mexico Department of Transportation Department, Traffic Safety Division for funding of a comprehensive Community DWI Program that reflects an integrated approach to our mutual problem of driving while intoxicated.

The Agencies listed above agree to combine our funds and resources in achieving a common goal of removing the DWI from the streets and highways of _____ (City of, County of, Town of, Village of) thus reducing our highway traffic accidents that are alcohol related.

We will establish a joint Task Force as provided for and described in the CDWI Program Manual.

The (City of, County of, Town of, Village of) _____ agrees to be the fiscal agent to apply for
There is no requirement for matching funds for this program funding.

Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____
Attest: _____	Agency Name: _____	Date: _____

Include form only if application contains funding for checkpoint and DWI patrol activities

**CDWI
COST ESTIMATION FORM
DWI CHECKPOINTS OR VISIBLE DWI PATROLS
LAW ENFORCEMENT**

The Cost Estimation form provides an explanation as to how the roadblock funding requests are derived and assists in reliable budgeting.

Checkpoints

Overtime (one and a half times regular pay):	a.	_____ /per hour
# of hours needed to conduct one Checkpoint:	b.	_____ 0 hours
# of officers working each operation (average #):	c.	_____ 0 Officers
# of DWI Checkpoints:	d.	_____ 10 CP's
Total Checkpoint personnel expenses:		_____ \$0.00

(a. x b. x c. x d. = total checkpoint expenses)

DWI Patrols

Overtime (one and a half times regular pay):	e.	_____ \$25.00 /per hour
# of hours needed to conduct DWI patrols:	f.	_____ 100 hours
Total DWI Patrol personnel expenses:		_____ \$2,500.00

(e. x f. = total DWI patrol expenses)

Other Expenditures:	_____ \$104.00
Total Funding Request:	_____ \$2,604.00

Overtime for Enforcement is also being provided by:

Operation DWI _____ NONE

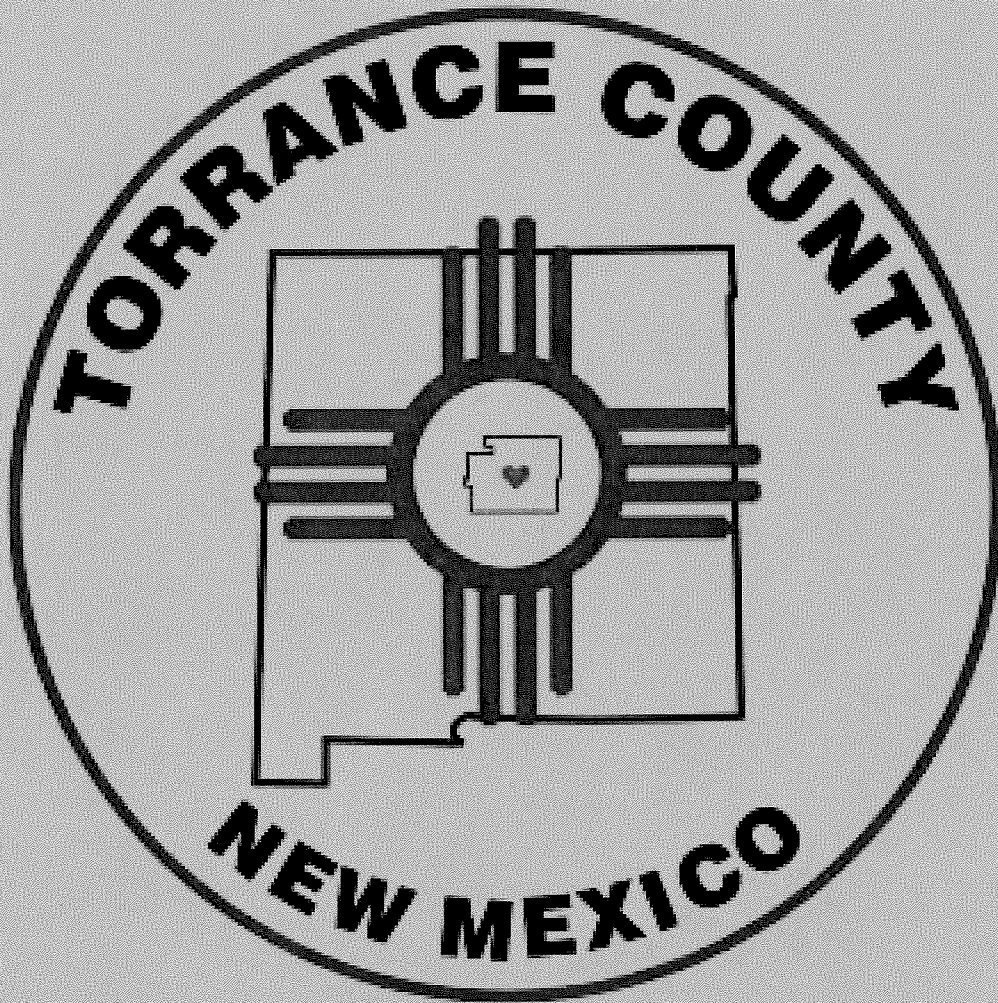
Local DWI Grant # _____ NONE

I hereby certify that all enforcement efforts provided by these funds are new and are in no way supplanting other, regular enforcement efforts. We agree to provide documentation within existing grant project files that agree with the above and to give access to those records to the Traffic Safety Division and the Local Government Division, DFA, or their representative for monitoring purposes.

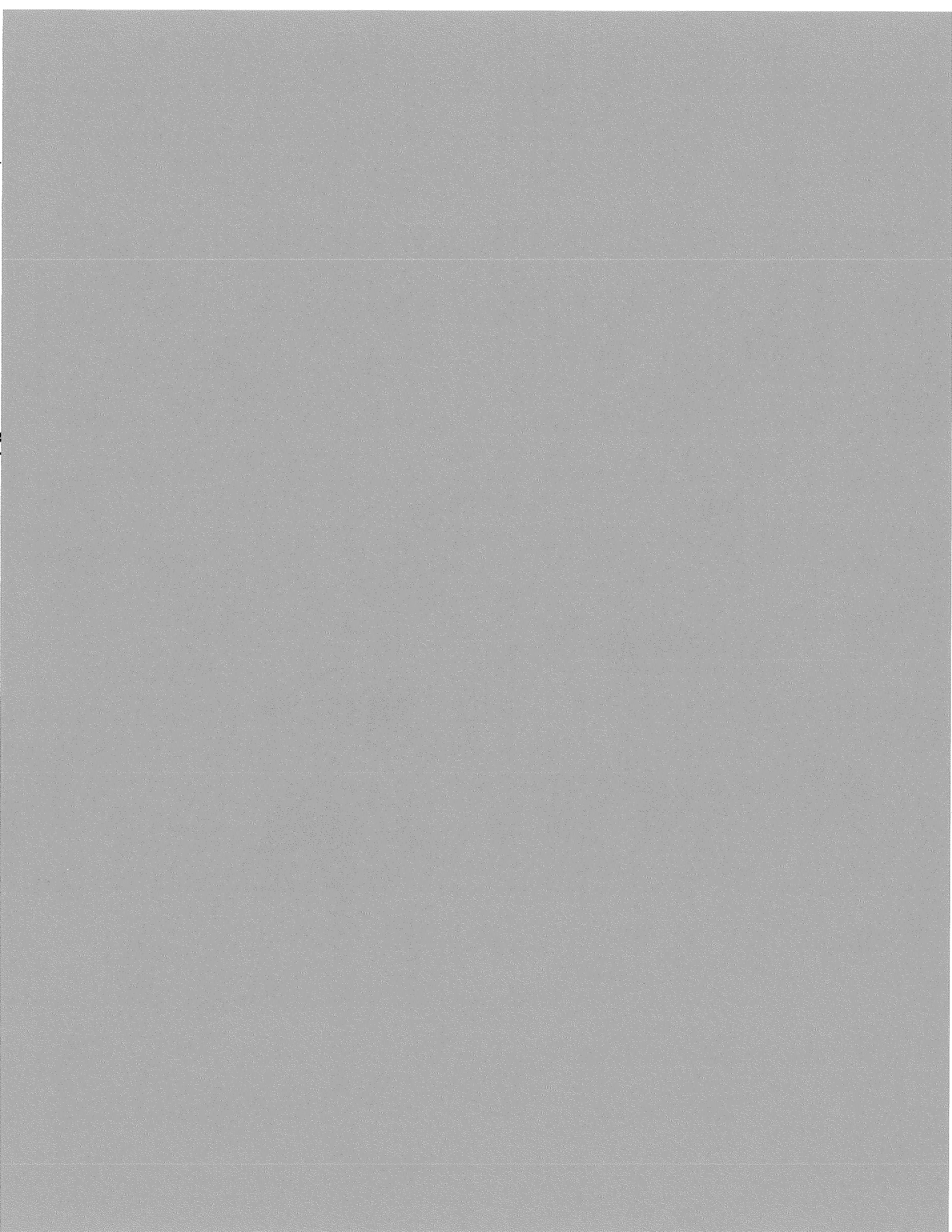
Enforcement Agency

Enforcement Agency Authority

Date



*Agenda Item
No. 12*





**EMS FUND ACT
LOCAL FUNDING PROGRAM
APPLICATION
FISCAL YEAR 2018**

Submit to:
EMS Bureau
1301 Siler Rd Bldg F
Santa Fe, NM 87507
Attn: Ann Martinez
505-476-8233

Due Date: January 20, 2017

To All Potential Applicants:

The EMS Fund Act was created for the purpose of making funds available to municipalities and counties, in proportion to their needs, for use in the establishment and enhancement of local emergency medical services in order to reduce injury and loss of life.

In any fiscal year, no less than seventy-five percent of the money in the fund shall be used for the local emergency medical services funding program to support the cost of supplies and equipment and operational costs other than salaries and benefits for emergency medical services personnel. This money shall be distributed to municipalities and counties on behalf of eligible local recipients, using a formula established pursuant to rules adopted by the department. The formula shall determine each municipality's and county's share of the fund based on the relative geographic size and population of each county. The formula shall also base the distribution of money for each municipality and county on the relative number of runs of each local recipient eligible to participate in the distribution. **To be eligible**, an applicant must be an incorporated municipality or county applying on behalf of a local recipient. Your service must also be compliant with NMEMSTARS Data and Medical Rescue Certification, if not PRC.

Your Application and Annual Report **must be postmarked or hand-delivered** to the EMS Bureau by **5:00pm on Friday, January 20, 2017**. Please adhere to the following instructions, as **incomplete applications will not be processed**:

- **Submit an ORIGINAL AND THREE (3) COPIES – Annual Service Report as well. Failure to make copies will result in an incomplete application and will not be accepted. (faxed or emailed applications will not be accepted as well)**
- **NO SPECIAL BINDING (one staple in the left top corner only- NO PAPERCLIPS or BINDERS)**
- **Be sure to have necessary SIGNATURES and NOTARY.**

Local Recipient:	Superior Ambulance of Torrance County			131132	
	<i>(EMS Service that will benefit)</i>			<i>(EMS Service #)</i>	
Mailing Address:	P.O. Box 6482		Albuquerque		NM 87197
	<i>(Street/Mailing Address)</i>		<i>(City)</i>		<i>(State) (Zip)</i>
Contact Person:	X 1 2 3	505-247-8840	505-934-8148	505-836-7979	
	<i>(EMS Region)</i>	<i>(Business Phone #)</i>	<i>(Emergency Phone #)</i>	<i>(Fax Phone #)</i>	
	Scott Wilson	Q.A./Training & Education Manager		swilson@superior-nm.com	
	<i>(Name)</i>	<i>(Title)</i>		<i>(E-mail Address)</i>	

Applicant:	Torrance County			
	<i>(County or Municipality serving as Fiscal Agent)</i>			
Mailing Address:	P.O. Box 48		Estancia	NM 87016
	<i>(Mailing Address)</i>		<i>(City)</i>	<i>(State) (Zip)</i>
Contact Person:	Tracy Sedillo		Fiscal Administrator	
	<i>(Name)</i>		<i>(Title)</i>	
	505-246-4752	505-384-5294	tsedillo@tcnm.us	
	<i>(Telephone #)</i>	<i>(Fax Phone #)</i>	<i>(E-mail Address)</i>	

EMS AGENCY FUNDING INFORMATION

The minimum distribution of funds is based on the following criteria. Assure the agency meets each criterion for the level for which the agency is applying. If each box under a particular level cannot be checked off, the applying service may not be eligible to receive EMS Fund Act funds. Choose one (1) level for which your service meets or exceeds the criteria. **(All responses are subject to review and verification).**

Medical-Rescue Service Entry Level (\$1,500)	Medical-Rescue Service First Responder (\$3,000)	Medical-Rescue Service/Ambulance Basic Level (\$5,000)	Medical-Rescue Service/Ambulance Advance Level (\$7,000)
<input type="checkbox"/> Check if applicable Fifty percent (50%) of all runs are covered by a NM licensed First Responder (within two years of the initial request for funding).	<input type="checkbox"/> Check if applicable Eighty percent (80%) of all runs are covered by a NM licensed First Responder or NM licensed EMT, <u>minimum of two NM licensed personnel.</u>	<input type="checkbox"/> Check if applicable Eighty percent (80%) of all runs covered by a NM licensed EMT-Basic or higher NM licensed EMT personnel, <u>minimum of two NM licensed personnel.</u>	<input checked="" type="checkbox"/> Check if applicable Eighty percent (80%) of all runs covered by a NM licensed EMT-I or EMT-P level, <u>minimum of two NM licensed personnel.</u>
<input type="checkbox"/> Check if applicable Service has Basic medical supplies and equipment.	<input type="checkbox"/> Check if applicable Service has basic medical supplies and equipment.	<input type="checkbox"/> Check if applicable Service has basic medical supplies and equipment.	<input checked="" type="checkbox"/> Check if applicable Service has basic & advanced medical supplies and equipment.
<input type="checkbox"/> Check if applicable Service has mutual aid agreements. <u>Attached copy(s)</u>	<input type="checkbox"/> Check if applicable Service has mutual aid agreements. <u>Attached copy(s)</u>	<input type="checkbox"/> Check if applicable Service has mutual aid agreements or other cooperative plan(s) with first response or transporting ambulance service(s). <u>Attach copy(s)</u>	<input checked="" type="checkbox"/> Check if applicable Service has mutual aid agreements or other cooperative plan(s) with first response or transporting ambulance service(s). <u>Attach copy(s)</u>
<input type="checkbox"/> Check if applicable Service has a designated Training Coordinator.	<input type="checkbox"/> Check if applicable Service has a designated Training Coordinator.	<input type="checkbox"/> Check if applicable Service has a designated Training Coordinator.	<input checked="" type="checkbox"/> Check if applicable Service has a designated Training Coordinator.
<input type="checkbox"/> Check if applicable The Service is, or plans to submit all runs to NMEMSTARS Database	<input type="checkbox"/> Check if applicable The Service is submitting all runs to NMEMSTARS Database	<input type="checkbox"/> Check if applicable The Service is submitting all runs to NMEMSTARS Database	<input checked="" type="checkbox"/> Check if applicable The Service is submitting all runs to NMEMSTARS Database
<input type="checkbox"/> Check if applicable Service plans to routinely respond (defined as "available...24 hours per day, 7 days per week") when dispatched for all medical and traumatic emergencies within its primary response area.	<input type="checkbox"/> Check if applicable Routinely responds (defined as "available...24 hours per day, 7 days per week") when dispatched for all medical and traumatic emergencies within its primary response area.	<input type="checkbox"/> Check if applicable Routinely responds (defined as "available...24 hours per day, 7 days per week") when dispatched for all medical and traumatic emergencies within its primary response area.	<input checked="" type="checkbox"/> Check if applicable Routinely responds (defined as "available...24 hours per day, 7 days per week") when dispatched for all medical and traumatic emergencies within its primary response area.
<input type="checkbox"/> Check if applicable Service has a Medical Director if performing skills requiring Medical Direction (see Scope of Practice) and appropriate medical protocols.	<input type="checkbox"/> Check if applicable Service has a Medical Director if performing skills requiring Medical Direction (see Scope of Practice) and appropriate medical protocols.	<input type="checkbox"/> Check if applicable Service has a Medical Director and appropriate BLS medical protocols.	<input checked="" type="checkbox"/> Check if applicable Service has a Medical Director and appropriate BLS and ALS medical protocols.
<input type="checkbox"/> Check if applicable Service complies with NM EMS Bureau Medical Rescue Certification regulations	<input type="checkbox"/> Check if applicable Service complies with NM EMS Bureau Medical Rescue Certification regulations	<input type="checkbox"/> Check if applicable Service complies with PRC 18.4.2 NMAC or EMS Bureau Medical Rescue Certification regulations	<input checked="" type="checkbox"/> Check if applicable Service complies with PRC 18.4.2 NMAC or EMS Bureau Medical Rescue Certification regulations
			<input checked="" type="checkbox"/> Check if applicable If applicable, Service complies with Air Ambulance certification regulations 7.27.5 NMAC.

LIST OF ITEMS FOR WHICH FUNDS ARE REQUESTED

- Please complete the Equipment Inventory Report prior to listing your funding requests.
- Funds may only be utilized to support the cost of supplies and equipment and operational costs other than salaries and benefits for emergency medical personnel. Please round all estimated costs to the nearest \$100. We must be realistic, please estimate amount closest to funding that service receives every year.
- Use each number only once. (Use additional sheets if necessary.)

*Priority (Rank Order)	Description of Items <i>(Please list in appropriate category and provide adequate detail on each priority item)</i>	Estimated Cost (\$)
Repair and Maintenance:		
Training:		
3.	Educational opportunities for EMS employees.	\$5000.00
Mileage & Per Diem:		
Supplies (Items Under \$500):		
1.	Funding would be utilized for disposable supplies.	\$10,000.00
**Capital Outlay (Items Over \$500):		
2.	Funding would be utilized to assist in the replacement of aging durable equipment such as IV pumps, equipment refurbishment and associated items for complete functionality.	\$5000.00
Other Operational Costs:		
TOTAL AMOUNT OF REQUEST:		\$20,000.00

* Do not make all items Priority No. 1.

** For Capital Outlay Projects for which the service intends to "carry over" funds for multiple years in order to pay for a particularly expensive item, the following criteria must be documented and/or met:

- Maximum number of years for single project is 3 years
- Item and savings plan must be described, including amount designated for item each year
- Carry over request for designated project money must accompany the required end of year fiscal year expenditure report
- Amount of project designated money for the year and carry-over request amount must match
-

Note: If project changes, the designated project money must be returned unless bureau approval for other expenditure is obtained

JUSTIFICATION OF TOP PRIORITIES

Please justify your priorities on this application in accordance with the type and level of service you provide and the resources and capabilities of other EMS services in the area. Why are these top priorities? (Use additional sheets if necessary.)

1. Superior Ambulance would utilize available funding for the purchase of disposable supplies used in the daily operation of the organization in support of high quality patient care. These supplies are purchased continuously throughout the year to ensure adequate amounts of supplies are on hand and assist in offsetting the high cost of medical supplies and equipment.

2. Superior Ambulance will be utilizing available funds for the purchase and/or replacement of durable equipment such as IV pumps, maintenance on transport ventilators and associated accessories to ensure complete functionality of the equipment noted.

3. Superior Ambulance sponsors educational opportunities for its EMS employees such as BLS-HCP, ACLS, PALS, various Continuing Education courses and occasionally send some employees to conferences for further development. These funds would be utilized to assist in offsetting those cost directly related to the purchase, registration and attendance at these opportunities when they present themselves.

SERVICE NAME: Superior Ambulance of Torrance County

EMS FUND ACT CERTIFICATION BY APPLICANT

STATE OF NEW MEXICO, COUNTY OF Bernalillo

Pursuant to the Emergency Medical Services Fund Act Program 7.27.4 NMAC, I the undersigned:
(TYPE OR PRINT)

Mayor OR Chairman, Board of Commissioners

Municipality County

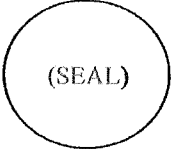
I do certify that the information contained in the application is true and correct to the best of my knowledge and information; and that the following specific conditions are satisfactorily met in accordance with the EMS Fund Act Program 7.27.4 NMAC:

- That the funds received will be expended only for the purposes stated in the application and approved by the EMS Bureau.
- That authorization of the chief executive of the incorporated municipality or county is required, on behalf of the local recipient on vouchers issued by the treasurer of the political subdivision.
- That accountability and reporting of these funds shall be in accordance with the requirements set forth by the Local Government Division of the New Mexico Department of Finance and Administration.
- That the funds distributed under the Act will not supplant other funds budgeted and designated for emergency medical service purposes.

Signature of Official Named Above (Title)

The above was sworn and subscribed to before this ___ day of _____, 20__.

Notary Public: _____



My commission expires: _____

PERSON COMPLETING FORM

Name:	Scott Wilson <i>(Name)</i>	Q.A., Training & Education Manager <i>(Title)</i>
Address:	Albuquerque <i>(City)</i>	P.O. Box 6482 NM <i>(State)</i>
	87197 <i>(Zip)</i>	(+4)
505-247-8840 <i>(Work Phone)</i>	505-934-8148 <i>(Home Phone #)</i>	N/A <i>(Pager #)</i>
	505-934-8148 <i>(Cellular Phone #)</i>	swilson@superior-nm.com <i>(E-mail Address)</i>
<i>Signature:</i>		

FOR BUREAU USE ONLY

Reviewer: _____ Date Reviewed: _____

Approved: Yes No Final Award: _____

Comments/Problem: _____

Date Corrected: _____

Equipment Inventory Report

The following equipment and disposable supplies are required by the Public Regulation Commission and the Medical Rescue Certification regulations. Items that are missing, broken or depleted should be considered as top priority items for funding requests. (Please indicate below the number of items "on hand")

Front of Vehicle Cab or Optimal Location:

Item Description	On Hand	Item Description	On Hand
Fire Extinguisher (2 lb) or (2 – 11b)	1	Siren	1
Flashlight	2	Spare Tire	1
Fuses (appropriate sizes)		Star of Life Displayed	Yes
Jack and Handle	1	Tool Box	
Lug Wrench	1	Triage Tags for MCI's	20
Maps or Navigational equipment	1	U.S. DOT Emergency Response Guidebook	Yes
Patient Care Reports or Reporting System	10	Vehicle Registration	Yes
Roadway warning devices	3	Vehicle Spotlight or auxiliary lighting	Yes
Service Specific Protocols and guidelines	1	Warning Lights	Yes
Other: <i>(Specify)</i>			

Communications Equipment

Item Description	On Hand	Item Description	On Hand
Dispatch Radio UHF/VHF	1	Spare Batteries/charger system	Yes
EMSCOM (UHF) Radio	1		
Other: <i>(Specify)</i>			

Personal Protective Equipment

Item Description	On Hand	Item Description	On Hand
Exam Gloves	1 ea. Size	Helmet with Face Shield	1 box ea.
Eye Protection	Yes	N-95 mask (or > particulate mask)	Yes
Gloves (Leather or heavy duty)		Safety Vest/Jacket/(ANSI 2008 Compliant)	Yes
Hearing Protection		Splash Protection (disposable)	
Other: <i>(Specify)</i>			

Diagnostic Equipment

Item Description	On Hand	Item Description	On Hand
Aneroid Sphygmomanometer with infant, pediatric, adult and obese size cuffs			
End Title CO2 monitoring device (optional)		Pulse Oximeter	
Glucose Monitoring Instrument		Stethoscope	
Penlights		Thermometer (Patient)	
Other: (Specify)			

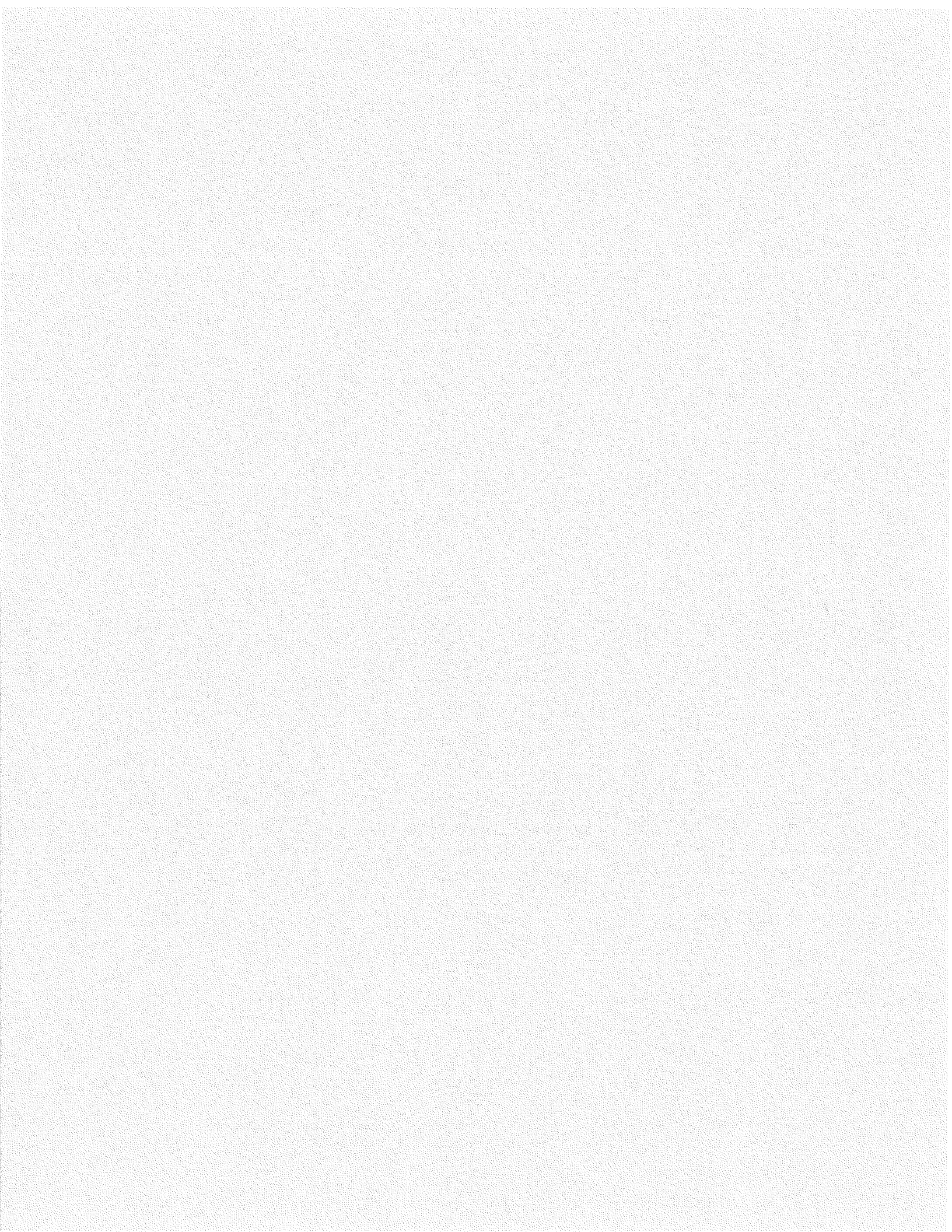
Patient Compartment Equipment – If Applicable (Interior or Exterior)

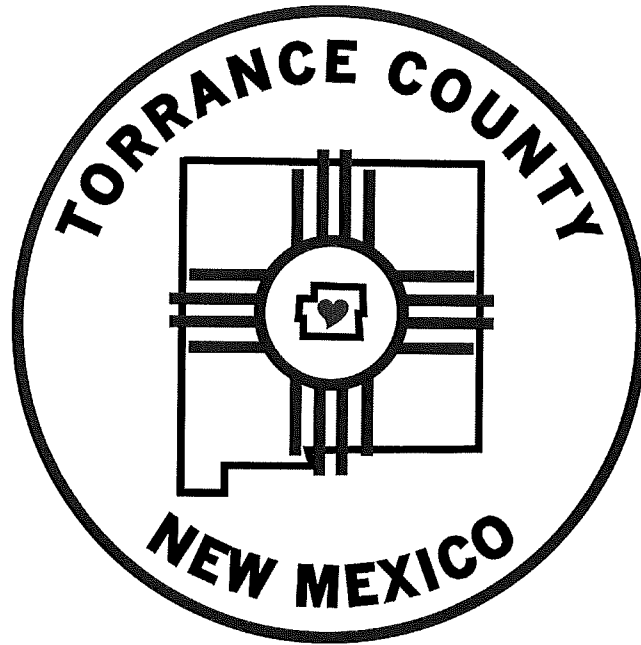
Basic Level			
Item Description	On Hand	Item Description	On Hand
Adhesive Tape 1" and 2"	2 boxes ea.	Oxygen Delivery Devices (Adult, Child and Infant Sizes)	2 sets ea.
Auto Ventilator Devices (ATV/MTV)	1 ea.	Oxygen Supply Tubing	1
Bag Valve Mask Devices (Adult, Child and Infant)	1 ea.	Patient Restraints	1 ea.
Band-Aids (Assorted Sizes)	1 box	Pediatric Drug Dosage Tape or chart	1 B.T.
Biohazard Clean-up Supplies	1 bottle	Pediatric Restraint device/car seat	1
Biohazard Waste bags	10	Pillows	2
Blankets	2 sets	Portable Oxygen Equipment	2 sets
Body Bags		Portable Suction Unit	1
Cervical Collars - Rigid (Adult, Child and Infant)	2 sets	Seated Spinal Immobilization Device	1
Cervical Immobilization Devices	2 sets	Semi-Automatic Defibrillator with Pads	2 sets
Chair Stretcher		Semi-Automatic Defibrillator Batteries	2
Cold Pack	4	Sharps Container	4
Cold Weather Warming Devices		Sheets	Paper
Dressings Assorted (4x4, Kerlex, 2x2, etc.)	50, 12	Shoulder/chest/extremity straps	Yes
Emesis Basin	Yes	Spinal Immobilization device/backboard	Yes
Field Stretcher (Scoop, Collapsible, Vacuum)		Splints, Extremity (Rigid, Air, Vacuum)	Yes
Foil Blanket		Sterile Burn Sheets	4
Hand Sanitizer	Yes	Sterile Gloves (Assorted Sizes)	1 set OB
Heat Pack	4	Sterile Water	4
Inhalation Therapy Equipment	6	Stokes Basket	
Installed Oxygen System	Yes	Suction Catheters (Soft & Rigid)	Yes
Latex/Vinyl Gloves (Non-Sterile) (Small, Medium, Large, X-Large)	1 box ea.	Supraglottic Airway Devices	Yes
Long Backboard	2	Multi-lumen Airway Devices	Yes
Multi-level Stretcher	1	Laryngeal Airway Devices	Yes
Multi-Lumen Airways	2	Towels	2
Obstetrical Kit with Sterile Scissors or Equivalent to cutting umbilical cord	1	Traction Splint	1
Nasopharyngeal Airways	2 sets	Trauma Dressings	2 sets
Occlusive Dressings	3	Trauma Shears	2 pair
On-Board Suction System	Yes	Triangular Bandages	Yes
On-Board Oxygen Supply	Yes	Urinal (Male and Female)	Yes
Oropharyngeal Airway (Sizes 0 – 5, Infant – Adult)	2 sets		
Pharmacological Equipment/Medications as approved by the NM Scope of Practice for EMT-Basic and the Service Medical Director			(Circle) Yes No

Other: <i>(Specify)</i>			
Advance Level			
Alcohol and Betadine Prep Pads	1 box ea.	IV Fluid (Normal Saline, D5W, LR)	6 NS Bags
Cardiac Monitor/ Defibrillator/Ext. Pacer (Manual)	1	Laryngoscope Blades – Adult	1 set
Chest Decompression Catheters	Yes	Laryngoscope Blades – Peds	1 set
Cricothyroidotomy Kit	1	Laryngoscope Handle	1 set ea.
EKG Monitor Electrodes	Yes	Magill Forceps	1 set ea.
Electrode Defib Pads	Yes	Needles (Assorted Gauges)	Yes
End Tidal CO2 Detector	Yes	Pediatric Fluid Control Device	1 Buretrol
Endotracheal Tubes (Assorted)	2 sizes ea.	Scalpels	Yes
Ext. Cardiac Pacing Pads	Yes	Syringes (1cc, 3cc, 5cc, 10cc)	Yes
Infusion Pumps	Yes	Toomey Syringe (60cc)	Yes
Inhalation Therapy Equipment	Yes	Tubes, Blood Drawing (Assorted Sizes and Types)	Yes
Intraosseous Needles	1 ea.	Tubing, IV Administration (60gtts)	5
IV Catheters	Yes	Tubing, IV Administration Set (10gtts – 20gtts)	3
Pharmacological Equipment/Medications as approved by the NM Scope of Practice for EMT-Intermediate and EMT- Paramedic, and the Service Medical Director			(Circle)
			Yes
Other: <i>(Specify)</i>			No



*Agenda Item
No. 13*





COUNTY MANAGER UPDATE

